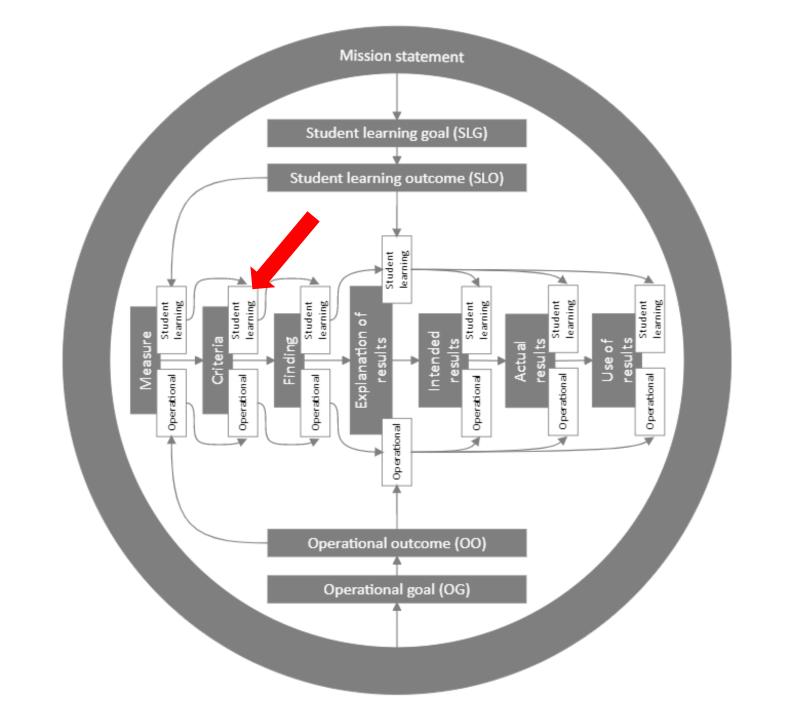
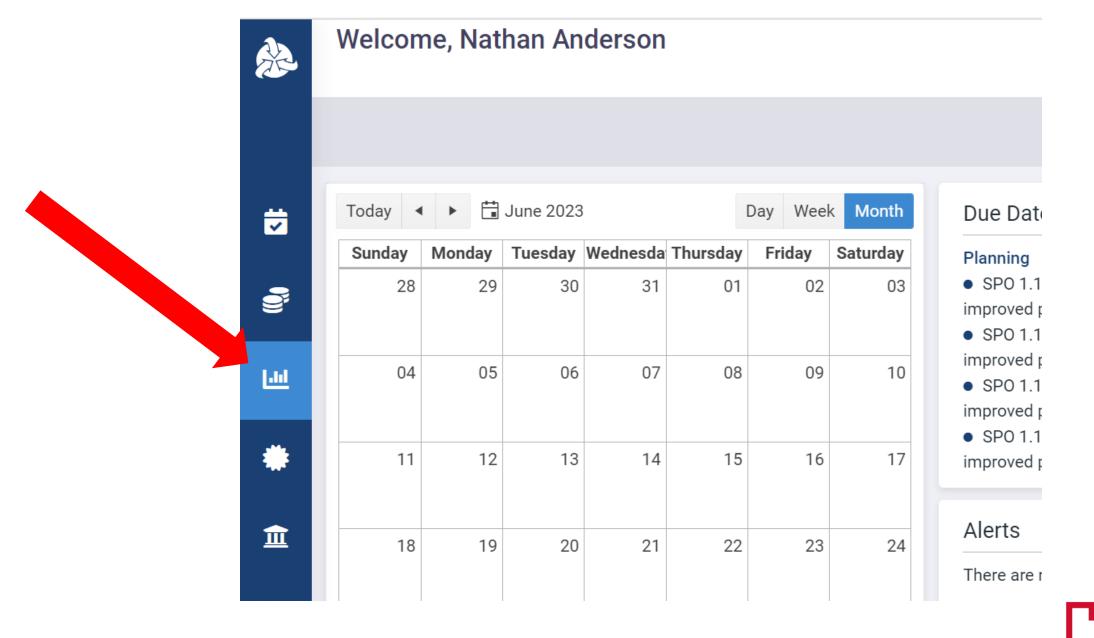
Enter a Set of Criteria

