

MSU faculty and staff,

We have all been encouraged the past few weeks to take [precautions](#) to prevent the spread of COVID-19. As cases rise in North Dakota, it is especially important now, more than ever, to follow these strategies for yourselves, your colleagues, and the entire community.

**For anyone on campus at any time, it is imperative you take these precautions:**

1. Wear a [cloth face mask](#) if you cannot physically distance **at least 6 feet** from other people.
2. Do not gather in groups of 10 or more.
3. Stay home if you are sick, and consult your medical provider.
4. Wash your hands frequently throughout the day.
5. If necessary, please remind guests, students, and other employees to respect physical distancing; **the 6 feet rule is vitally important for everyone.**
6. Employees should chat with their supervisors if they feel unsafe about their workspaces.
7. Go to the [CDC webpage](#) for more information on preventing the spread of COVID-19.
8. Print the attached [SIGN](#) and post on entrance doors to your building (\*\*these posters have been updated and should replace the version I emailed on March 30).

A final reminder: As we head into this time of traditional family gatherings with Easter and Passover, Governor Burgum reminded all of us during his press conference this afternoon that ND still has not reached the steep part of the COVID curve. The physical distancing we have all been practicing has greatly assisted in the State's COVID efforts, but the fight is not yet over and we need to continue heeding those distancing recommendations....it is especially important during this traditionally busy upcoming weekend.

Thank you for following the campus guidelines listed above, for being a responsible employee, and for caring about the health and safety of our entire MSU community.

Have a great weekend and thanks for all you do,

Steve

**Steven W. Shirley, PhD**

**President**

**Minot State University**

**701-858-3300**

[www.minotstateu.edu](http://www.minotstateu.edu)

**Go Beavers!**