

First-Year Learning Community Syllabi Checklist

When the director of the Academic Support Center reviews your syllabus, they will make sure it includes each of the following. If not, your syllabus will be returned, and you will be asked to include what is missing.

The syllabus of the UNIV 110 course must contain the following:

- Peer mentor name and contact information. (You are certainly welcome to include this on all three FYE learning community syllabi).
- A description of the engagement activity assignment (volunteer, community service, service learning, or community problem solving activity) for the learning community. If you still need help planning your engagement activity, contact Beth Odahlen, 858-3177.
- **Student Learning Outcomes:**
 - The First-Year Experience (FYE) at Minot State University is an opportunity for you to participate in a powerful learning experience that will inspire your transition to university life and learning through unique learning communities, peer mentors, and opportunities to engage with the campus and larger community.
 - Goal 1: To connect you to your peers and faculty members.
 - Goal 2: To engage you with the campus and larger community.
 - Goal 3: To enhance your sense of belonging at MSU.
 - Goal 4: To communicate and facilitate your understanding of the academic expectations of the university.
 - Goal 5: To enhance your competency in some of the following skills and capacities:
 - written and oral communication
 - critical thinking
 - critical reading
 - collaboration
 - information literacy
 - quantitative literacy
 - problem solving.
- **Course Objectives: Specific to your UNIV 110 and the FYE learning community.**
- **Welcome Week(end)** must be listed on the syllabus of the UNIV 110 class. Instructors can incorporate it as little or as much as they would like but they must receive “credit” for doing it either as points or within an assignment. CETL will send you a class roster with the names of those who participated by September 5th.
 - **Sample Statement:**

Welcome Week(end) is part of New Student programming at Minot State University. This experience introduces first-year students to campus and community resources that are vital to success as a student. During the Welcome Week(end) experience, students participate in an on-campus and an off-campus experience. The on-campus experience helps students learn about the services that assist them in being successful during their first year of college. The off-campus experience helps students become familiar with the Minot community and gives them a sense of place in the community, along with helping out your community. Participation in these campus sessions is required and included in your UNIV 110 grade as _____ [e.g., 2% of your participation grade].

The syllabi of ALL courses that form a learning community must contain the following:

- A **statement** that your class is part of a learning community, along with the title and description of the learning community.
- The **titles of all other classes** that are part of the learning community, and the **names of the faculty** who are teaching them.
- **The following drop policy:**

Drop Policy: This course is part of a two or three course first-year learning community. These courses are linked and must be taken together. If you decide to drop one of these classes, you may be required to drop all of them. You will need to obtain a permission from your FYE learning community instructors and will be required to meet with your instructors prior to dropping the courses. Dropping these courses could have significant impact on your student record and financial aid. It is also recommended, prior to dropping, you consult with the Financial Aid Office.
- **Common reading information**, if appropriate. If this reading must be purchased, provide information to indicate under which course the book has been ordered (so students know where to find it in the bookstore)