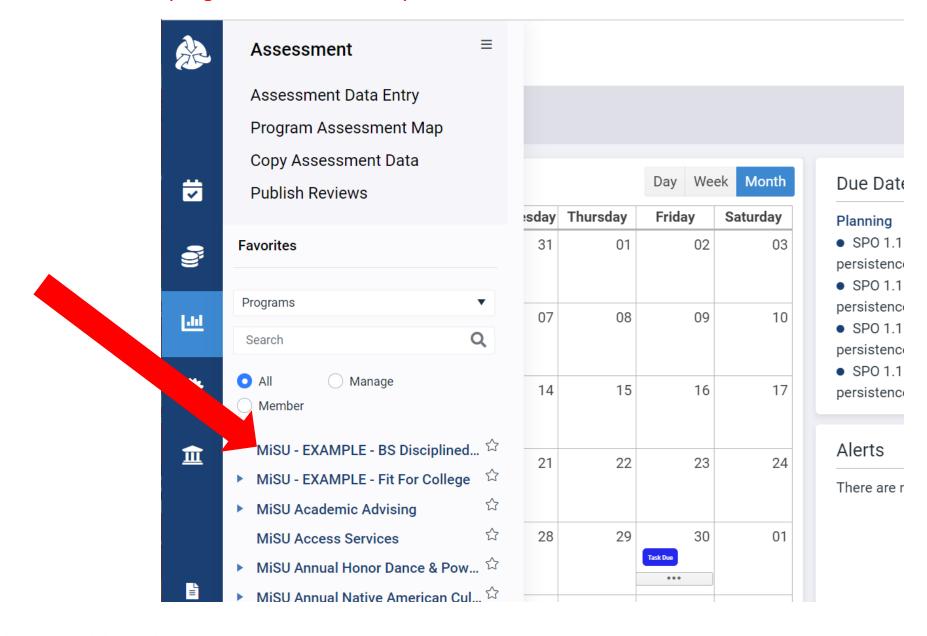




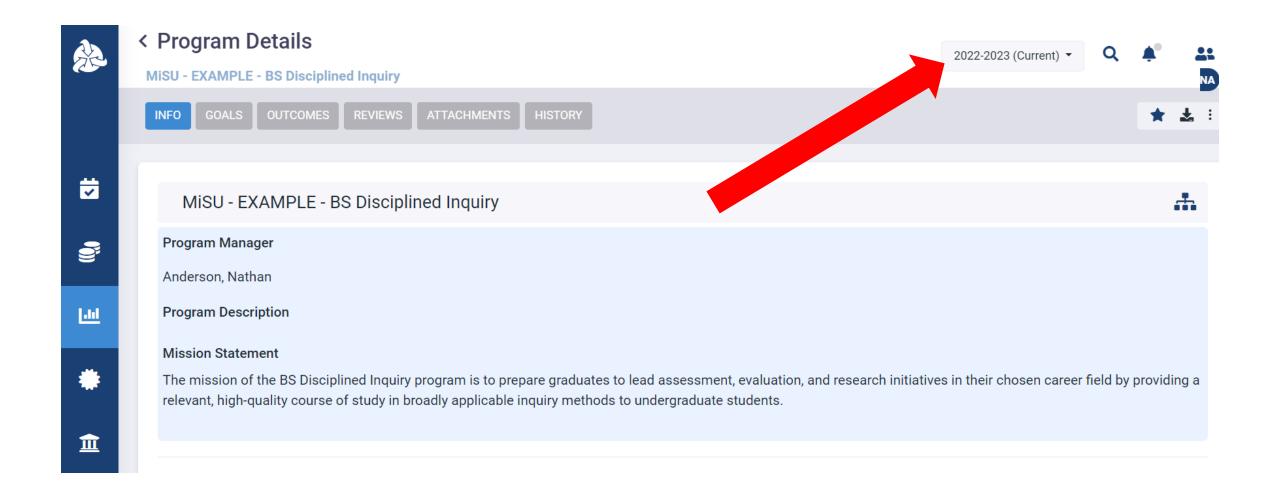
Click the Assessment icon in the left sidebar



Click the desired program name in the expanded sidebar

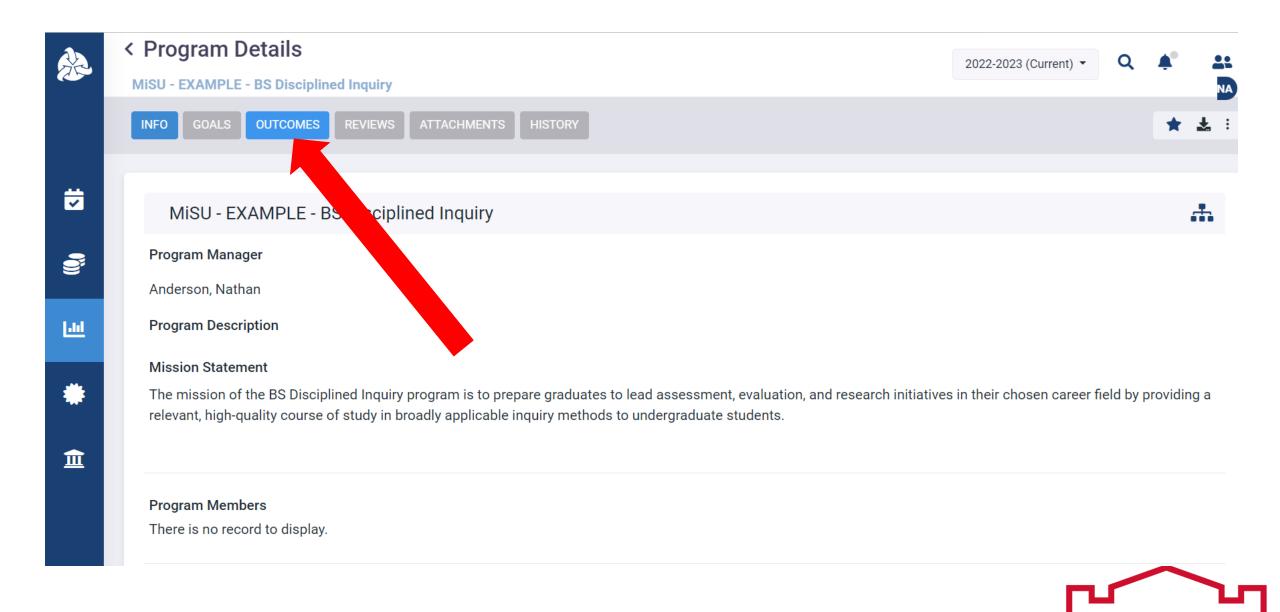


Select the desired year from the planning year dropdown menu in the upper right corner

