



# Second Bachelor's Degree Form

MSU Financial Aid Office  
500 University Ave W, Minot, ND 58707  
Phone: 701-858-3375 Fax: 701-858-4310  
Email: [financialaid@minotstateu.edu](mailto:financialaid@minotstateu.edu)

Student Name: \_\_\_\_\_ Date: \_\_\_\_\_

Email address: \_\_\_\_\_ Student ID# \_\_\_\_\_

You have indicated on your financial aid application that you have a bachelor's degree. You are eligible for federal financial aid only if:

- You are enrolling in undergraduate courses to receive a second bachelor's degree, or
- You are enrolling in undergraduate courses in preparation for a graduate program, or
- You are enrolling in a teacher certification program.

Please note that if you are completing work for a second major you are not eligible for federal financial aid.

Students who have a bachelor's degree are not eligible for grants such as Federal Pell Grant, SEOG, or State Grant. Students who meet the requirements listed above may be eligible for loan programs only.

**Have your Department Chairperson complete this section and return the signed form to the Financial Aid Office.**

The student has a bachelor's degree in *(specify degree here)* \_\_\_\_\_  
and is completing work for a second degree in *(specify degree here)* \_\_\_\_\_

The student is completing work in preparation for a graduate program:  
*(specify program here)* \_\_\_\_\_

The student is enrolled in a teacher certification program:  
*(specify program here)* \_\_\_\_\_

**The following MUST BE ATTACHED\*:**

1. A list of the courses required to complete the second degree, meet graduate school entry requirements, or complete the certification.
2. Number of credit hours.
3. Terms in which the courses will be taken. *\*You may use the back of this form or submit on separate sheet.*

The student should complete the program requirements specified above for a second degree/teacher certification by the following date: \_\_\_\_\_/\_\_\_\_\_/20\_\_\_\_\_

Department Chair/Advisor Signature \_\_\_\_\_ Date \_\_\_\_\_

***By signing this request you agree to enroll in only those courses needed for this second degree/teacher certification.***

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Financial Aid Office Signature \_\_\_\_\_ Date \_\_\_\_\_

## Second Bachelor's Degree Courses

*Advisor should complete this form by indicating which courses the student needs to complete their degree and the term in which they will be taken. Please return to the Financial Aid Office.*

Student Name \_\_\_\_\_ ID# \_\_\_\_\_

<b>Term</b> _____			
Course Number	Course Name	No. of Credits	FAO use only
<b>Term</b> _____			
Course Number	Course Name	No. of Credits	FAO use only
<b>Term</b> _____			
Course Number	Course Name	No. of Credits	FAO use only
<b>Term</b> _____			
Course Number	Course Name	No. of Credits	FAO use only

Advisor Name (print or type) \_\_\_\_\_

Advisor Signature \_\_\_\_\_ Date \_\_\_\_\_