

2024
2025

CAMPUS DIRECTORY





Mission

Minot State University is a public university dedicated to excellence in education, scholarship, and community engagement achieved through rigorous academic experiences, active learning environments, commitment to public service, and a vibrant campus life.

Administration

Dr. Steven W. Shirley.....	3300
President	
Dr. Laurie Geller	3310
VP for Academic Affairs	
Mr. Rick Hedberg	4483, 3890
VP for Advancement	
Ms. Krista Lambrecht	3321
VP for Administration and Finance	
Mr. Kevin Harmon	3140
VP for Student Affairs and Intercollegiate Athletics	
Dr. Jacek Mrozik.....	3113
VP for Enrollment, Marketing, and Outreach	
Ms. Jonelle Watson.....	3368
Assistant VP for Business Services/Controller	
Dr. Alaric Williams	4335
Assistant VP for Academic Affairs	

Emergency Contact Information

Police, Fire, Ambulance.....	911
Security Hotline	500-2423

MSU Title IX Representatives

Dr. Lisa Dooley (coordinator)	3447
Ms. Sara Abrahamson (deputy coordinator)	4610
Mr. Kevin Harmon (deputy coordinator)	3299
Ms. Cari Olson (deputy coordinator).....	3323
Mr. Gary Orluck (deputy coordinator).....	4016

Student Government Association

2nd floor, Student Center
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Offices

Academic Support Center–Library,..... 4040 lower level	Campus Security..... 500-2423	Financial Aid–Adm 2nd floor..... 3375
Academic Advising..... 4039	Career Services–Library, lower level 3996	Laurie–director..... 3875
Academic Testing Center–Adm 361 3830	Cashier–Adm 2nd floor 3330	Kelli–financial aid counselor..... 3586
Access Services–Library, lower level..... 3372	Center for Extended Learning..... 3822	Lindsey–assistant director 3342
Advancing Students Toward Education and Employment Program (ASTEP)	Adm 3rd floor	Tonya–sr. financial aid counselor..... 4152
Tracey Olson–Director 4496	Academic Testing Center..... 3830	Fine and Performing Arts
NDCPD front desk 3580	Budget & Fiscal Analyst..... 3983	<i>Art, Music, Professional Communication,</i>
Admissions Counselor–Adm 165..... 3350	Dual Credit 3989	<i>Theatre Arts</i>
Advancement–SC 302 3890	Instructional Technology..... 3280, 3832	Main 220 3170/3185
Fax..... 3179	Online..... 3218	Fax..... 3823
Aleshire Theater Ticket Office–HH 3172	Professional Community Educ. 3989	First Year Experience 4265
Alumni Office–SC 302..... 3373	MAFB Coordinator 727-9044	Foundation Office–SC 302 3890
Fax..... 3179	Ceramics Studio–Pioneer basement..... 4290	Graduate School–Adm 3rd floor 3413
Amphitheater 858-3228	CLEP and Compass Testing..... 3830	Grants & Contracts–Adm 2nd floor..... 4145
Athletic Training Room–Dome..... 3274	Communication Sciences and Disorders	Help Desk–Main 108..... 4444
Athletics–Dome 236..... 3041	Mem 100..... 3031	Honors Program–Main 103 3574
Fax..... 3136	Fax..... 3845	Human Resources–Adm 2nd floor 4610
Base Education Office–MAFB 723-2772	Clinic–Mem 100..... 3030	Humanities, Social Sciences, and Interdisciplinary Studies
Baseball–Dome 210A 4328	Computer Help Desk–Main 108..... 4444	<i>English, General Studies, Humanities,</i>
Basketball, Men’s–Dome 231E 3278	Copy Center–Adm 160..... 3499	<i>Individualized Studies, Social Sciences,</i>
Basketball, Women’s–Dome 231B 4261	Counseling Services 3371	<i>World Languages</i>
Beaver Boosters–SC 309 3117	Lura Manor–south lower level	HH 315/Main 202A..... 3130
Behavioral Sciences and Criminal Justice	Dakota College Minot 4339	INBRE–CM232 4490
<i>Addiction Studies, Criminal Justice,</i>	Bottineau campus..... 800-542-6866	Fax..... 4150
<i>Psychology, Social Work</i>	Design & Print Services–Adm 160	Infant Development Prg.–Mem 201 3054
Mem 230C..... 3145	Ben Daggett–designer/copy tech 3499	Institutional Assessment–Adm 368 3064
Fax..... 4260	Amanda Francis–director/designer ... 3498	Institutional Research–Adm 370..... 3323
Bookstore–SC 1st floor 3390	Roxi Mathis–designer..... 3026	International Students–Adm 362 4155
Business	Development Foundation–SC 302..... 3890	Intramurals–Wellness Center 4084
<i>Accounting and Finance, Business</i>	Dome	IT Central–Main 108 4444
<i>Administration</i>	Dome Office 3041	IVN Support 3832
Main 310 4157	Fax..... 3136	Fax..... 4343
Advising 3689	Schedule Line..... 4333	KMSU Radio/TV–HH 147/148
Business Office–Adm 2nd floor 3330	Education and Inclusive Services	Fax..... 4268
Jonelle–assistant vice president 3368	Elementary Education 3028	Business Line 3829
Brenda–accountant 4775	Swain 218	Request Line 3573
Corrina–accountant..... 3577	Special Education 3050	Library..... 3200
Dana–accounts payable 4292	Mem 210	Fax..... 3581
Jamie–benefits & payroll 3334	Enrollment Services–Adm 165 3350	Acquisitions 3203
Janese–accounts receivable 3233	Facilities Administrative Services..... 4130	Cataloging 3859
Lisa–purchasing agent..... 4153	SC 1st floor	Circulation..... 3201
Mindy–accountant..... 3411	Fax..... 3100	Director 3868
Sheila–grants & accounting 4145	Shipping & Receiving..... 4130	Front Desk..... 3201
Tricia–student accounts 3328	Mail room..... 3010	Interlibrary Loan 3201
Val–cashier 3333	Parking 3010	Reference..... 3296
TBD–payroll..... 3225	Facilities Management 3210	Looyenga Leadership Center..... 3129
		Lutheran Campus Ministry (LCM)..... 4170