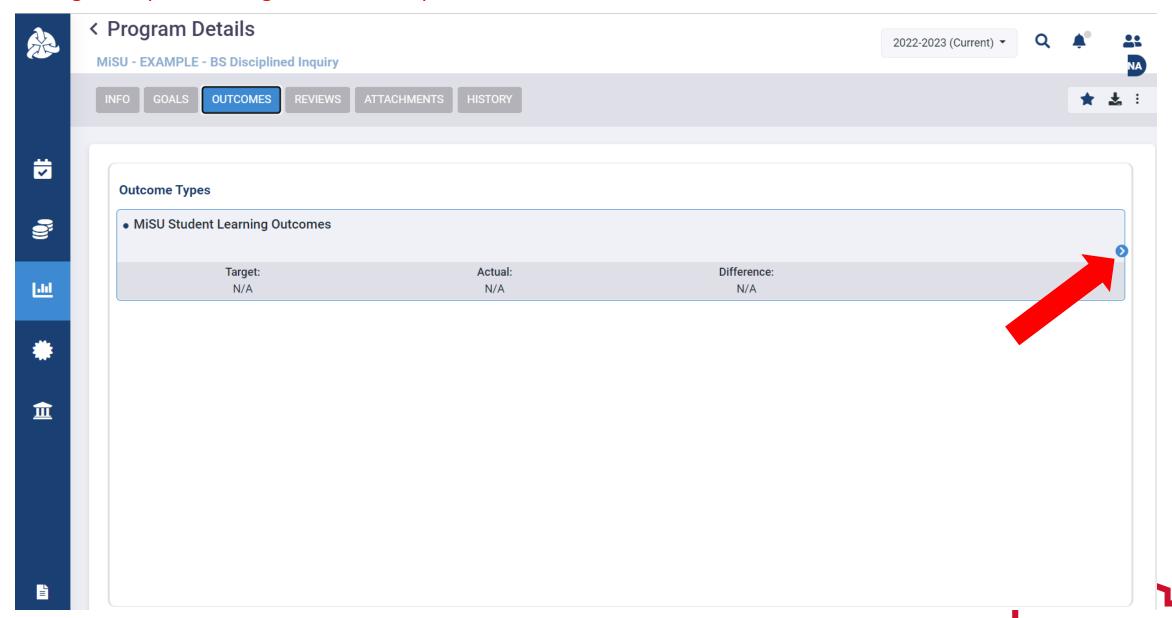




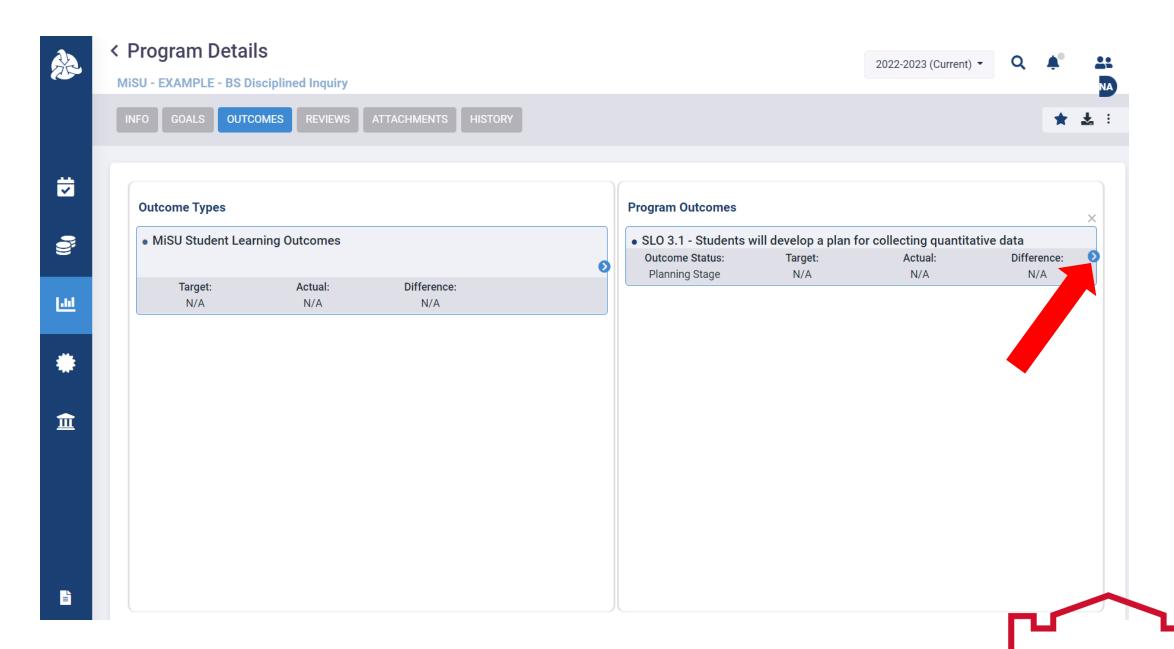
Click the Outcomes tab



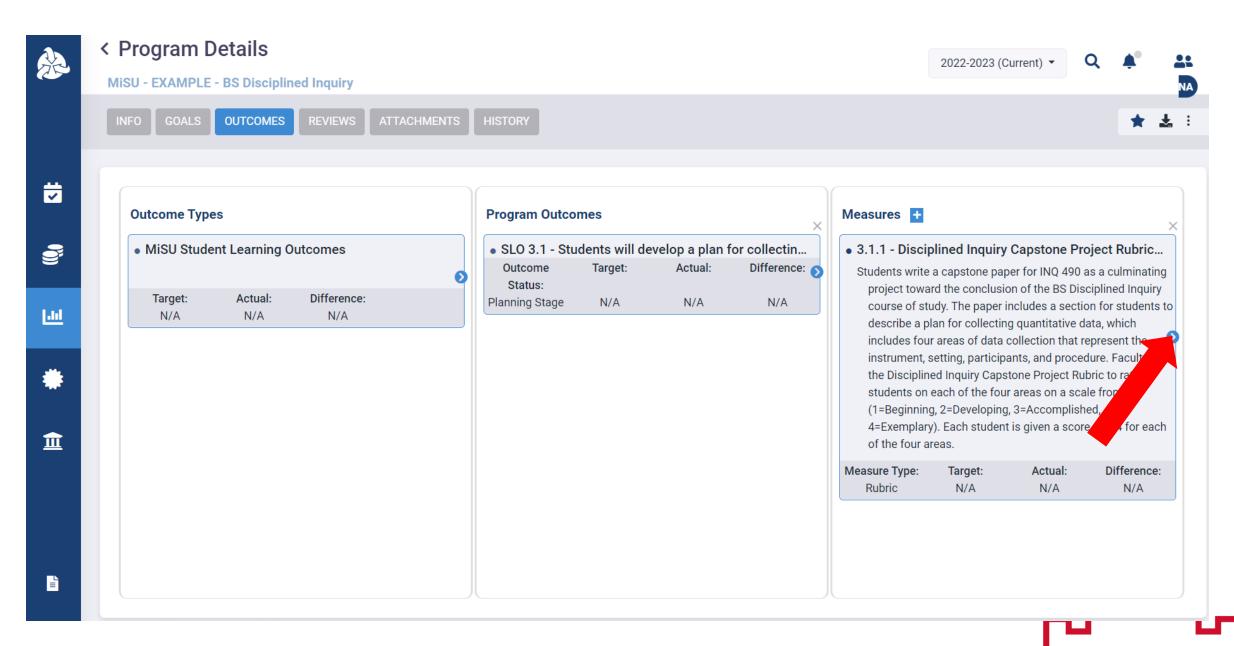
Hover over the MiSU Student Learning Outcomes outcome type. Click the