

## MiSU Assessment Calendar

### Academic, General Education, First Year Experience, and Co-Curricular Programs

Responsible Party	Action	Due Dates	
		Gen Ed, FYE, Academic	Co-Curricular
YPA Author	Submit YPA report for prior academic year to Director of Institutional Assessment (DIA)	Oct 1	Jul 1
YPA Author	Submit YPA plan for current academic year to DIA	Oct 1	Jul 1
YPA Author	Submit YPA three-year reflection table to DIA	Oct 1	Jul 1
DIA	Review YPAs and send feedback to programs	Nov 1	Aug 1
DIA	Write an Executive Summary for each broad area and send it to the appropriate committee chair or co-chairs (Chair of the Academic Assessment committee, Chair of the General Education committee, Co-Chairs of the Co-curricular committee, First Year Experience [FYE] Faculty Advisory Board, Co-Chairs of the Student Learning Assessment Committee)	Nov 1	Aug 1
SLAC	Review all four Executive Summaries of the assessment reports	Dec 1	
SLAC	Review the executive summaries of the NSSE, FSSE, SSI, and PSOL surveys and extract information relevant to MiSU's University Goals and the budget process	Dec 1	
SLAC	Collect institutional data disaggregated by ethnicity, age, gender, first-generation college student status, mode of delivery of program when possible. This data may include other demographic variables at the discretion of the committee, such as employment, place of origin, and student-athlete status.	Dec 1	
SLAC	Summarize the collected information into a report that reflects MiSU's University Learning Goals and recommends specific actions and initiatives to the Strategic Planning and Budget Council	Dec 1	
SLAC	Provide copies of the report to the SPBC, President of MiSU, the VPs, the committees producing the original assessment reports, Faculty Senate, Staff Senate, and Student Government Association	Dec 1	