Offices

MAFB Resident Counselor..... 727-9044	Residence Life–SC 2nd floor..... 3363	VP for Administration and Finance 3321
Mail Room–SC 1st floor 3010	Residence Life Director 3993	Adm 2nd floor
Marketing–Adm 152 3062	Residence Life Coordinator 3584	VP for Advancement–SC 302..... 4483
Math, Data, and Technology	School Employees Credit Union..... 857-4430	VP for Enrollment, Marketing and
<i>Business Information Technology,</i>	Science	Outreach–Adm 164..... 3113
<i>Computer Science, Mathematics</i>	<i>Sciences, Kinesiology</i>	VP for Student Affairs and
MH 108..... 4157	CM 140..... 3161	Intercollegiate Athletics–Adm 365..... 3140
Fax (office)..... 3568	Fax..... 3163	Wellness Center 4084
Fax (3rd floor-faculty complex)..... 3027	Safety & Security HELP Line..... 500-2423	Western Plains Opera Company..... 3185
Military Resource Center–MH 208..... 4003	Fax..... 3002	Writing Center–Library, lower level..... 3060
Minot Symphony Orchestra–Main 215.. 4228	Soccer–Dome 239..... 3590	
Native American Center–SC 305..... 3365	Sodexo Food Services–SC 2nd floor 4465	Residence Halls
ND Center for Persons with Disabilities	Director 4466	Cook Hall 3701
Mem 200..... 3580	Fax..... 4467	Crane Hall 4501
Fax..... 3483	Sports Info. Director–Dome 238..... 3681	Lura Manor..... 3901
Toll-free 1-800-233-1737	Fax..... 3136	McCulloch Hall 3601
ND Geographic Alliance 3063	Student Activities Coordinator	
Mt. Vernon Bldg	SC 2nd floor..... 3987	
Fax..... 3165	Student Government Association Offices	
Northwest Arts Center..... 3264	SC 2nd floor..... 3383	
Library lower level	Advisor 3364	
NSSHLA Office 4322	Student Center	
Nursing–Mem 302..... 3101	Director–SC 2nd floor 3364	
Fax..... 4309	Fax..... 3396	
Sister Mabel Meng Conf. Room	Photo IDs..... 3364	
Mem 300 4301	Room Reservations 3364	
Online Courses/Programs–Adm 358..... 3218	Student Health & Counseling Services	
Parking Office–SC 1st floor..... 3010	Lura Manor-south lower level 3371	
Payroll–Adm 2nd floor 3225	Fax..... 3997	
Peer Mentoring–Library, lower level 3177	Student Meal Plans–SC 2nd floor..... 3364	
Peer Tutoring–Library, lower level 3360	Student Teaching Office–Swain 218 3838	
Photo IDs–SC 2nd floor 3364	Fax..... 3591	
POWER Center–Library, lower level..... 4047	Study Abroad–Adm 362 4155	
President–Adm 2nd floor 3300	Summer Theatre..... 3228	
Fax..... 3825	Switchboard..... 3000	
Red & Green–HH 157	Teacher Advisement & Field Placement.. 3838	
Registrar’s Office–Adm 161..... 3345	Teacher Licensure Programs..... 3028	
Fax..... 3386	Testing (computer-based)..... 3830	
Administrative Assistant..... 3340	Title IX and Student Conduct 3447	
Course & Room Scheduling 3347	University Communications–SC 304..... 3298	
Graduation..... 3340	Fax..... 4481	
Returning Students 3684	University Counseling Services 3371	
Requirements Report 3152	Lura Manor-south lower level	
Transcript Requests 3345	VP for Academic Affairs..... 3310	
Transfer Students 3349	Adm 2nd floor	
Office of Sponsored Programs..... 3578	Fax..... 3825	
Mem 216A	Assistant VP for Academic Affairs 4335	
	Adm 2nd floor	

