



## **FILTER BY ATTRIBUTES for Students within Specific Academic Programs**

*Please note that you will only see those students with whom you have a Starfish relationship.*

1	Click the three horizontal lines beside Starfish in the upper-left hand corner and select <b>STUDENTS</b> .
2	Pick the <b>CONNECTION</b> and select ongoing for the <b>TERM</b> . Select a cohort of Enrolled for XX term.
3	Click <b>ADD FILTERS</b> .
4	Click on <b>ATTRIBUTES</b> and select <b>+ADD ATTRIBUTE</b> .
5	Select <b>Academic Program</b> using the drop-down menu. Leave the <b>TERM</b> empty.
6	Click the radio button beside <b>SPECIFIC VALUE</b> and enter the academic program. - Values must match exactly and can be found on the Starfish website on the <b>FILTER STUDENTS</b> tab under <b>ACADEMIC PROGRAM LIST</b> . - Using the asterisk before and after one word, such as *history*, will pull all academic programs with the word in , i.e., history and history education.
7	Click <b>SUBMIT</b> . You will be taken back to the Student page. When you are done viewing this particular group of students, be sure to click the <b>X</b> by <b>EDIT FILTERS</b> on the right side of the page to clear all filters.