blue arrow that appears on the right to open the Program Outcomes pane.



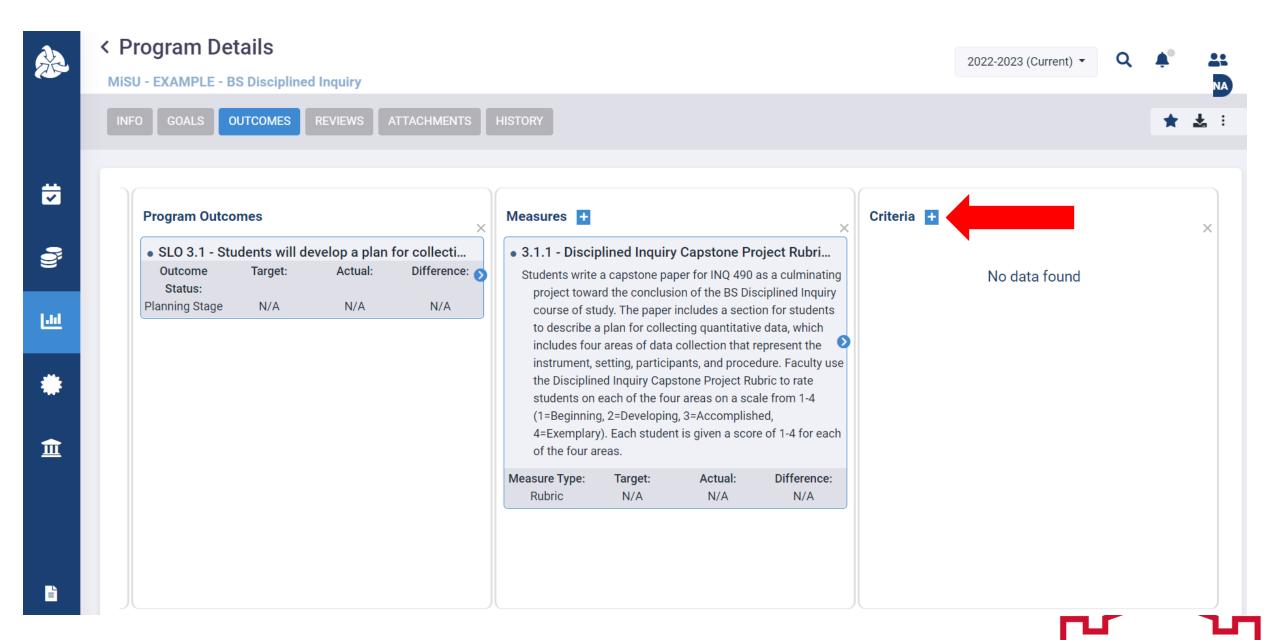
Hover over the desired SLO. Click the blue arrow that appears on the right to open the Measures pane.



