

**Return to: Credit Coordinator
500 University Ave W
Center for Extended Learning
Minot, ND 58707**

To enroll in a dual credit class the student must also submit an online MSU admission application, a \$35 application fee, his/her high school transcript, and his/her ACT score.

Student Information: *To be completed by the student before course begins. Please TYPE or PRINT legibly*

Student's Legal Name (Last, First, Middle Initial)			EMPL ID (Office Use Only)
Mailing Address	City	Zip Code	Date of Birth (mm/dd/yyyy)
High School		Gender <input type="checkbox"/> M <input type="checkbox"/> F	Year in School (for class(es) listed below) 11 <input type="checkbox"/> 12 <input type="checkbox"/>
Phone Number	Student's Email		
Parent/Guardian's Name	Anticipated year of high school graduation		

Course Information	Class # (Office Use Only)	College Sem. Hours	Mode of Delivery				Date Class Added (Office Use Only)
			At High School	On MSU Campus	At MAFB	Online	
<u>Course I</u>		<input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4					
<u>Course II</u>		<input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4					
<u>Course III</u>		<input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4					
<u>Course IV</u>		<input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4					

*Please include the subject area & number for each course. For example, College Composition I is Engl 110. The course name is unneeded.

Authorization

Students enrolled in college credit course(s) at Minot State University will receive a letter grade that will become a part of their permanent college transcript. A numerical grade will appear on the high school transcript for dual credit courses; conversion of grades is the responsibility of the respective high school. It is the student's responsibility to verify the transferability of courses with the institution of choice.

Eligibility for continued participation in this program requires satisfactory academic performance at the high school; earned grades of A, B or C in all college courses; and parental and school approval for each subsequent semester of enrollment. A student who earns grades of D or F may not be eligible for future dual credit courses or may have restrictions.

If a student wishes to withdraw from any college course(s), it is his/her responsibility to first discuss this matter with the high school counselor and notify Minot State University. Students must adhere to the college calendar including but not limited to: class dates, fee payment and drop/add dates.

This course obligates the student, parent and/or guardian financially. All fees associated with this course(s) must be paid by the established deadlines and failure to do so could result in not receiving college credit for this course(s) and an unfavorable hold placed on the student's account. Please visit the Business Office's webpage for deadlines.

The student authorizes MSU to release all academic and financial records (including, but not limited to, course grades, account balances, and account holds) to my attending high school and my parents/guardians.

Student Signature

Date

Parent Signature

Date

Superintendent or Designee Signature

Date