FILTER BY ATTRIBUTES for Students within Specific Academic Programs

Please note that you will only see those students with whom you have a Starfish relationship.

1	Click the three horizontal lines beside Starfish in the upper-left hand corner and select **STUDENTS**.
2	Pick the **CONNECTION** of All My Students and choose the **TERM** you wish to access. - Academic Chairs should select the appropriate semester. - Acdemic Advisors and Support Staff should select ongoing for the term and may select a cohort of Enrolled for XX term.
3	Click **ADD FILTERS**.
4	Click on **ATTRIBUTES** and select **+ADD ATTRIBUTE**.
5	Select **Academic Program** using the drop-down menu. Leave the **TERM** empty.

6	Click the radio button beside **SPECIFIC VALUE** and enter the academic program.
	 - Values must match exactly and can be found on the Starfish website on the **FILTER STUDENTS** tab
	   under **ACADEMIC PROGRAM LIST**.
	 - Using the asterisk before and after one word, such as *history*, will pull all academic programs with
	   the word in , i.e., history and history education.

7	Click **SUBMIT**. You will be taken back to the Student page. When you are done viewing this particular group of students, be sure to click the **X** by **EDIT FILTERS** on the right side of the page to clear all filters.