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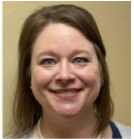
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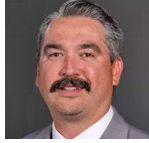
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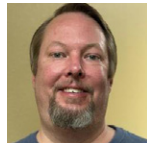
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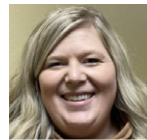
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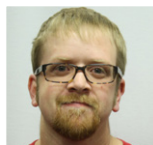
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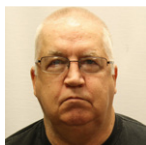
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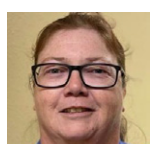
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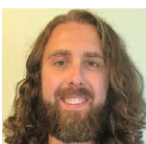
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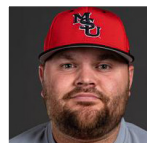
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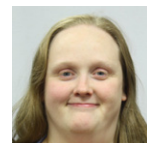
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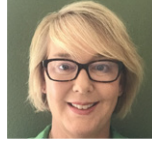
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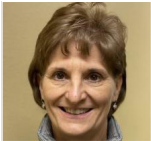
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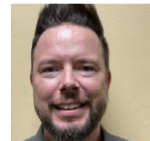
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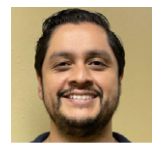
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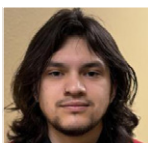
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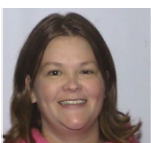
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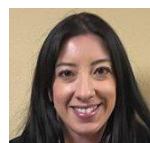
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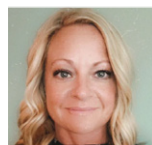
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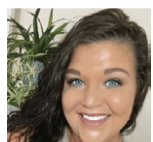
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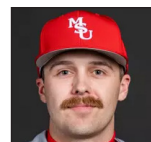
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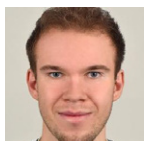
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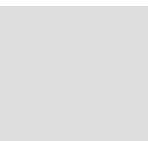
DALEY, Adam
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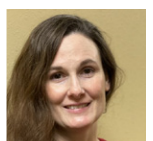
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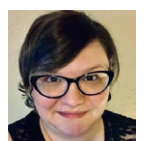
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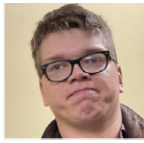
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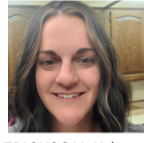
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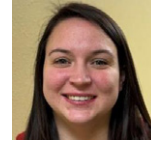
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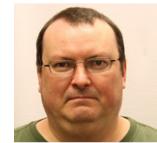
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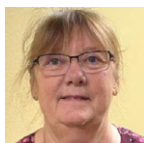
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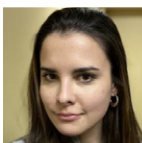
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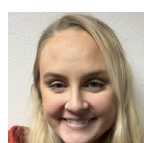
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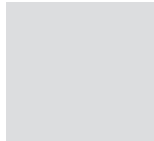
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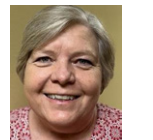
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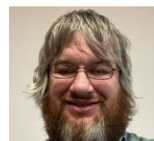
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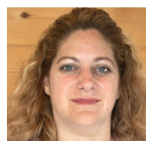
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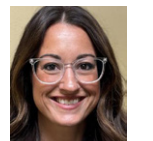
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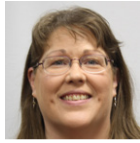
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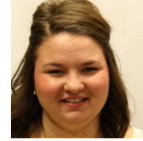
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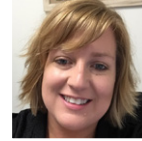
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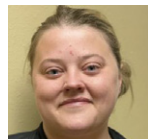
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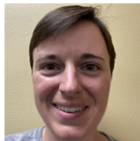
HULTZ, Dr. Chelsie Terez
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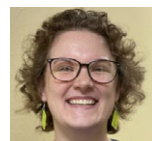
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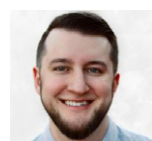
JOHNSON, Jeremiah
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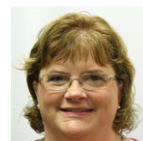
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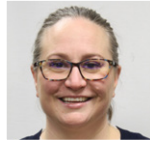
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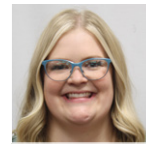
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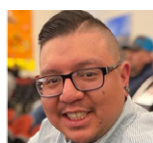
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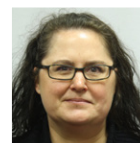
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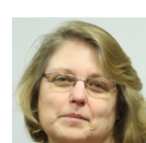
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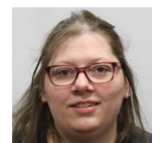
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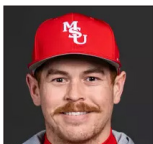
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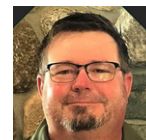
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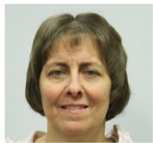
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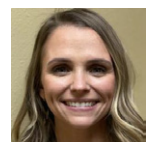
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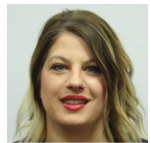
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LIPSEY, Penny
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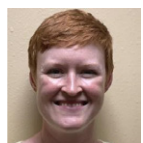
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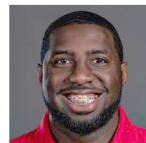
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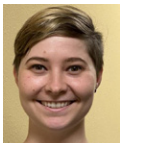
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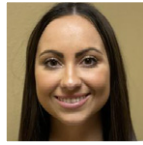
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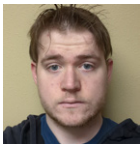
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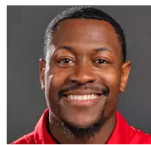
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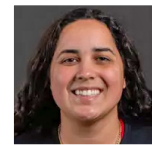
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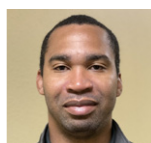
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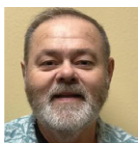
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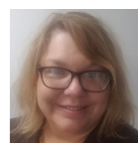
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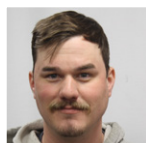
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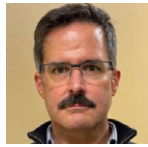
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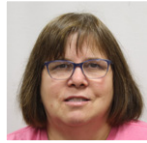
PILCH, Dolores
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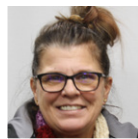
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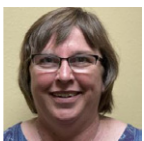
PERZINSKI, Leon
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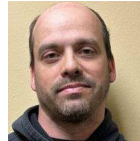
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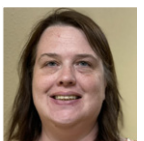
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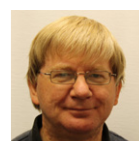
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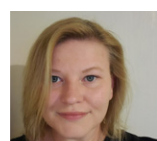
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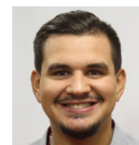
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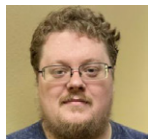
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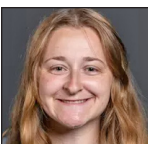
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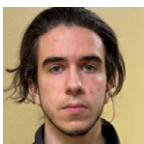
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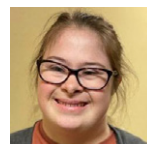
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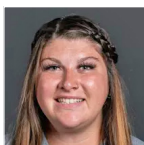
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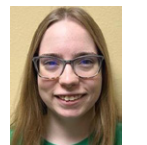
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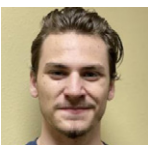
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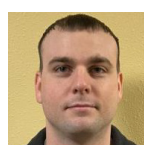
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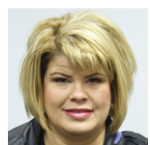
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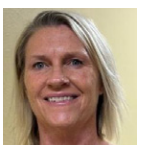
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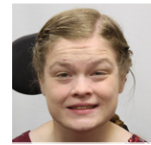
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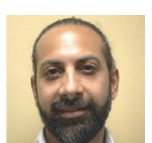
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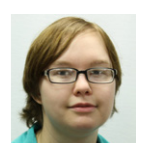
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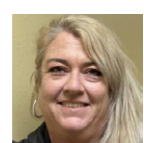
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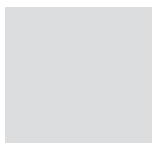
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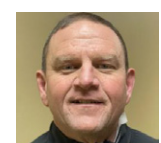
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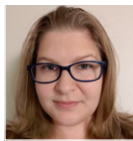
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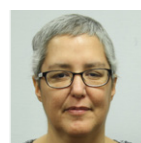
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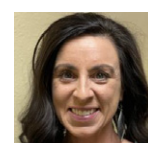
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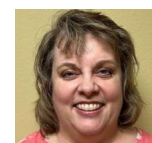
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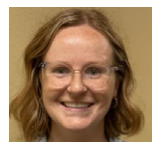
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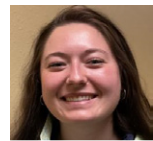
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Abiodun Odufuwa	Science–MCM 229	3079
Abby Prather-Turner	Women's Soccer	
Adam Calderon	NDCPD–Mem 234B	3495
Adam Daley	Women's Soccer	
Adyane Brewer	Safety & Security	500-2423
Alene Foell	NDCPD–Mem 203	3580
Allen Anderson	Sodexo Food Services–SC 1st floor	4465
Alex Courtney	Volleyball	4172
Alexandra Deufel	Science–CM 229	3115
Alicia Beatrice	NDCPD–Mem 232	3182
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Amanda Duchsherer	Development Foundation–SC 302	3399
Amanda Francis	Design & Print Services–Adm 160	3498
Amanda O'Dell	Sodexo–SC 2nd floor	4494
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Amy Roberts	Nursing–Mem 326	3433
Amy Woodbeck	Center for Extended Learning–Adm 354	3989
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Annette Vesey	Facilities Management	3311
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Ashley DeMakis	Nursing–Mem 313	3258
Aundrey Livingston	Safety & Security	500-2423
Austin Loeb	Baseball–Dome	

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Beverly Fleischman	Business–Main 302B	3029
Bill Harbort	Fine & Performing Arts–HH 209	3108
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Brenda Munson	NDCPD–Mem 118	4477
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Brian Smith	Facilities Management	3004
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Brigitte Mikula	MAFB Education Center	727-9044
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Brody Myers	Science	
Brooke Rosenau	NDCPD–Mem 201B	3407
Bryan Schmidt	Science–CM 332	4250

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Cheryl Merck	NDCPD–Mem 203	3405
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Debbie Mosser	Facilities Management	3311
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Elyzia Powers.....	Behav Sci & Criminal Justice–Main 230N.....	4257
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Johnny Guess.....	Facilities Management.....	3311
Johnny Johnson.....	Facilities Management.....	3210
Jolene Nechiporenko.....	Library.....	3868
Jolene Orluck.....	NDCPD–Mem 234.....	4365
Jolina Miller.....	Center for Extended Learning–Adm 358.....	3218
JoLynn Webster.....	NDCPD–Mem 203.....	3206
Jon Rumney.....	Fine & Performing Arts–Main 112.....	3304
Jonelle Watson.....	Business Office–Adm 2nd floor.....	3368
Jordan Aus.....	Track & Field–Dome.....	3268
Joseph Collette.....	Science–CM 119.....	4142
Joseph Jastrzembki.....	Hum, Social Sci, & IDS–Main 202C.....	3322
Joseph Krieg.....	Science–Mem	
Joseph Mujule.....	Bookstore–SC 1st floor.....	3220
Joseph Pettit.....	Science–CM 219.....	3067
Josie Kuske.....	NDCPD–Mem 224.....	3453
Julie Moser.....	NDCPD–Mem 223.....	3580
Justin Anderson.....	Fine & Performing Arts–Main 315A.....	3506
Jynette Larshus.....	Hum, Social Sci, & IDS–Main 201D.....	4324

