



Minot State
UNIVERSITY

Center for Extended Learning

SPRING 2015

www.minotstateu.edu/cel



The Dean's Perspective

It's difficult to believe that Commencement is right around the corner. Every year I hang up my regalia thinking "I won't be putting this heavy robe back on any time soon" even though I know deep in my heart that "soon" will reappear in record time.

This newsletter is intended to give you a quick look at what's going on in the different CEL areas. Spring and summer are busy times for us. We host a variety of activities ranging from professional development activities to the 2015 Spring Online Technology Institute. We recognize the accomplishments of our graduates in Bismarck as well as offering College for Kids Camps.

Thank you for taking the time to read this newsletter. If you have suggestions or comments, feel free to contact me at kris.warmoth@minotstateu.edu or 3168.

—Dr. Kristen Warmoth, Dean of Center for Extended Learning

Online Degree Programs

Congratulations to the following online degree seeking students featured on the Fall 2014 semester President's List and College of Business Dean's List:

President's List - An honor extended to those students who demonstrate excellence in scholarship with a semester GPA of 3.80 and higher

Jeremy Allen Becker, Applied Management

Derek Buss, Management

Katelyn Rose Caraballo, Management

Maria Delmar Castro, Management

Joseph Donald Farrell, International Business

Christine LeighAnne Hubbard, Management

College of Business Dean's List - an honor is extended to those students who demonstrate excellence in scholarship with a semester GPA between 3.50 and 3.79.

William M Bower, Applied Business Information Technology

Stacy Marie Duke, Management Information Systems

Eric Joseph Farmer, International Business

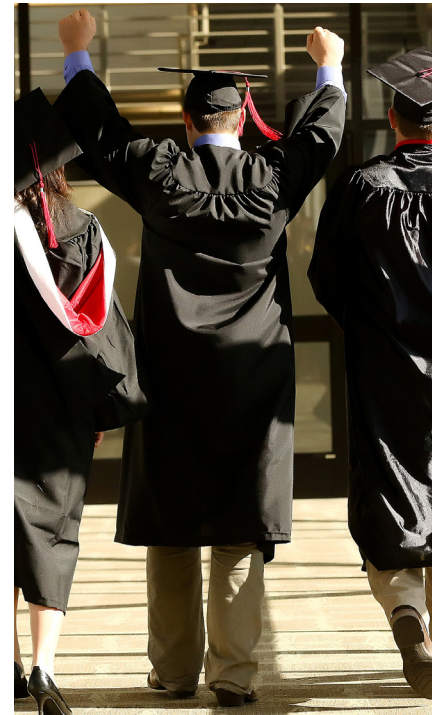
Brad David Fettig, Management Information Systems

Amber Marie Lengyel, Management

Amanda Jo Shepard, Management

Great job!

— Trisha Nelson, Online Degree Advisor



"In the spring I have counted one hundred and thirty-six different kinds of weather inside of four and twenty hours."

— Mark Twain —

**ONLINE PROGRAM
COORDINATOR PHONE
NUMBER UPDATE**

Jolina Miller's extension is now 3218 from on-campus or 701-858-3218 from off-campus.

Supervised Field Experience Activities and State Authorization

Students completing some online degrees are required to complete supervised field experiences such as an internship, clinical, or practicum. If the online student does not live in North Dakota, this field experience is often completed in their state of residence. Every state has laws governing field experience activities completed within their state. These laws can make it very expensive or impossible for MSU to offer a field experience in certain states. If the field experience is part of a licensed profession, the state's licensing board may have additional requirements. The following information applies only to authorization at the state level. Each department is responsible for reviewing the state licensing board requirements.

I have reviewed the laws in all 50 states and applied for authorization in as many states as possible. A current list of states is available on the MSU Online web site at www.minotstateu.edu/online/stateauthorization.shtml. MSU can only offer field experience activities in states where we have full authorization. In states where MSU has partial authorization, we are able to offer online courses but not field experiences. If students reside in those states, they will need to make arrangements to complete their field experience in a neighboring state or in North Dakota.

MSU has procedures in place to make students aware of these requirements before they are admitted. When a student completes an application for admission and indicates they are completing a degree online, an email is sent to me. I look at the state they reside in and the degree program they plan to pursue. If they reside out of state and indicate an interest in a degree that we are not able to offer, I work with the program advisor to determine the student's plan and contact them.