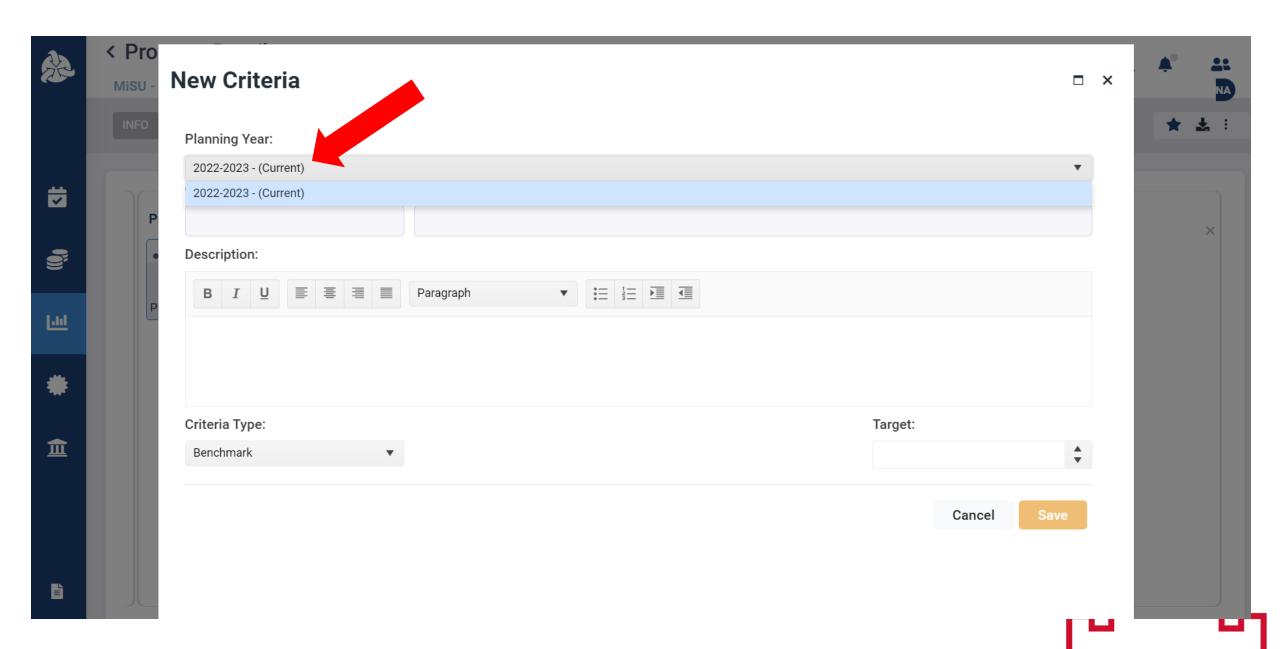
Hover over the desired Measure. Click the blue arrow that appears on the right to open the Criteria pane.



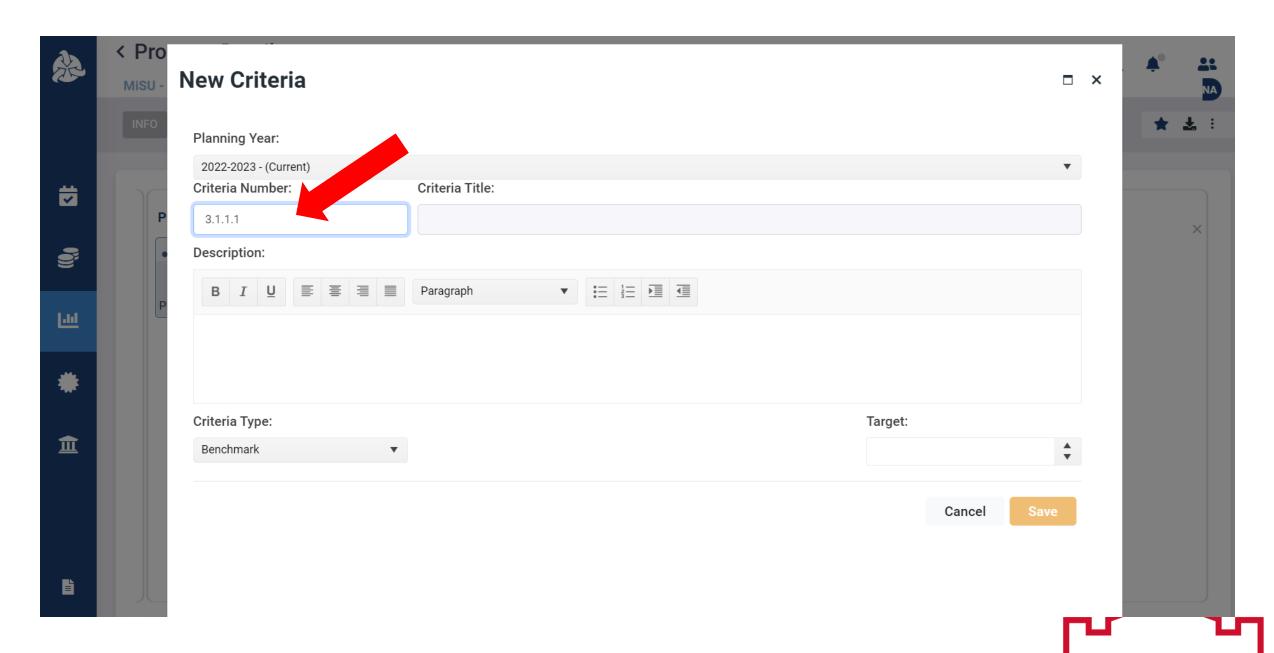
Click the plus (+) icon next to Criteria to open the New Criteria window