– K –

Kacey Donamaria.....	Registrar’s Office–Adm 161.....	3684
Kaitlyn Nieuwsma.....	Student Health & Counseling–LuraM.....	3085
Kali Heyen.....	Behav Sci & Criminal Justice (Fargo).....	231-5742
Kallie Goodman.....	Student Health & Counseling–LuraM.....	3371
Kara Nunziato.....	Comm Sciences & Disorders–Mem 104D.....	3049
Karen Foley.....	Education & Inclusive Services–Swain 218H.....	3150
Kari Schmidt.....	NDCPD–Mem 203.....	4174
Karina Stander.....	Residence Life–SC 2nd floor.....	4078
Karla Bredahl.....	Science–CM 140.....	3161
Kate Famiglietti.....	Enrollment Services–Adm 165.....	4216
Kate Marshall.....	Development Foundation–SC 308.....	4158
Kate Murphy.....	NDCPD–Mem 224.....	3068
KateLynn Albers.....	Business–Main 301D.....	3292
Katherine McCarville.....	Science–CM 117.....	3114
Kathleen Simi.....	Library.....	3203
Kathryn Hintz.....	Tchr Adv & Field Plcmnt (TAFP)–Swain 218D.....	3572
Katlin Pierce.....	NDCPD/MIDP–Mem 232.....	3286
Katy Allers.....	POWER Center/ASC–Library, lwr level.....	4044
Kayla Fisher.....	Comm Sciences & Disorders–Mem 104B.....	3196
Keegan Berry.....	Athletics–Dome.....	4042
Keith Martelle.....	Women’s Hockey	
Kelli Marchand.....	Financial Aid–Adm 2nd floor.....	3586

Kelli Sem	ASC—Library, lwr level	3372
Kelly Drevecky	NDCPD—Mem 201D	4077
Kelly Hackett	Nursing—Mem 408	3223
Kelly Hady	Track & Field—Dome	
Kelly Heinze	Comm Sciences & Disorders—Mem104K	3092
Kelly Hendershot	Business—Main 301G	3324
Kelly Prellwitz	NDCPD—Mem 201B	4299
Kelsey Higginson	Science—Swain108B	3896
Kenneth Bowles	Fine & Performing Arts—Main 114	3191
Kenyatta Bougard	Facilities Management	3311
Keryl Lesmann	POWER Center/ASC—Library, lwr level	4047
Kevin Harmon	Student Affairs and Athletics—Adm 365	3140
Kevin Vang	Math, Data, & Technology—Model 318	3305
Kevin White	Men's Wrestling	
Kim Tiedman	Nursing—Mem 316	4453
Kimberly Johnson	Registrar's Office—Adm 161	3349
Kitty Perez	Cheerleading—Dome	
Korie Huettl	NDCPD—Mem 201E	4154
Krista Lambrecht	Admin. & Finance—Adm 2nd floor	3321
Krista Opstedal	NDCPD—Mem 203	3414
Krystal St. Peter	Behav Sci & Criminal Justice—Main 230L	3044
Kristi Berg	Math, Data, & Technology—Main 302C	4337
Kristie Lawson	NDCPD—Mem 224	3435
Kristin Michels	NDCPD—Mem 203	3821
Kyle Bittle	Math, Data, & Technology—Main 301E	3217
Kyle Erickson	NDCPD—Mem 203E	3012
Kyle Lawson	Men's Basketball—Dome	
Kyle Patterson	ASC—Library, lower level	3689
Kylie Erickson	NDCPD—Mem 203	3580

- L -

Lacey Corneliusen	Behav Sci & Criminal Justice—Mem 230H	3585
Lacey Long	NDCPD—Mem 203	3580
Laura Zucca-Scott	Education & Inclusive Services—Swain 218F	3043
Lauralee Dammen	IT Central—Main 108	4445
Lauren Blight	Women's Hockey	
Lauren Young	Hum, Social Sci, & IDS—HH 315/Main 202A	3130
Laurie Geller	Academic Affairs—Adm 2nd floor	3310
Laurie Weber	Financial Aid—Adm 2nd floor	3875
Lee Johnson	Athletics	4148
Leif Nelson	Track & Field—Dome	
Leisa Harmon	Comm Sciences & Disorders—Mem104C	3057
Leon Perzinski	Student Center—SC 2nd floor	3364
Liang Sun	Science—CM 331	3084
Linda Clark	Sodexo Food Services—SC 2nd floor	3834
Linda Conn	Center for Extended Learning—Adm 350	3280
Linda Madsen	NDCPD—Mem122	3424
Lindsey Benson	Financial Aid—Adm 2nd floor	3342
Lisa Borden-King	Tchr Lic Prgm Head/Ed & Incl Svcs—Swain218A	3158
Lisa Dooley	Title IX & Student Conduct—Mem 412	3447
Lisa Haman	IT Central—Main108	3018
Lisa Rainey	Business Office—Adm 2nd floor	4153
Lisa Roteliuk	Comm Sciences & Disorders—Mem104F	3056
Liz Krebsbach	Enrollment Services—A165	3350
Lori Braasch	Residence Life—SC 2nd floor	3843
Lori Garnes	NDCPD—Mem 234A	3139
Lucy Bobyleva	Science—CM 333A	4492
Luke Blikre	Facilities Management	3567
Luke Charley	NDCPD—Mem 203D	4245
Luther Olson	Math, Data, & Technology—Model 308	3895
Lynda Bertsch	Career Services/ASC—Library, lwr level	3996
Lynda Opp	Nursing—Mem 302	3101

- M -

Madesyn Holm	NDCPD—Mem 203B	3011
Maggie Backen	DCB Minot—Adm 363B	4339
Maggie Purslow	NDCPD—Mem 212	3014
Maleeha Latif	International Programs—Adm 362	4155
Malinda Kragh	NDCPD—Mem 203P	3514
Mara West	Library	3095
Maria Kerzmann	Behav Sci & Criminal Justice—Mem 400B	4029
Mariah Taller	Fine & Performing Arts—Main 126	3837
Marie Cutaiair	NDCPD—Mem 232	3070
Mark Lueders	Science—CM 221	3116
Mark Singer	Hum, Social Sci, & IDS—Main 201B	3134
Martin Nellis	Men's Wrestling	
Mary Huston	Comm Sciences & Disorders—Mem100	3593
Matthew McDevitt	Safety & Security	500-2423
Matthew Murken	Men's Basketball—Dome 231D	3278
Megan Fixen	Business—Main 301H	3194
Megan Mantz	NDCPD—Mem 203F	3245
Melanie Sundquist	Facilities Management	3311
Melissa Cantone	Registrar's Office—Adm 161	3347
Melissa Fettig	Nursing—Mem 314	3251
Melissa Regalado-Smith	Nursing—Mem 328	4133
Micah Bloom	Fine & Performing Arts—HH 211	3107
Michael Klemp	Facilities Management	3311
Michael Linnell	University Communications—SC 304	3065
Michael Nason	Behav Sci & Criminal Justice—Mem 407	3443
Michele Burney	NDCPD—Mem 203	4473
Michelle Saylor	Enrollment Services—Adm 165	3367
Michelle Weishaar	Business Administration—Main 301B	
Mike Famiglietti	Football—Herb Parker	3366
Mike Stetson	Athletics—Dome	4094
Mikhail Bobylev	Science—CM 329	3066
Mindy Rudnick	Business Office—Adm 2nd floor	3411
Mitchell Gresham	Behav Sci & Criminal Justice—Mem 406	4362
Molly Anderson	NDCPD—Mem 203	3580
Molly Paszek	Education & Inclusive Services—Mem 210F	4605
Muhammad Abusaqer	Math, Data, & Technology—Model110	3075