The State Authorization Reciprocity Agreement (SARA) has made this process easier in some states. The SARA agreement allows participating institutions to offer field experience in participating states as long as no more than 10 students are placed in one site for each program. MSU is a SARA institution and there are 20 participating states, including North Dakota.

It is important to note that state laws in regard to field experience apply to all degree programs. Any field experience that is offered outside of North Dakota, whether for an on-campus or online program, is subject to the laws of the state where it is completed.

— *Jolina Miller, Online Program Coordinator*

Minot State University at MAFB

We've had a busy and exciting year 2014. The CEL program on the Minot Air Force base continues to participate in events as part of promoting awareness of our classes and degrees

through both the base and Minot community. We are always looking for opportunities to promote our program and below are some of the events we attended:

- Base Right Start, CCAF Briefings & Graduations
- Airman Leadership School Briefings & Graduations
- Spring Showcase for Military Spouses
- FTAC (First Term Airman Center)
- NCOPE (Professional Development Seminars for Junior NCO's)
- Base Exchange informational tables
- MOSC 2015 Charity Auction and many more...

MSU@MAFB is now able to offer four General Education classes in the "Squadron" format (class meeting times and days are arranged around a particular squadron's schedule.) These classes are needed for the Community College of the Air Force Associate Applied Science degree. We are also bringing back "Lunch Time" classes for those who are unable to attend in the evening.

Welcome to Trish Randall, our new Assistant Advisor on the MAFB. Her husband is active duty Air Force and both are originally from Michigan. They have been in Minot a little over four years. Trish earned her undergraduate degrees from MSU in 2012 and is currently working on a master's degree with Minot State.

— *Brigitte E. Mikula, Program Coordinator
at the Minot Air Force Base*

CEL Credit Coordinator

The spring semester saw steady enrollment in the dual credit program with 222 students enrolled and 317 course enrollments. I would like to welcome Jessica Clapp as a new dual credit instructor. I would also like to congratulate Irene Ost on her retirement and thank her for her service to the dual credit program.

After a bit of delay, the remodeling of the Academic Test Center was completed in late November. We now have a much more comfortable area for checking candidates in for testing. We have also added additional space for paper-pencil testers.

ACT has released a new version of the Compass test. The Compass test is used for placement purposes when the ACT test does not accurately represent a student's academic abilities. This new version allows for easier tracking of candidates scores.

Through the 65+ program, individuals over 65 are able to enroll in courses free of charge at MSU. Enrollment in this program has doubled over the past year. Many of the students enrolled remark how much they enjoy being a part of campus and sharing their viewpoint with younger students.

— *Jennifer Beneke, Credit Coordinator
& Academic Test Coordinator*

Professional & Community Education

College for Kids is here again! We are offering some of the same favorites as before, but also some new and exciting camps. Some of the favorites include: Exploring Robotics, Business of Babysitting, and Fun with Frosting. A few of the new ones this summer will be: Sew It, Paint It, Create It and Star Wars Jedi Camp. I'm sure it will be another fun and amazing summer that fills our campus with kids, learning, and laughter.

Community Education is also busy with classes. We are offering Money Management and Microsoft 2013 classes. You can find the full schedule here: <http://www.minotstateu.edu/cel/ced.shtml>

Professional Development for Educators is also in full swing. The educators are busy taking classes to help further their own education. Classes are being offering all over the state and right here in Minot. You can view the full schedule here: <http://www.minotstateu.edu/cel/pages/2015-professional-development-for-educators.shtml>

— Amy Woodbeck, *Professional & Community Education Coordinator*

Minot State University on Bismarck State College Campus

Happy Spring from MSU @ Bismarck State College! It's hard to believe we are nearing the end of another academic year. We currently host 21 face-to-face courses for this spring semester and 15 courses are scheduled for the 2015 fall semester on the BSC campus.

Mike Wardzinski, Criminal Justice Advisor/Instructor is currently advising 25 students for the upcoming fall semester.

