

MSU
Deans Council Meeting
February 23, 2016
Meeting minutes

Attendees: Lori Willoughby, Conrad Davidson, Gary Rabe

Guest: Laurie Geller, Heather Martin, Beth Odahlen

Absent: Jacek Mrozik, Kris Warmoth, Cheryl Nilsen

Laurie Geller, Heather Martin & Beth Odahlen talked to the Deans about putting together an A-TEAM for Connect sessions. To enhance the advising experience, it was suggested to put together a team of advisors (A-Team) – see attached document.

- Commit to training
- Stipend paid for advising students
- Attend the entire CONNECT advising session
- Advisors to look and review the transcripts for transfer students before CONNECT session.
- Advisors approachable for freshman and transfer students
- Outstanding Advisor Award

Budgets – Gary Rabe

- Repair defrayed maintenance budget - \$800,000 per year
- 7% cut in operating effective July 1, 2016
- Early retirement open until February 29th. The early retirement lines will be frozen.
- Seven faculty lines will be backfilled with adjuncts
 - Staffing reorganization in CEL
 - Open lines frozen for Library and facilities
 - Salary increases
 - 3% to everyone under \$48k per year
 - Everyone over \$48K would get the 3% increase last 6months of year
 - Concerns about compression issues – will possible be addressed at a later time

Other:

Academic Advising committee meets twice per month, has created three sub committees

- Training (2 sessions)
- Recognition (Advisor award)
- Advising Syllabus

All coming from the NACADA recommendations

MSU
Deans Council Meeting
February 23, 2016
Meeting minutes

February 2016

- 22 First eight week Electronic Course Evaluation invite sent
- 23 Assessment Day
- 29 Faculty Evaluation of Deans to VPAA

March 2016

- 1 First eight week Electronic Course Evaluations closes
- 2-3 Final Exam for first eight week classes
- 3 Summer 2016 book orders are due to the bookstore
- 4 Summer/Fall 2016 Graduation Application due to Advisors
- 6 Evaluation and goals for all faculty due from Chair to Faculty
- 7 First eight week grades submitted via Campus Connection by Noon
- 7 Sixteen week midterm grades submitted via Campus Connection
- 7 Second eight week classes begin
- 11 Last day to drop second eight week class at 100%
- 13 Evaluation and goals for all faculty due from Chair to Dean
- 14-18 Spring Break
- 19 Annual Chairs self-evaluation due to Deans

Academic Advising at Orientation

Orientation is the first advising experience for students and sets the tone for future experiences at MSU. Recent feedback from faculty, staff and students regarding advising at CONNECT sessions has been to create a better experience for new students. Students who attend orientation are often still considering other universities and have not fully committed to MSU. To enhance the advising experience, one suggestion is to put together a team of advisors, the A-Team.

Upon further examination of the A-Team, suggested components would include:

- Sign a contract
- Attend a CONNECT Advisor Workshop
- Follow MSU Advisor Responsibilities (based on NACADA recommendations)
- Available for phone advising on designated dates/times
- Commit to attending the entire CONNECT advising session

Our goal today is to have a discussion regarding the possible implementation of the A-Team and provide an opportunity for feedback as we consider this possible change to CONNECT advising.