



# International Programs

## F-1 Student Transfer Form for Applicants

Please complete Part I of this form before giving it to your current International Student Advisor (DSO). After you have been accepted to Minot State, remember to provide your current DSO with a copy of your Minot State acceptance letter so that your SEVIS record can be transferred.

Your SEVIS record must be transferred at least 15 days before classes begin at Minot State. If you have just graduated from another institution, your SEVIS record release date must be within 45 days of your graduation date. You are responsible for communicating with your current international advisor to arrange your SEVIS transfer. Minot State cannot accept terminated SEVIS records or those with pending reinstatement applications.

### Part I: To be completed by the student applicant:

*By signing below, I authorize my current International Student Advisor to provide the requested information for my application to Minot State.*

\_\_\_\_\_  
Family Name                      First Name                      Signature                      Date

Minot State Admission for: ☐ Fall    ☐ Spring 20\_\_\_\_

### Part II: To be completed by your current International Student Advisor (DSO):

- ☐ **This student has an active SEVIS record.** I will release the active SEVIS record on (d/m/y) \_\_\_\_\_ after the student provides a copy of their Minot State acceptance email or letter.
  - ☐ The student has maintained lawful F-1 status at this institution since \_\_\_\_\_
  - ☐ The student completed his or her program of study on \_\_\_\_\_
  - ☐ The student is engaged in OPT with an estimated completion date of \_\_\_\_\_
- ☐ **The student is out of status** and is not eligible for transfer to Minot State. Minot State does not accept terminated records or students with pending reinstatement applications.
- ☐ Other Comments: \_\_\_\_\_

\_\_\_\_\_  
Name of DSO

\_\_\_\_\_  
DSO Signature

\_\_\_\_\_  
Name of School

\_\_\_\_\_  
DSO Email Address

Please email this form to Minot State Admissions at [admissions@MinotStateU.edu](mailto:admissions@MinotStateU.edu)  
Minot State University SEVIS School Code: **SPM214F00269000**