The Social Work program is advised by Susan Herzog. On March 24th, the 2015 Spring Social Work Panel was held at the National Energy Center of Excellence building on the Bismarck State College campus. The Social Work Panel started with an inspirational video about the impact Social Workers have on individuals and families. After the video the speakers were introduced and each spoke about themselves, their jobs, and their education and Social Work backgrounds. Speakers included Kathy Benson from the Burleigh County Social Services, Cheryl Thomas from the Department of Corrections Division of Juvenile Services, Amber Caranicas of the ND State Penitentiary, Dean Beck who has a private practice, and Chris Hall of the Bismarck Public Schools. Each speaker gave a description of their job duties, educational history, likes and dislikes of the job, and advice for future Social Workers. After the speakers had finished, there was a question and answer session. This event was hosted by MSU @ BSC students, Sara Pavilions and Amanda Meier.

Jeanne MacDonald, Advisor/Instructor for the Management/Marketing programs recently completed classroom visits at BSC. Jeanne is currently advising 37 students.

Dr. Paul Markel, Professor of Psychology, Advisor for the Addiction Studies and Psychology degree programs has been in contact with his 35+ advisees to plan class schedules for the summer and fall semesters. Dr. Markel is working on providing research opportunities for the Bismarck students. He is also working in collaboration with Dr. Theresa Felderman, Associate Professor of Psychology at BSC in establishing an Addiction Studies/Psychology club for MSU and BSC students. Details yet to be determined, however; students are really excited about this new endeavor!

Congratulations to 49 MSU@BSC students who will receive their baccalaureate degrees on May 15:

- Addiction Studies/Psychology: 10 graduates
- Criminal Justice: 7 graduates
- Management/Marketing: 6 graduates
- Online: 6 graduates
- Social Work: 20 graduates

— Bobbi Jo Zueger, *Student Services Coordinator at Bismarck*

The Center for Extended Learning offers Faculty Online Technology Institute

The spring technology institute will be offered on Wednesday, May 20th, 9 a.m. to 4 p.m. CST, in Old Main, room 308. To register call Mark Timbrook at 701-858-3832 or Sherie Saltveit at 701-858-3280. For more information, see flyer on next page.

Save the Date: May 21, 2015.

A graduation reception will be held at the Radisson Hotel in Bismarck for MSU@BSC students. The event will be held from 5 p.m. – 7 p.m.

MSU @ BSC New Student Meet'n Greet

Tuesday, July 28, 2015 • 1 – 4 p.m.
Horizon Conference Room, BSC

CENTER FOR EXTENDED LEARNING

Administration, Room 365

701-858-3822/800-777-0750, ext. 3822

Fax: 701-858-4343

cel@minotstateu.edu • www.minotstateu.edu/cel

2015 SPRING

Online!

Technology
Institute



Center for Extended Learning
Office of Instructional Technology

Join us this spring as Minot State University faculty share their knowledge and application skills for various technologies and strategies for teaching in the online environment.

Our spring session will be held on Wednesday, May 20 from 9 A.M. to 4 P.M. CST in room 308, Old Main. Details for our fall session are to be released soon.

The institute is free to MSU and Bottineau faculty. The attire is casual and a light lunch will be provided. Please contact Amy Woodbeck (701-858-3989) if you have special needs.

TO REGISTER contact Mark Timbrook at 701-858-3832 or mark.timbrook@minotstateu.edu



SCHEDULE OF EVENTS

- 9 – 9:50 A.M. • Room 308
Dr. Holly Pedersen addresses the effective selection and use of multimedia in online courses.
- 10 – 10:50 A.M. • Room 316
Sherie Saltveit will discuss the Blackboard gradebook application and settings.
- 11 – 11:50 A.M. • Room 308
Dr. Kristen Warmoth, will discuss the Guidelines for the Evaluation of Distance Education from the perspective of the Higher Learning Commission.
- Noon – 1 P.M. • Lunch
Guest lunch speaker, Laurie Weber, MSU Financial Aid.
- 1 – 1:30 P.M. • Room 308
Mark Timbrook will demonstrate how to create PowerPoint Voiceovers. Several strategies for interaction will also be provided.
- 2 – 2:50 P.M. • Room 308
Kimberly Schwimler will discuss the methods and strategies for instructing a high-risk math course online.
- 3 – 3:30 P.M. • Room 308
Ben Bruton will discuss the Embedded Librarian application in online courses.
- 3:30 – 3:50 P.M. • Room 308
Lisa Dooley will discuss the Keep You Safe Program and how it applies in the online environment.



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