- N -

Nancy Gordon	Behav Sci & Criminal Justice (Bismarck)	751-1313
Nathan Anderson	Institutional Assessment—Adm 368	3064
Neil Fulton	IT Central—Main 108	4444
Neil Roberts	Fine & Performing Arts—HH 139	3175
Nichol Anderson	Education & Inclusive Services—Swain 218G	3157
Nicole Chase	NDCPD—Mem 203	3611
Nicole Nelson	NDCPD—Mem201B	4472
Nicole Wald	Business—Main 301F	3290
Nicole Wondrasek	Volleyball	

- O -

Olivia Reed	Fine & Performing Arts—HH 144	4238
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- P -

Paige Walters	NDCPD—Mem 203	3580
Pat Schwan	Fine & Performing Arts—Main124	3185
Pat Slotsve	Development Foundation—SC 308	3239
Patti Kurtz	Hum, Social Sci, & IDS—HH 308	3073
Patty Hunt	Library	3859
Paul Brekke	Wellness Center—1021	3485
Paul Cerbone	Human Resources—Adm 2nd floor	4611
Paula Burckhard	NDCPD—Mem 203H	3071
Paula McCloud	Facilities Management	3210
Penny Brandt	Graduate School Admissions—Adm 352	3413
Penny Craven	Behav Sci & Criminal Justice—Main 230Q	3910
Penny Lipsey	Facilities Management	3311

- Q -

Quentin Jones..... Safety & Security 500-2423

- R -

Rachel Schomaker Science-CM 229 3508
Rachel Simonson..... Lutheran Campus Ministries-Wellness Ctr 4170
Ralitsa Wierson..... Student Health & Counseling Services-LuraM 3017
Raman Sachdev..... Hum, Social Sci, & IDS-Main 202G
Randy Conway..... Severson Entrep Academy-Main 304 3019
Ranita Aughtman NDCPD-Mem 203 3580
Rebecca Daigneault Behav Sci & Criminal Justice-Mem 230J 3510
Rebecca Foster NDCPD-Mem 201A 3260
Rebecca Ringham Registrar's Office-Adm 161 3126
Rebecca Rose-Edwards..... NDCPD-Mem 232 3596
Rhonda Holden Facilities Management 3311
Rhonda Lenton Facilities Management 3311
Richelle Johnson..... Nursing-Mem 329 4305
Rick Hedberg..... Development Foundation-SC 302 4483
Rick Heit Marketing-Adm 152 4156
Rita Damberger..... Hum, Social Sci, & IDS-Mem 230R 4257
Robert Crackel..... Science-CM 333B 3852
Robert Kibler Hum, Social Sci, & IDS-HH 309 3876
Robyn Walker Comm Sciences & Disorders-Mem 102 3181
Roderick Plummer Football-Herb Parker
Roger Triplett..... Facilities Management 3311
Roxi Mathis..... Design & Print Services-Adm 160 3026
Ryan Clark Women's Basketball-Dome 4261
Ryan Miner..... Athletics-Dome 3343
Ryan Murphy..... Nursing-Mem 302 4308
Ryan Stander Fine & Performing Arts-HH 239 3297

- S -

Sal Rodriguez Softball-Dome 4452
Sam Boinsner..... Baseball-Dome 4328
Samuel Stinson..... Hum, Social Sci, & IDS-HH 305 3871
Sandra Harbort..... Nursing-Mem 322 3459
Sara Abrahamson..... Human Resources-Adm 2nd floor 4610
Sara Frantsvog..... Nursing-Mem 318 4476
Sara Lyon..... Facilities Management 3311
Sarah Aleshire..... Hum, Social Sci, & IDS-HH 310 3395
Sarah Honerman Fine & Performing Arts-HH 156 4493
Savannah Wateland..... Fine & Performing Arts-Main 220 ... 3170/3185
Scott Guenther Facilities Management 3210
Scott Kast Math, Data, & Technology-Model 108 3081
Scott Muhle..... Facilities Management 3210
Scott Peterson..... Facilities Management 3010
Semaj Mitchell..... Football-Herb Parker
Serena Pontenila Math, Data, & Technology-Main 302F 3307
Shania Wendel CEL Test Center-Adm 361 3830
Shawn Charging..... NDCPD-Mem 203 3580
Sheila Latham Business Office-Adm 2nd floor 4145
Shelby Clark..... NDCPD-Mem 201 3814
Shelley Bredin-Oja Comm Sciences & Disorders-Mem 104G 4340
Sherri Giessinger Facilities Admin. Services-SC 1st floor 4130
Simon Conrad Men's Club Soccer
Skyler Cavanaugh Football-Herb Parker
Sophia Rammell Spanish/FYE Coordinator-HH 312 4265
Stacey Folstad-Magandy..... NDCPD-Mem 200 3580
Stephanie Little Behav Sci & Criminal Justice (BSC @ MSU) 751-1066
Steven Moates..... Comm Sciences & Disorders
Steven Schultz Cross Country-Dome
Steven Shirley..... President's Office 3300
Sue Lommen..... Facilities Management 3210
Susan Garness..... Hum, Social Sci, & IDS-online only
Susan Martin..... Sodexo Food Services-SC 2nd floor 3834

Susan Routledge..... NDCPD-Mem 203A 3006
Susan Weston Business-Main 302D 3294
Susana Amundarain..... Fine & Performing Arts
Susie Mack NDCPD-Mem 205A 3009
Sydney Yale..... Wellness Center-2026 4082

- T -

Tammy Wolf ASC-Library, lwr level 3360
Tanner Rafteseth Facilities Management 3311
Taylor Schaefer..... NDCPD-Mem 201D 3475
Tara Hiatt Business, Math, & Technology-Main 310/Model 108 4157
Tera (Teresa) Amsbury Science
Teresa Witteman Teacher Lic Prgm/Ed & Incl Svcs-Swain 218 3028
Terry Ferebee Eckmann Science-Swain 108A 3155
Thea Holm..... NDCPD-Mem 224 4076
Thomas Eisenzimmer Facilities Management 3311
Tiffany Heth..... Bookstore-SC 1st floor 3497
Tiffany Pierson Marketing-A152 3287
Tim Mitchem..... Men's Wrestling
Timothy Bingen..... Facilities Management 3567
Tom Simi..... Football-Herb Parker
Tonya Critz Financial Aid Office-Adm 2nd floor 4152
Tracey Mays Business
Tracey Olson..... NDCPD-Mem 203K 4496
Trevor Kreyling Safety & Security 500-2423
Tricia Tessendorf Business Office-Adm 2nd floor 3328
Troy Berg..... Facilities Management 3311
Troy Roness..... Student Health & Counseling Services-LuraM 3371
Twila Allee NDCPD-Mem 203 3580
Tyler Perez Women's Soccer-Dome 240 4485
Tyler Schmaltz..... IT Central-Main 108 4444