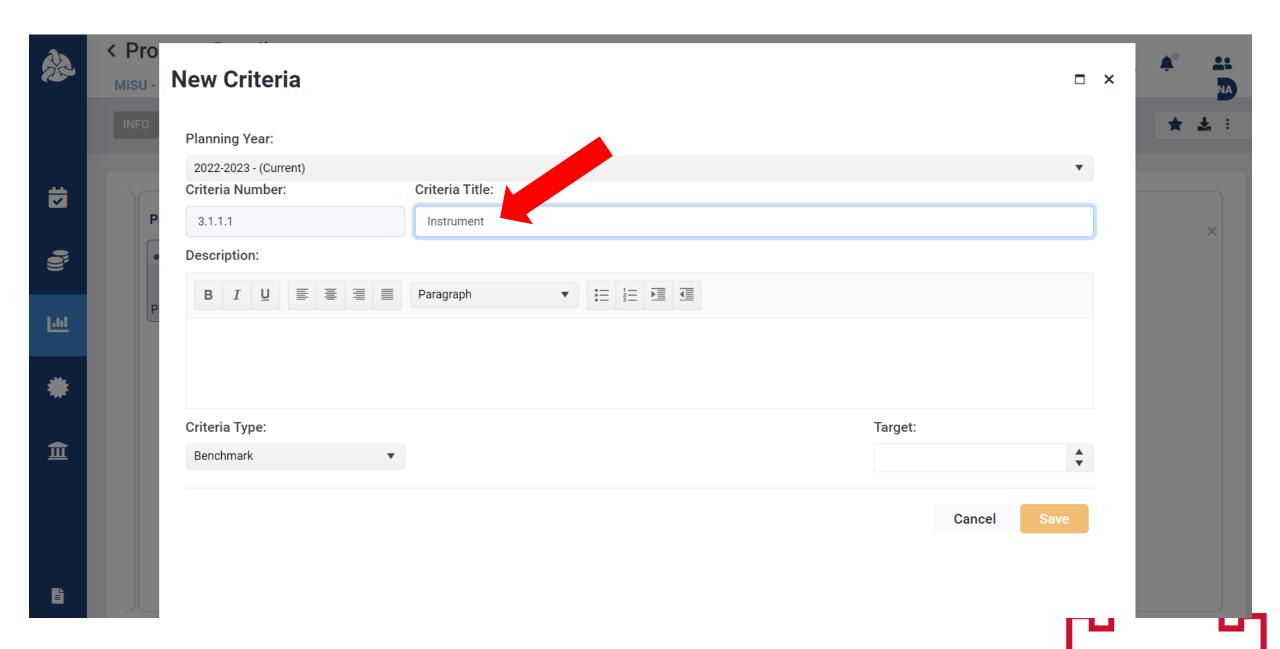
Select the Planning Year from the dropdown menu



