

# **Constitution: MSU Collegiate DECA**

## **Article I - Name of Organization**

Collegiate DECA: University Marketing and Management  
The Minot State University Collegiate DECA chapter is affiliated with the State and National organization of Collegiate DECA.

## **Article II - Purpose of Organization**

Minot State University (MSU) Collegiate DECA is a local chapter of National DECA, Inc. (An Association of Marketing Students). The organization creates close ties with the business community providing essential opportunities for members and an appreciation of the American free enterprise system. Participation in the highest quality of competitive events and programming available to post-secondary students is also a key factor to our personal career development.

### **Our objectives consist of the following:**

- To nurture competent, entrepreneurial, self-reliant cooperative leadership in the fields of marketing, merchandising, and management.
- To help students make informed career choices by providing opportunities to explore fields as diverse as sales, food marketing, hotel management, restaurant management, department store and specialty store retailing, fashion merchandising, industrial and international marketing, finance and credit, advertising, insurance, wholesaling and other marketing oriented occupations.
- To foster high ethical standards in business.
- To encourage business activity that demonstrates civic, social and moral responsibility.
- To recognize the importance of career education and to promote a willingness to use the training facilities provided by corporations to continually improve skills and knowledge, in college and throughout life.

## **Article III - Membership**

Membership in this organization is open to all MSU students and will not be restricted on the basis of age, disability, ethnicity, gender, national origin, race, religion, sexual orientation, or political affiliation.

MSU Collegiate DECA membership will be based on a prospective members desire to learn and participate in our activities. As a member of Collegiate DECA, one is required to regularly attend organization meetings, pay dues, actively support organization projects, and most importantly be dedicated to the organization as a whole.

## **Article IV - Officers**

Election of officers will begin by nomination and informal speech followed by a majority of (51%) from the general membership, of which at least 2/3 must be present to have a

quorum. If a candidate fails to receive a majority vote, a run off election will be held within the top two candidates that received the most votes. The term of office will be one full academic school year. New officers will be elected in April of the Spring semester for the proximate school year. All officers shall comprise the executive Committee of the organization. The Executive Committee shall meet in addition to regular organization meetings. The Executive Committee shall appoint such committees that are needed to carry out organization goals. The officers and individual duties shall be:

**President:**

- Preside over all meetings.
- Represent organization on campus.
- Ensure that the organization is operating in conformity with the standards set forth by Minot State University and Student Organization Services.
- Ensure no member be denied his/her rights of membership
- Cosign organization checks.
- Maintain communication with organization advisor and state vice president

**Vice President:**

- Preside over meetings in the absence of the President.
- Schedule meetings/events with appropriate University offices.
- Coordinate organization promotion and publicity of events.
- Prepare a report to be given at meetings

**Secretary:**

- Maintain an accurate record of all organization meetings and post for members.
- Prepare agenda for meetings.
- Maintain role call at meetings.
- Maintain membership directory.
- Correspond when necessary with University administration and other recognized organizations.

**Treasurer:**

- Maintain accurate record of organization transactions.
- Collect dues & coordinate Local/State/National Membership.
- Develop organization budget and present to membership for a vote.
- Cosign organization checks.
- Arrange fundraising opportunities for the organization.
- Solicits additional funding if needed from the Student Association in conjunction with the President.

**Removal of Office:**

Officers may be removed from office by 2/3 vote of the other officers and 2/3 of the general membership if actions are deemed inappropriate by the membership. The

officer is permitted to speak before the Executive Committee and the general membership about the charges made concerning his/her performance. The officer is not permitted to participate in the deliberation of the Executive Committee regarding the charges.

#### **Article V: Advisor**

The advisor shall be a full time faculty or staff member at Minot State University. The advisor will assume those responsibilities as outlined in this constitution and/or found in University Policy.

#### **Article VI: Meetings**

The organization shall hold regular meetings during the academic term except when holidays, examination periods or other events make meeting times impractical. Attendance at organization meetings is expected. If a member must miss a meeting correspondence with the secretary is appreciated. A quorum shall consist of 2/3 of the membership plus an officer.

#### **Article VII: Finance**

The organization may establish dues that must be paid by all members. The amount of the local dues will be determined in the beginning of the academic year by the Executive Committee and presented to the general membership for a 2/3 vote. Dues must be paid by a reasonable date determined at the beginning of the academic semester. The treasurer shall maintain all financial records and shall countersign with the president for all organizational transactions. State and national dues will also be collected. An account will be set up at the MSU Business Office with all funds being deposited in that account.

#### **Article VIII: Amendments**

Amendments to this constitution must be submitted in writing at a regular meeting of the organization. Said amendment(s) will be voted on at a subsequent meeting. In order to adopt the amendment, a vote of 2/3 of the general membership is necessary. The Student Welfare and Affairs Committee must approve all amendments to this constitution.

#### **Article IX: Ratification**

This constitution shall become effective upon approval by a 2/3 vote of the membership, the Student Welfare & University Affairs Committee, and the Student Association of Minot State University.