

Early Alert Reporting – Attendance and 6th Week

WHY ARE EARLY ALERT REPORTS IMPORTANT?

- NDUS policy requires mandatory enrollment reporting.
- Students in need of assistance are identified early in the semester and informed of available resources.

WHAT SHOULD I DO IF I HAVE NO FLAGS TO RAISE?

- Faculty must submit the Attendance Report - may be submitted with no Flags/Kudos raised.
- 6th Week Report is optional but strongly encouraged.
- Consider raising Kudos with a personalized message to recognize positive actions.

WHY SHOULD I RAISE A FLAG ON THE 6TH WEEK REPORT WHEN MIDTERM GRADES WILL BE ENTERED SOON?

- The 6th Week Report is a simple way to raise flags and send faculty comments to students, advisors and other support personnel early in the semester.
- Midterm grades do not provide detailed information, however submitting flags and kudos manually at midterm is an option.

DID AN INTERVENTION OCCUR IF A FLAG IS NOT RESOLVED?

- Communication for all flags is sent via email with faculty comments and available resources.
- Advisors and support personnel are encouraged to reach out to the student and resolve the flag.
- Flags may also be resolved by faculty when they see that the issue has been addressed.

6th Week Early Alert Report

Friday, September 26 – Friday, October 3