

Phi Beta Lambda

Upsilon Sigma Chapter No. 5323

CONSTITUTION

Article I – Name

The name of this organization shall be the Upsilon Sigma Chapter of Phi Beta Lambda.

Article II – Purpose

The purpose of this organization is to:

Develop competent, aggressive business leadership

Strengthen the confidence of members in themselves and their work

Create more interest and understanding in the intelligent choice of business occupation

Encourage members in the development of individual projects in establishing themselves in business

Encourage members to improve the home and community

Participate in worthy undertakings for the improvement of business and the community

Develop character, prepare for useful citizenship, and foster patriotism

Participate in cooperative effort

Encourage and practice efficient money management

Encourage improvement in scholarship and promote school loyalty

Improve and establish standards for entrance into business occupations

Article III – Membership

Section 1. The chapter shall consist of students interested in the field of Business Education, Business Administration, and Secretarial.

Section 2. Membership in PBL is unified on the local, state, and national levels, and is not available separately. Membership is established by payment of local, state and national dues in advance and by the fulfillment of other required obligations.

Section 3. Membership in this organization shall consist of three kinds: (a) Active, (b) Alumni, (c) Honorary.

- (a) Active Membership. Any student who is interested in a business-related program is entitled to become an active member of the Upsilon Sigma Chapter of PBL. A member may retain their active membership status through their school career by complying with the regulations and policies of FBLA-PBL, Inc.
- (b) Alumni Membership. Following the termination of active membership status, a member may become an alumni member by complying with the regulations and policies of FBLA-PBL, Inc.
- (c) Honorary Membership. Instructors, school administrators, businessmen, and others who are helping to advance business education and PBL, and who have rendered outstanding service, may be elected to honorary membership by a majority vote of members present at any regular meeting. Honorary members shall not have voting privileges, neither shall they hold any office except that of advisor.

Article IV – Officers

Section 1. Officers of Upsilon Sigma Chapter of PBL shall consist of the following: President, Vice-President, Secretary, Treasurer, Reporter, and Historian. They shall constitute the chapter's Executive Committee. Other officers may be designated when desirable. A teacher of business subjects shall assume the responsibilities of advisor. Officers shall be elected each year at a regular meeting of the chapter.

Section 2. This chapter shall have an Advisory Council which shall consist of two or more honorary members and the chapter advisor.

Article V – Meetings

There must be at least on regular meeting a month. The other meetings may be held as deemed necessary.

Article VI – Membership Dues

Section 1. The membership shall be from July 1 through June 30.

Section 2. National, state, and local membership dues of Phi Beta Lambda shall be remitted in amount deemed appropriate by the respective bodies.

Article VII – Emblems and Insignia

Section 1. The chapter emblems shall be the emblems of the national organization.

Section 2. All active, alumni, and honorary members shall be entitles to display and wear the emblems and insignia as outlines in the national handbook.

Article VIII – Parliamentary Authority

The parliamentary authority shall be Robert's Rule of Order, Newly Revised (RONR).

Article IX – Amendments

Amendments shall be submitted at a meeting and shall not be voted upon until the following regular meeting. A two-thirds vote of the members present shall be required for adoption.

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Bylaws

Article I – Duties of Officers

Section 1. The President. It shall be the duty of the president to preside over all meetings of the chapter. The president shall appoint all committees and may serve as an ex-officio member of these committees.

Section 2. The Vice-President. It shall be the duty of the vice-president to assume the duties of the president in the absence or upon request of the president and to assist the president in other ways as appropriate.

Section 3. The Secretary. The secretary shall perform the duties common to the office such as keeping an accurate record of the chapter and Executive Committee meetings. It shall be the duty of the secretary to submit the required reports to the State Chapter and the National Executive Director as listed in Article III of the bylaws. The secretary shall keep the National Executive Director informed as to the total number of members of the chapter so that members will receive copies of Tomorrow's Business Leader.

Section 4. The Treasurer. The treasurer shall act as custodian of the funds of the organization, collect dues, and give financial reports at designated periods. It shall be the duty of the treasurer to send to national headquarters the national dues and to the state chapter the state dues for each member of the chapter.

Section 5. The Reporter. The reporter shall act as public relations officer for the chapter, and shall see that news stories and photographs are delivered to the school paper, the local newspaper, the state news bulletin, and the national publication, Tomorrow's Business Leader. The reporter shall cooperate with the school officials concerning assembly, radio, and television programs.

Section 6. The Historian. The historian shall be responsible for gathering and maintain the records of the local chapter.

Article II – Committees

Section 1. The president of the chapter shall appoint the following committees annually: (a) Nomination Committee, (b) Auditing Committee, (c) Membership committee, and (d) Fundraising Committee. Other committees may be appointed as necessary.

Section 2. The Committee on Leadership Development Activities shall recommend special projects, establish chapter goals for the year, and suggest ways and means of attaining them. Duties of other committees shall be outlined by the chapter's Executive Committee.

Article III – Reports to the National Executive Director and to the State Advisor

Section 1. The following information shall be submitted to the national office:

- a) List of chapter members and remittance advice
- b) Report of officers elected
- c) Report of projects for the year
- d) Annual activities report
- e) Other reports as requested

Section 2. Information for the State Chapter shall be supplied as requested.

Article IV – Amendments

Amendments to the Bylaws shall be submitted at a meeting and shall not be voted upon until the following regular meeting. A two-thirds vote of the members present shall be required for adoption.