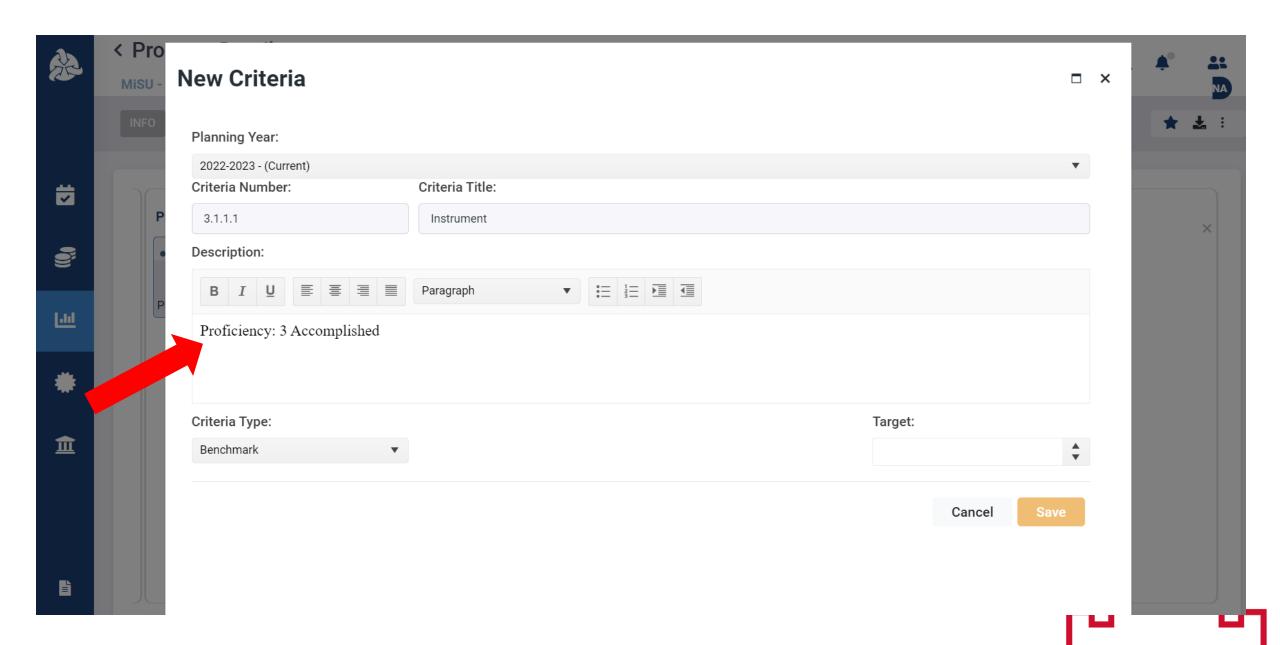
Enter the Criteria Number



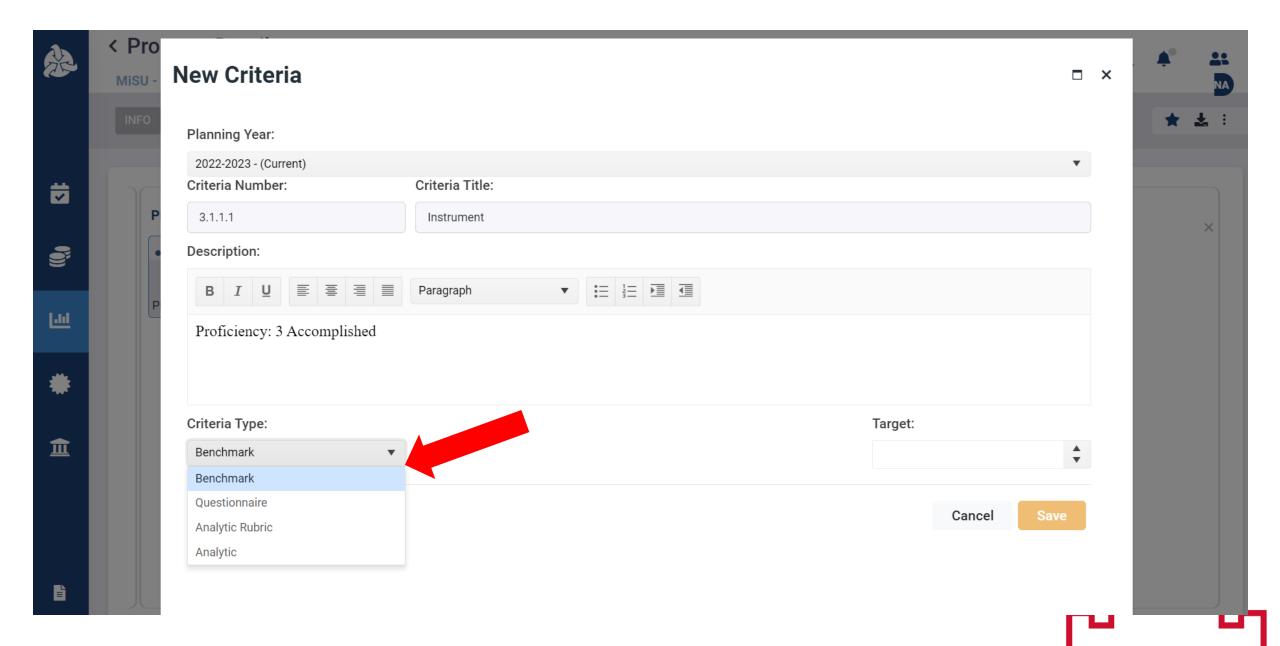
Enter the Criteria Title



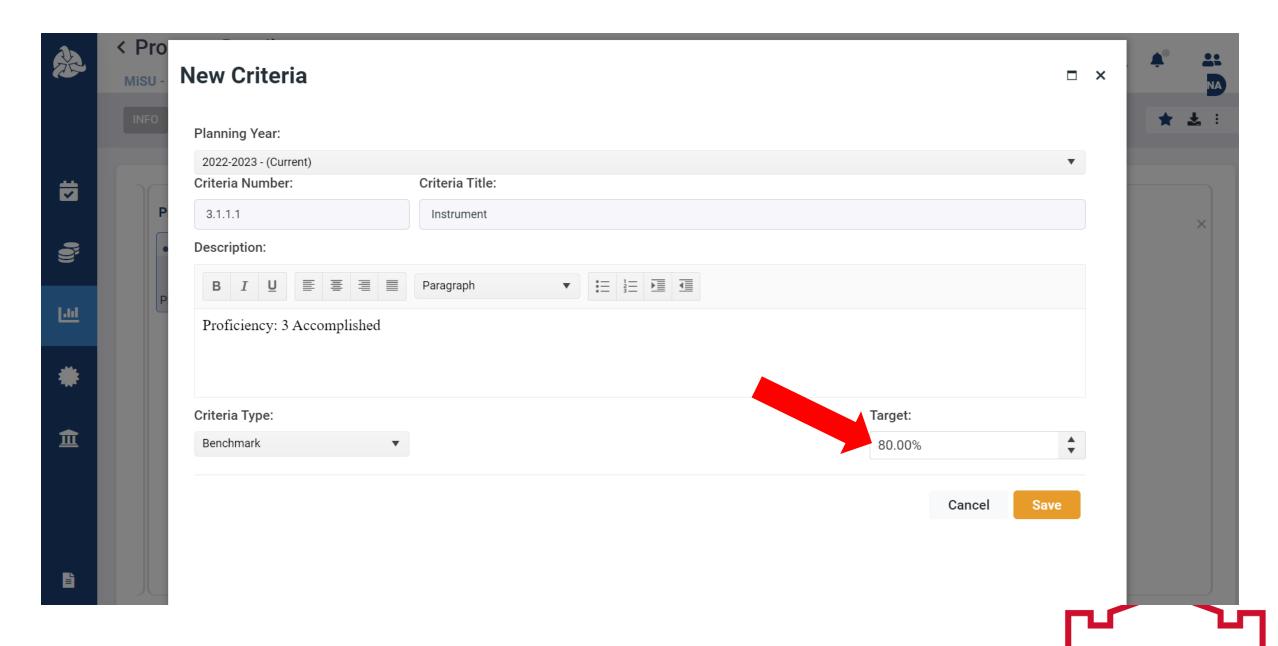
Enter a Description



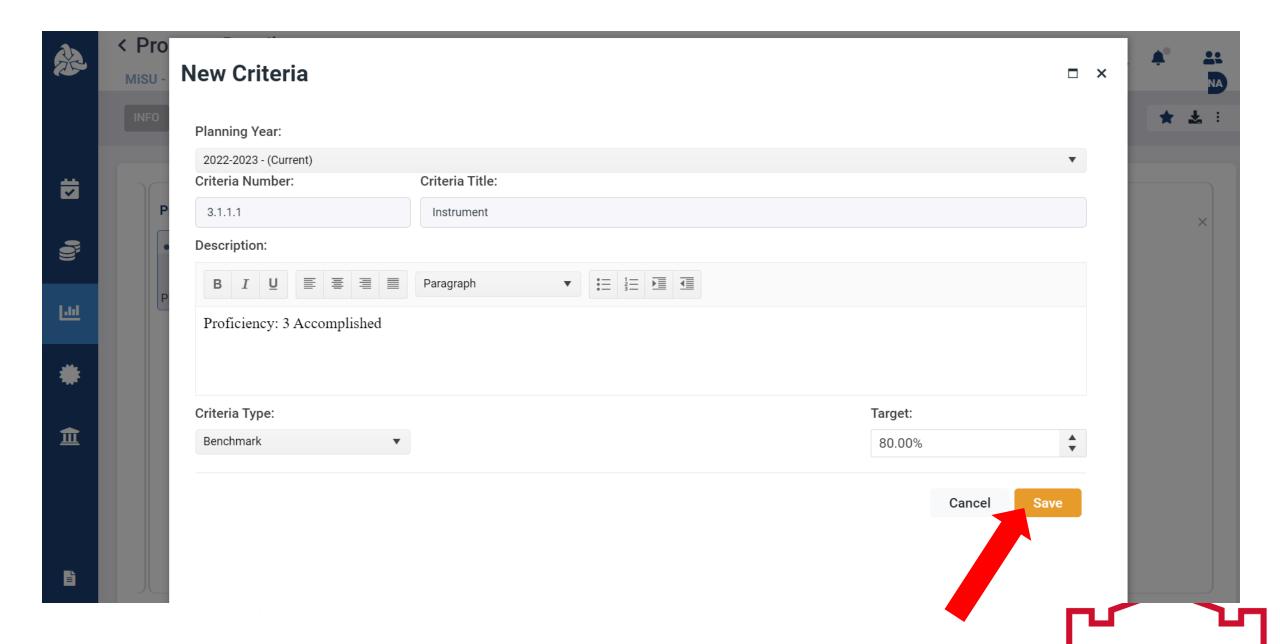
