

College of Business
Minot State University

**Beavers on Business
Bylaws**

(updated September 17, 2013)

1. Finance.
 - a. No dues will be required to belong to BOB.
 - b. Funds will be allocated to BOB from a designated College of Business account.
 - c. All affiliated organizations will maintain established accounts based on each organization's constitution.
 - d. Donations to BOB will be added to the College of Business fund.
 - e. Specific organization donations will be retained directly by that organization.

2. Meetings.
 - a. BOB meetings will be held at least once per month.
 - b. Executive Council meetings will be held at a regularly scheduled time prior to the meeting of the general membership.
 - c. The Executive Council President will submit an agenda for a general membership meeting to the Executive Council for approval in an Executive Council meeting prior to the general membership meeting.
 - d. Requests for additions to the agenda may be submitted to the President at least two days prior to the general membership meeting.
 - e. Special meetings may be called by the President of the Executive Council or by a majority of the Executive Council members. Special meetings must be announced at least one week prior to their schedule time.

3. Committees.

Committees may be established and appointed by the Executive Council as deemed necessary.

4. Reports.

The following reports will be required from organization presidents.

 - a. Organization Officer list, due October 15.
 - b. Annual Activities Report, due May 1.
 - c. Events Calendar, due by the end of the second academic week of each semester.