

MSU Faculty & Staff,

A couple more updates regarding COVID-19 planning at MSU:

1. Any MSU-sponsored/funded student trips to domestic locations between today and April 5 must be reviewed on a case-by-case basis. **If you have such travel planned with a student or group of students during this timeframe, please contact VP Harmon, VP Geller, and me to discuss.** We will reassess the timeframe in the days ahead, but for now this is in effect for any travel planned during the next three weeks. We currently have a couple of science-based field trips that have already departed and are in the southern part of the US. Those two trips (Geology and Biology) are being allowed to continue as they have already traveled to their destinations, are in generally remote locations away from population clusters, are not utilizing mass transportation, and are taking other necessary precautions.
2. **All large-scale events scheduled at MSU during the next three weeks, today through April 5, should be canceled (or postponed, if appropriate).** Large-scale events are those generally defined with 50+ attendees. If you have an event planned with fewer than 50 attendees, we will make decisions about those events on a case-by-case basis. Please contact your respective VP to discuss any of the smaller (under 50 attendee) events. Again, this is just during the timeframe up to April 5; we will re-assess in the near future for events planned after that date.

There will likely be more updates in the days ahead as things continue to change rapidly with this situation. In the meantime, please accept my THANKS to our entire team of MSU faculty and staff who are doing such a terrific job ensuring we are able to continue our mission serving our students during these unprecedented times. Thank you!

Take care and have a pleasant weekend,  
Steve

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**Go Beavers!**