

# Sending files using the Secure Filedrop

A Filedrop is a permanent URL that can be used to send files securely. When you click the "Secure Filedrop" button, it will take you to a page that looks like this:

The screenshot shows a web interface titled "Joe User Filedrop". It features a "From" field containing "user@example.com" and a "Subject" field containing "Subject". Below these is a rich text editor with a toolbar including icons for bold, underline, italic, font color, background color, bulleted list, numbered list, indent, table, link, unlink, and video. The message body is currently empty. At the bottom, there is a dashed box labeled "Drop Files Here", a green button labeled "+ Add Files...", and a blue button labeled "Send". To the right of the "Drop Files Here" box is a "Limitations" box with the text "Max size: 250 MB" and a link for "Blocked Extensions".

On this page you will fill in all the fields, click on the "Add Files" button to attach any documents and click "Send", to submit your information securely to the MSU Financial Aid Office. Please note that there is no "To" field. Since this is the **MSU Financial Aid Office Filedrop URL**, all files sent here will always be delivered to our office only.