- U -

Upul Rupassara Math, Data, & Technology-Model 317 4566

- V -

Val Lehner Business Office-Adm 2nd floor 3333
Vanessa Rovig..... NDCPD-Mem 203 3467
Veronica Corey..... University Communications-SC 304 3199
Vicki McDonald Enrollment, Marketing, & Outreach-Adm 164 3983
Vicki Michels Behav Sci & Criminal Justice-Mem 230M 3594
Vickie Brabandt..... NDCPD-Mem216 3047
Virginia Conn..... Facilities Management 3210

- W -

Warren Gamas..... Education & Inclusive Services-Swain 218L 3575
Waylon St. Claire Facilities Management 3311
Wenjing Zheng..... Education & Inclusive Services-Mem 210H 4248
William Schafer NDCPD-Mem 203 3580
Wojciech Cebulak Behav Sci & Criminal Justice-Mem 405 3503
Wyatt Waselenchuk Men's Hockey

- X - Y - Z -

Yung-Ju (Ruth) Chen..... Science-Swain108C 3277
Zachery King..... NDCPD-Mem 203 3580
Zebulon Wallace Hum, Social Sci, & IDS-Main 202F 3249
ZoeAnn Winkler NDCPD-Mem 203C 4367

Organizational Directory

PRESIDENT

Dr. Steven W. Shirley
Deb Wentz - Executive Assistant

ACADEMIC AFFAIRS

Dr. Laurie Geller - Vice President
Dr. Alaric Williams - Assistant Vice President
Celeste Simmons - Administrative Assistant
Dr. Nathan Anderson - Director of Institutional Assessment
Amy Armstrong - Director of Sponsored Programs
Cari Olson - Director of Institutional Research

ACADEMIC SUPPORT CENTER

Heather Martin - Director
Lynda Bertsch - Career Services Director
Kyle Patterson - Academic Advisor
Eric Pietrzak - Academic Advisor
Kelli Sem - Access Services Coordinator
Tammy Wolf - Tutoring and Starfish Coordinator

ADMINISTRATION AND FINANCE

Krista Lambrecht - Vice President

ADVANCEMENT AND DEVELOPMENT FOUNDATION

Rick Hedberg - Vice President/
Executive Director
Amanda Duchsherer - Administrative Coordinator
Abbie Eads - Development Officer/
Data Analyst
Jeremy Feller - Development Officer/
Beaver Boosters
Kate Marshall - Director of Foundation Operations
Heidi Neathery - Database Manager
Pat Slotsve - Development Officer

ALUMNI

Courtenay Brekhus - Director of Alumni Engagement

ATHLETICS

Kevin Harmon - Vice President for Student Affairs and Intercollegiate Athletics
Bev Alex - Administrative Assistant
Sean Arbaut - Director of Athletic Photography
Keegan Berry - Director of Athletic Facility Operations
Lee Johnson - Director of Video Services
Janna McKechnie - Associate Director of Athletics for External Operations
Ryan Miner - Director of Financial Operations
Jordan Quinlan - Associate Director of Athletics for Compliance and Student Life/SWA
Daniel Schuetz - Assistant Athletic Director for Revenue and Fan Development

Diana Stetson - Assistant Athletic Director of Hospitality
Mike Stetson - Assistant Director of Athletics for Strategic Communications and Media Relations

Athletic Training

Dr. Dawn Mattern - Team Physician
Darren Armstrong - Manager of Athletic Trainers
Nicole Love - Athletic Trainer
Parker Osterman - Athletic Trainer
Jess Rundall - Athletic Trainer
Kevin Speed - Athletic Trainer

Baseball

Sam Boisner - Head Coach
Danny Duarte - Assistant Coach
Austin Loeb - Assistant Coach
Craig Schmich - Graduate Assistant Coach

Men's Basketball

Matt Murkin - Head Coach
Jeremy Brandt - Assistant Coach
Kyle Lawson - Assistant Coach
Jacob Sobolik - Graduate Assistant Coach

Women's Basketball

Ryan Clark - Head Coach
Anda Kuzmina - Assistant Coach
Emma Sterkel - Assistant Coach
Richard Mullin - Graduate Assistant Coach

Cheerleading

Kitty Perez - Head Coach

Men's and Women's Cross Country

Steven Schultz - Head Coach
Naimbai Njerakey - Graduate Assistant Coach

Football

Ian Shields - Head Coach
Skyler Cavanaugh - Wide Receivers Coach/
Tight Ends Coach
Mike Famiglietti - Slot Backs Coach/Special Teams Coordinator/ Recruiting Coordinator
Jeremiah Johnson - Defensive GA/
Cornerbacks Coach
Darryl McBride - Defensive Line Coach/
Football Facilities Coordinator/
Video Coordinator
Semaj Mitchell - Offensive GA/Running Backs Coach
Roderick Plummer - Secondary Coach/
Academic Liaison
Jake Rothschiller - Defensive Coordinator/
Linebackers Coach
Tom Simi - Assistant Head Coach/Offensive Line Coach/Community Service Coordinator
Cameron Wierson - Defensive Assistant Coach

Men's and Women's Golf

Eli Mihallick - Head Coach
Gary Brekhus - Assistant Coach

Men's Hockey

Wyatt Waselenchuk - Head Coach
David Zimmerman - Assistant Coach

Women's Hockey

Ryan Miner - Head Coach
Lauren Blight - Assistant Coach
Keith Martelle - Assistant Coach
Brendan Camelio - Graduate Assistant Coach

Human Performance

Caleb Heilman - Director of Human Performance
Patrick Arnson - Human Performance Assistant
Lauren Blight - Human Performance Assistant
Brody Myers - Human Performance Assistant

Men's Club Soccer

Jason Spain - Head Coach
Simon Conrad - Assistant Coach

Women's Soccer

Tyler Perez - Head Coach
Adam Daley - Assistant Coach
Charley Gomez - Assistant Coach
Abby Prather-Turner - Assistant Coach
Erin Rafferty - Goalkeepers Coach
Daisy deBoer - Graduate Assistant Coach

Softball

Celestino "Sal" Rodriguez - Head Coach
Izzy Morales - Assistant Coach
Jamie Odum - Graduate Assistant Coach

Men's and Women's Track & Field

Jordan Aus - Head Coach
Steven Schultz - Distance and Throws Coach
Kelly Hady - Assistant Coach
Leif Nelson - Assistant Coach
Jerrad Mason - Graduate Assistant Coach
Naimbai Njerakey - Graduate Assistant Coach

Volleyball

Alex Courtney - Head Coach
Kate Famiglietti - Assistant Coach
Nicole Wondrasek - Assistant Coach

Men's Wrestling

Evan Forde - Head Coach
Tim Mitchem - Head Assistant Coach
Martin Nellis - Assistant Coach
Kevin White - Assistant Coach
Oscar Nellis - Graduate Assistant Coach