Select Benchmark from the Criteria Type dropdown menu



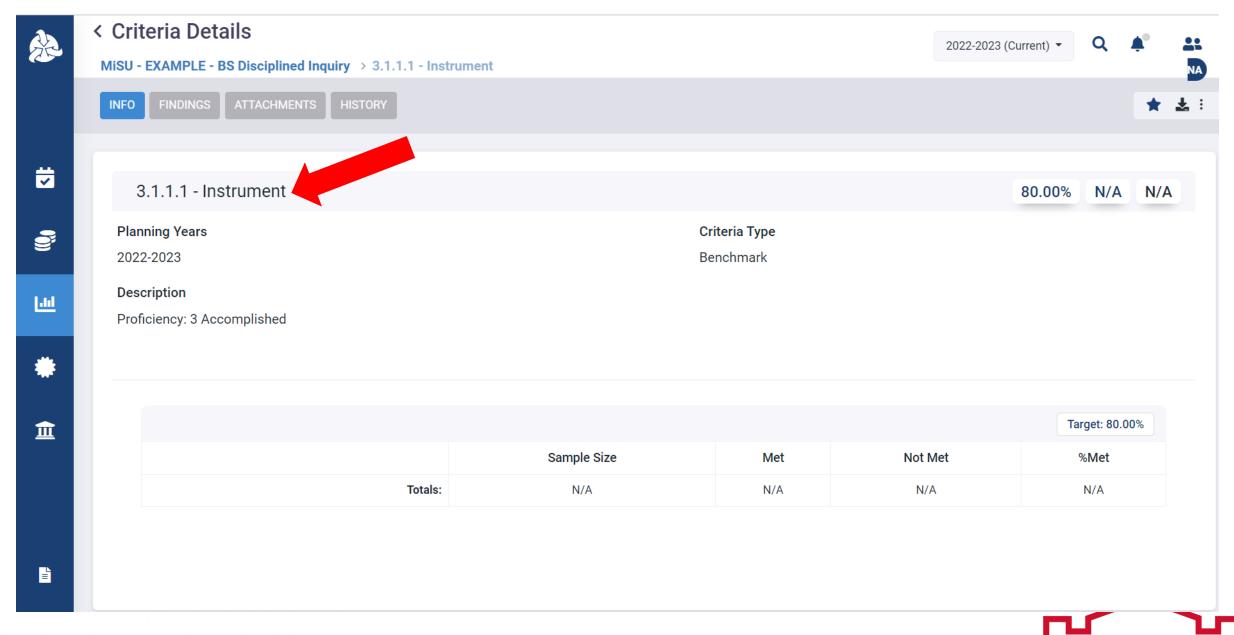
Enter the desired Target percentage



Click Save



The new criteria appears in the Criteria Details window





Thank You!