



# Independent 2020-21 Verification Worksheet

## STEP 1 – CONTACT INFORMATION

_____ Last Name	_____ First Name	_____ MI	_____ Date of Birth	_____ Student ID
_____ Address (include apartment number)			_____ Email Address	
_____ City	_____ State	_____ Zip	_____ Phone Number	

## STEP 2 – HOUSEHOLD INFORMATION

**Number of Household Members: List below the people in the student's household. Include:**

- The student and the student's spouse, if the student is married.
- The student's or spouse's children if the student or spouse will provide more than half of the children's support from July 1, 2020, through June 30, 2021, even if a child does not live with the student.
- Other people if they now live with the student and the student or spouse provides more than half of the other person's support and will continue to provide more than half of that person's support through June 30, 2021.
- Number in College: Include in the space below information about any household member who is, or will be, enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2020, and June 30, 2021, and include the name of the college. **Do not indicate that your children are attending college if they are in high school and taking college courses. *If more space is needed, provide a separate page with the student's name and ID number at the top.***

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time (Yes or No)
		<i>Self</i>	<i>Minot State</i>	

Did any of the persons listed above on this worksheet PAY child support in 2018?  Yes  No If yes, complete the information below:

Name of Person Who Paid Child Support	Name of Person to Whom Child Support was Paid	Name and age of Child for Whom Support was Paid	Total Amount of Child Support Paid for 2018

### FEDERAL WORK-STUDY FUNDS

Did you earn Federal Work-Study funds in 2018?  Yes  No If yes, total amount earned in 2018. \$\_\_\_\_\_

**You must submit a copy of your W-2(s) for these earnings.**

### ACTIVE DUTY STATUS

Yes  No Are you and/or spouse currently serving in the U.S. Armed Forces or are a National Guard or Reserves enlistee who is/are on active duty for other than state or training purposes. (Answer "No" if you/spouse are a National Guard or Reserves enlistee who is on active duty for state or training purposes).

**STEP 3 – TAX INFORMATION**

Student	Spouse
<input type="checkbox"/> I filed a 2018 IRS Tax Return and... <i>(select one below)</i> <input type="checkbox"/> I used IRS data retrieval on the FAFSA <b>or</b> <input type="checkbox"/> I did not use the IRS data retrieval <b>and</b> I am attaching my 2018 IRS Tax Return Transcript or a signed copy of my 2018 income tax return and applicable schedules. ~~~~~ <input type="checkbox"/> I did not file a 2018 federal tax return, I <b>am attaching</b> my 2018 IRS Verification of Non-Filing Letter and... <i>(select one below)</i> <input type="checkbox"/> I worked in 2018 but I was not required to file a 2018 Federal Tax Return <b>or</b> <input type="checkbox"/> I did not work in 2018 and I did not file a 2018 Federal Tax Return.	<input type="checkbox"/> I filed a 2018 IRS Tax Return and... <i>(select one below)</i> <input type="checkbox"/> I used IRS data retrieval on the FAFSA <b>or</b> <input type="checkbox"/> I did not use the IRS data retrieval <b>and</b> I am attaching my 2018 IRS Tax Return Transcript or a signed copy of my 2018 income tax return and applicable schedules. ~~~~~ <input type="checkbox"/> I did not file a 2018 federal tax return, I <b>am attaching</b> my 2018 IRS Verification of Non-Filing Letter and... <i>(select one below)</i> <input type="checkbox"/> I worked in 2018 but I was not required to file a 2018 Federal Tax Return <b>or</b> <input type="checkbox"/> I did not work in 2018 and I did not file a 2018 Federal Tax Return.



**Only complete if you did not file a 2018 Federal Tax Return**  
**STEP 4 - INCOME INFORMATION**

**Non-Tax Filers:** If you and/or your spouse were not required to file a return but worked during 2018, list all employers and the amounts earned below. You must also submit copies of all 2018 W-2's. List all 2018 employers and amounts earned in the box below, even if no W-2 was issued. Attach a separate page with the student's name and student ID if more space is needed.

2018 Income	2018 Employer Name	2018 Wages (Use box 1 on Form W-2. If no W-2 was issued, list all earnings from job.)
Student		\$
		\$
Spouse		\$
		\$

**STEP 5 - SIGN AND DATE THIS WORKSHEET**

By signing below, I certify that all the information reported on this worksheet is complete and correct. **WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both. WET SIGNATURE REQUIRED (Electronic signatures will not be accepted.)**

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

**Forms can be submitted in ONE of the following ways:**

Mailing to: Minot State University, Financial Aid Office, 500 University Ave W, Minot, ND 58707  
 Drop Off on Campus: Minot State Financial Aid Office, 2nd floor, Administration Building  
 Submitting online via our secure filedrop by visiting: [MinotStateU.edu/finaid/verification.shtml](http://MinotStateU.edu/finaid/verification.shtml)

Phone: 800-777-0750 or 701-858-3327 • Fax: 701-858-4310 • For additional questions, email: [Amanda.Allard@minotstateu.edu](mailto:Amanda.Allard@minotstateu.edu)