Women's Wrestling

Brittney Mitchem - Head Coach
Keegan Berry - Head Assistant Coach
Stacy Askvig - Volunteer Assistant Coach
Isaac Bertalotto - Graduate Assistant Coach

BOOKSTORE

Tiffany Heth - Manager
Joseph Mujule

BUSINESS OFFICE

Krista Lambrecht - Vice President for Administration and Finance

Jonelle Watson - Assistant Vice President for
Business Services/Controller

Dana Dannewitz - Accounts Payable
Jamie Evanoff - Benefits and Payroll
Brenda Halvorson - Accountant
Sheila Latham - Grants and Contracts
Janese Lehman - Accounts Receivable
Val Lehner - Cashier
Corrina Lemer - Accountant
Lisa Rainey - Purchasing Agent
Mindy Rudnick - Accountant
Tricia Tessendorf - Student Accounts

CENTER FOR EXTENDED LEARNING

Linda Conn - Online Instructional Designer
Brigitte Mikula - Program Coordinator, MAFB
Jolina Miller - Online Coordinator
Douglas Tiedman - Online Instructional
Designer and IVN
Shania Wendel - Test Center Manager
Amy Woodbeck - Professional and Community
Education Coordinator

DESIGN AND PRINT SERVICES

Amanda Francis - Director/Design Specialist
Ben Daggett - Design Specialist/Copy Center
Technician
Roxi Mathis - Design Specialist

ENROLLMENT, MARKETING, AND OUTREACH

Dr. Jacek Mrozik - Vice President
Vicki McDonald - Administrative Assistant

ENROLLMENT SERVICES

Michelle Saylor - Director
Heather Halverson - Assistant Director
Kate Famiglietti - Admissions Counselor
Angie Keller - Admissions Specialist
Liz Krebsbach - Visit and Events Coordinator
Emily Norman - Admissions Counselor
Emily Perryman - Admissions Specialist
Alivia Poitra - Admissions Counselor

FACILITIES MANAGEMENT

Brian Smith - Director
Sue Lommen - Administrative Assistant
Paula McCloud - Administrative Assistant
Gretchen Ingledue - Custodial Superintendent
Scott Peterson - Assistant Custodial Supervisor
Sherri Giessinger - Administrative Services
Supervisor
Scott Guenthner - Head Groundskeeper
John Apland
Troy Berg
Luke Blikre
Tim Bingen
Kenyatta Bougard
Virginia Conn
Thomas Eisenzimmer
Colleen Ekli
Corey Ell
Johnny Guess
Debbie Heitkamp
Rhonda Holden
Johnny Johnson

Mike Klemp
Evan Lawson
Rhonda Lenton
Penny Lipsey
Sara Lyon
Chuck Moody
Felicia Moody
Debbie Mosser
Scott Muhle
Casey Okland
David Ostlund
Brian Otto
Claudia Paulson
James Pollman
Charlene Radke
Andrew Rafala
Tanner Rafteseth
Waylon St. Claire
Melanie Sundquist
Roger Triplett
Annette Vesey
Charles White

FINANCIAL AID

Laurie Weber - Director
Lindsey Benson - Assistant Director
Tonya Critz - Senior Counselor
Kelli Marchand - Counselor

GRADUATE SCHOOL

Dr. Laurie Geller - Director
Penny Brandt - Admissions Coordinator

HUMAN RESOURCES

Sara Abrahamson - Director
Paul Cerbone - Coordinator

INTERACTIVE VIDEO NETWORK

Douglas Tiedman - IVN Site Coordinator

INTERNATIONAL PROGRAMS

Maleeha Latif - Director of International
Programs and Study Abroad
Erin Anderson - International Students
Araceli Erickson - Activities Coordinator

IT CENTRAL - NETWORK SERVICES

Lisa Haman - Computer Support Services
Director
Darren Olson - Network Services Director
Lauralee Dammen - Administrative Support
Coordinator
Ann Haider-Bougard - Administrative Assistant
Neil Fulton
Anton Huether
Tyler Schmaltz

LIBRARY

Jolene Nechiporenko - Director
Ben Bruton - Reference & Instruction Librarian
Celeste Hauser - Library Purchasing Associate
Patty Hunt - Cataloging & Metadata Librarian
Kathleen Simi - Collection Management
Librarian
Mara West - Reference & Instruction Librarian

LOOYENGA LEADERSHIP CENTER

James Sturm - Director

LUTHERAN CAMPUS MINISTRIES

Rachel Simonson - Pastor

MAIL ROOM/SHIPPING AND RECEIVING

Sherri Giessinger - Supervisor

MARKETING

Cole Krueger - Director
Veronica Corey - Communication and
Marketing Specialist
Rick Heit - Social and Digital Media Specialist
Tiffany Pierson - Web Content Specialist

MILITARY RESOURCE CENTER

Andy Heitkamp - Director

NATIVE AMERICAN CENTER

Annette Mennem - Director

NORTH DAKOTA CENTER FOR PERSONS WITH DISABILITIES

Dr. Lori Garnes - Executive Director
Hilory Liccini - Associate Director
Amy Armstrong - Assistant Director
Susie Mack - Operations Coordinator
Adam Calderon - Finance Specialist
Jolynn Webster - Director of Human Potential
Michele Burney - Innovative Project
Coordinator
Vickie Brabandt - Administrative Secretary
Stacey Folstad-Magandy - Administrative
Secretary
Korie Huettl - Administrative Assistant
Jolene Orluck - Administrative Assistant
Jodi Patchen - Administrative Secretary
Donna Weishaar - Administrative Assistant
Twila Allee
Tory Allen
Molly Anderson
Ranita Aughtman
Jill Bergemann
Christine Brigden
Paula Burckhard
Shawn Charging
Luke Charley
Nicole Chase
Shelby Clark
Cheryl Coyle
Marie Cutaiar
Kelly Drevecky
Kyle Erickson
Kylie Erickson
Alene Foell
Rebecca Foster
Patricia Harrison
Madesyn Holm
Thea Holm
Zachery King
Malinda Kragh
Josie Kuske
Kristie Lawson
Grant Leith
Lacey Long

Linda Madsen
Megan Mantz
Nadine Massine
Kale McHenry
Cheryl Merck
Kristin Michels
Dominque Mikula
Julie Moser
Brenda Munson
Kate Murphy
Nicole Nelson
Kaitlyn Nieuwsma
Tracey Olson
Dawn Olson
Jerusha Olthoff
Krista Opstedal
Maggie Parslow
Isabel Parton
Katlin Pierce
Kelly Prellwitz
Jessica Reiswig
Nathaniel Redington
Elizabeth Romanick
Rebecca Rose-Edwards
Brooke Rosenau
Sue Routledge
Vanessa Rovig
Taylor Schaefer
William Schafer
Kari Schmidt
Darren Seifert
Shelby Stuckey
Nicole Thompson
Paige Walters
Ethan Webster
JoLynn Webster
ZoeAnn Winkler

NORTH DAKOTA GEOGRAPHIC ALLIANCE

Jeff Beck - Co-Director

NORTHWEST ARTS CENTER

Greg Vettel - Director
JoHannah Grosz - Exhibition Coordinator

POWER CENTER

Katy Allers - Director
Keryl Lesmann - Administrative Coordinator
Christopher Lozensky - Academic Coach
Dawn Moreau - Academic Coach
Anne Nordgaard - Academic Coach
Hannah Peterson - Academic Coach

