

## English Department Meeting Minutes

August 24, 2017

**In attendance:** Eric Furuseth, Robert Kibler, Patti Kurtz, Sarah Aleshire, Ash Bowen

No minutes were presented from the last department meeting.

Patti Kurtz asked that English faculty send updated bios (as needed) to her to update the department website. She also asked for contact information for both the English Club and Sigma Tau Delta, respectively.

Ash Bowen agreed to take on an honors composition course for the spring semester of AY '17-'18.

Eric Furuseth will present a proposal for curriculum review and the department will meet on September 12 to discuss the proposal.

Robert Kibler advised that a department member needs to write the program review assessment piece that will be forwarded to VPAA Laurie Geller. The faculty member who takes on the task will receive a course release. No member was appointed and none volunteered.

Robert Kibler and Patti Kurtz suggested that a place be made for student accomplishments and have a designated space for such announcements on the university website.