REGISTRAR'S OFFICE

Rebecca Ringham - Registrar
Amber Bell - Administrative Assistant
Ashley Blake - Degree Audit and NCAA Eligibility Specialist
Melissa Cantone - Associate Registrar
Kacey Donamaria - Records Specialist
Kimberly Johnson - Transfer Student Specialist

RESIDENCE LIFE - HOUSING

Karina Stander - Director
Lori Braasch - Administrative Assistant

SAFETY AND SECURITY

Gary Orluck - Campus Security Director
Larry Hall - Parking Enforcement
Shaun Hill
Gary Huwe
Quentin Jones
Trevor Kreyling
Aundrey Livingston
Drew Ward

SEVERSON ENTREPRENEURSHIP ACADEMY

Randy Conway - Director

SCHOOL OF ARTS, HUMANITIES, AND SOCIAL SCIENCES

Department of Fine and Performing Arts

Dr. David Rolandson - Chair
Savannah Wateland - Administrative Assistant

Art

Micah Bloom
Bill Harbort
Ryan Stander
Dr. Amanda Watts

Music

Efrain Amaya
Dr. Dianna Anderson
Dr. Erik Anderson
Justin Anderson - Facilities & Events Manager
Dr. DeVera Bowles
Dr. Kenneth Bowles
Dr. Deanna Carpenter
Dr. Elizabeth Demme
Dr. Emerson Eads
Dr. David Rolandson
Dr. Jon Rumney
Briana Schwan
Pat Schwan
Dr. Charles Young

Professional Communication

David Paterno
Dr. Olivia Reed
Neil Roberts

Theatre Arts

Sarah Honerman

Department of Humanities, Social Sciences, and Interdisciplinary Studies

Dr. Daniel Ringrose - Chair
Lauren Young - Administrative Assistant

English

Sarah Aleshire
Dr. Eric Furuseth
Dr. Robert Kibler
Dr. Patti Kurtz
Dr. Elizabeth LeRud
Dr. Samuel Stinson

Geography

Dr. Zebulon Wallace

History

Dr. Bethany Andreasen
Dr. Joseph Jastrzembki
Dr. Ernst Pijning

Dr. Daniel Ringrose
Dr. Mark Singer

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Dr. Amanda Watts

Sociology

Dr. Christine Borden-King-Jones
Dr. Jynette Larshus

Philosophy

Dr. Raman Sachdev

World Languages

Dr. Sophia Rammell

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Jessica Smestad - Director

Looyenga Leadership Center

James Sturm - Director

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Dr. Vicki Michels

Criminal Justice

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Dr. Ethan Valentine
Dr. Don Burke - Professor Emeritus
Dr. Shirley Cole-Harding - Professor Emeritus
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Dr. Penny Craven - Program Director
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Early Childhood Education

Nichol Anderson
Karen Foley

Elementary Education

Nichol Anderson
Dr. Kathy Hintz
Dr. Chelsie Hultz
Dr. Lisa Borden-King
Dr. James Copeland
Dr. Laura Zucca-Scott

Special Education

Jenna Arnold
Dr. Brent Askvig - professor emeritus
Erica Bailey
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SCHOOL OF SCIENCE AND HEALTH

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Dr. Terry Eckmann
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Dr. Kelsey Higginson

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Dr. Joseph Collette
Joseph Krieg
Dr. Katherine McCarville

Physics

Dr. Nigel George

Science Education

Dr. Dannah Schaffer

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Amanda O'Dell - Executive Chef
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Linda Clark
Carolyn Perry
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STUDENT CENTER

Leon Perzinski - Director

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Debra Haman - Director
Erin Heit - Administrative Assistant
Kallie Goodman - Nurse Practitioner
Kaitlyn Nieuwsma - Case Manager
Troy Roness - Clinical Mental Health Counselor
Ralitsa Wierson - Clinical Mental Health
Counselor

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Dr. Lisa Borden-King - Head
Teresa Witteman - Administrative Coordinator
Dr. Kathy Hintz - Director, Teacher Advisement
and Field Placement (TAFP)
Deb Ringham - Education Program
Coordinator

TITLE IX AND STUDENT CONDUCT

Dr. Lisa Dooley - Office of Title IX and
Student Conduct
Jeni Anderson - Administrative Assistant
Sara Abrahamson - Deputy Coordinator
Kevin Harmon - Deputy Coordinator
Cari Olson - Deputy Coordinator

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Michael Linnell - Director
Veronica Corey - Communication and
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Benjamin Bagwell - Coordinator of Recreation
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Emergency Procedures

For complete details, please reference the link on the MSU website:
<http://www.minotstateu.edu/safety/emergency-guidelines.shtml>



EMERGENCY PHONE LIST

You can reach the Minot Police at 911 directly from a campus phone without having to dial 9 for an outside line first. Be prepared to give your location, name and problem.

Police..... 911 or 852-0111
Campus Security Hotline..... 500-2423

OTHER ADMINISTRATIVE PHONE LIST (only available from 8 A.M. to 4:30 p.m.)

Public Information Office 858-3298
Facilities Management 858-3210
Campus Switchboard 858-3000

Communication in an Emergency

Safety instructions for students, faculty and staff will be made available to the campus community through e-mail, text messaging, phone, the Minot State website, and local media. The NDUS Alert System will be used by MSU to contact faculty, staff and students in the event of an emergency. The Office of Public Information is the only office authorized to give official information about emergencies to the campus and community. If you receive phone calls regarding an emergency situation, direct the media to the Office of Public Information.

General Evacuation Tips

To be prepared for an emergency, you should:

1. Know at least two ways out of the building.
2. Know the predetermined meeting location for your unit.

When you hear the alarm or are verbally instructed to begin evacuating the building:

1. Try to make sure all members of your department evacuate the area by quickly checking nearby restrooms, storage rooms, etc. as you exit.
2. Use the nearest stairway, not the elevator.
3. Accompany and assist those with disabilities.
4. Shut all doors behind you as you go.
5. Evacuate as quickly as possible but in an orderly manner. Do not push or shove.
6. Once outside, move at least 100 feet from the building or follow the instructions of emergency personnel on the scene. Stay away from building entrances.

Suspicious Object

A suspicious object is any package, parcel, container or other object that is suspected of being an explosive device because it is out of place or unusual for that location and cannot be accounted for, or because a threat has been received.

If you find a suspicious object:

1. Do not touch the object.
2. Move people away from the object.
3. Do not use a portable radio or cell phone.
4. Immediately notify the Campus Security at 500-2423.
5. Do not attempt to evacuate the building without the authorization or assistance of emergency personnel. Emergency guidelines caution against automatic evacuation. In most cases, people are likely to be more secure in their offices or classrooms than in hallways that have not been searched or outdoors where an actual threat may be even more likely to exist.

Medical Emergency

1. Notify the police (911). Provide details on the location of the ill or injured person.
2. Unless trained, render any first aid to the best of your abilities until assistance arrives.
3. Do not attempt to move a fallen individual.
4. Attempt to obtain the following information from the ill or injured person: their name, a description of symptoms, allergies or medications they may have and any major medical history.
5. Remain at the scene after emergency personnel have arrived to provide information.

If someone has been poisoned:

1. If the person has collapsed, is not breathing, or is seizures, notify the police (911).
2. Dial 1-800-222-1222 to reach the Poison Control Center.