

Articulation Agreement between Minot State University and Dickinson State University for a Minor in Special Education

Introduction: This articulation agreement formally recognizes that Minot State University (hereinafter MiSU) and Dickinson State University (hereinafter DSU) are educational institutions in the North Dakota University System (hereinafter NDUS), which agree to work together to provide educational opportunities for the students of their institutions.

Purpose: The purpose of this agreement is to provide a description and sequence of coursework that students will complete at DSU and MiSU respectively to earn a Minor in Special Education from MiSU. The North Dakota Standards and Practices Board (hereinafter ESPB) recognizes a transcribed minor in Special Education as a teachable content area for education majors.

Goal and Objectives:

There is a nationwide shortage of special education professionals, including ND; this effort seeks to address this problem. The collaborative effort set forth in this articulation agreement will maximize existing resources between MiSU and DSU to prepare educators to meet the needs of students with disabilities in schools.

This goal will be achieved by:

1. Sharing required coursework between DSU and MiSU*
2. Offering required coursework in flexible and distance delivery formats.
3. Increasing the number of qualified special education professionals in ND and beyond.
4. Improving the quality of education for students with disabilities.

*Appendix A contains a detailed description of the required shared coursework.

Accreditation: MiSU and DSU are accredited by the Higher Learning Commission. The teacher education programs at both institutions are approved by the ND ESPB and are accredited by the Council for the Accreditation of Education Preparation (CAEP).

Longevity of Agreement: This agreement will be in effect for the 2024-25 academic year; the agreement will be in effect for five years and reviewed annually. Appendices can be updated as needed. If the program is terminated, students who have begun the program and are in the process of completion will be allowed to finish as stipulated by this memorandum. This document represents an ongoing commitment between the organizations and can be reviewed at any time at the request of either party.

Termination or Revisions: MiSU and DSU agree to provide at least 90 days advance written notification of their intent to terminate this agreement. All revisions and amendments to this agreement require written approval by those who sign this agreement or their successors.

Governance: This agreement shall be governed by and in compliance with the academic policies and procedures of MiSU and DSU, NDUS policy and procedure, and the requirements of the Higher Learning Commission. The Program Directors at each institution, in consultation with their respective supervisors will work collaboratively to resolve any potential logistical challenges.

Advising: Dr. Joan Aus at DSU will be the primary source of information for students concerning the minor. Dr. Aus and Dr. Holly Pedersen at MiSU special education will communicate as necessary in order to provide consistent and clear advising to students seeking the MiSU special education minor.

Registration: DSU students will use the NDUS Collaborative Student Procedure (404.0) to enroll in the necessary coursework from MiSU.

Tuition and Fees: Students taking courses offered by DSU will be charged and pay all DSU tuition and fees. Students taking courses offered by MiSU will be charged and pay all MiSU tuition and fees.

Financial Aid: Students will be degree seeking at DSU and all aspects of their Federal Financial Assistance will be administered by DSU's Financial Aid Office.

Entrance and exit loan counseling requirements will be met with the use of electronic counseling available through the website <https://StudentLoans.gov>.

Academic Procedures: DSU's and MiSU's respective academic guidelines, policies, and procedures apply to students enrolled in courses at either institution, including but not limited to:

- Academic probation/suspension
- Official withdrawal
- Course load limitation
- Course repetition
- Incomplete work
- Course challenges
- Attendance
- Add/Drop dates for individual class

Transcripting the Minor Procedure: Minors can only be added to majors; therefore, candidates should first have their DSU degree posted before completing the following steps:

1. Apply to Minot State University as degree seeking in Human Services: IDD and select the Special Education Minor.
2. Email Dr. Pedersen at MiSU that Step 1 has been completed to facilitate communication with the Registrar's office.
3. The student submits an application for graduation marking only the minor on the form.
4. MiSU will transcribe the minor.

Notices: All notices concerning this memorandum of agreement and understanding shall be in writing and will be considered to have been given at the time of receipt of notice by the other Party.

1. Notices to DSU:

Dr. Holly Gruhlke, Vice President for Academic Affairs

Dr. Joan Aus, School of Education Dean

2. Notices to MiSU:

Dr. Laurie Geller, Vice President for Academic Affairs

Dr. Holly Pedersen, Special Education Faculty

Insurance: The Parties agree to provide each other proof of insurance upon request.

Independence of the Parties: The Parties are independent contractors. Nothing contained in this Agreement will constitute either Party the agent, partner, or legal representative of the other Party for any purpose or constitute the Parties as partners. Neither Party has any right, power, or authority to create any obligation or responsibility on behalf of the other.

Effective Date: This Memorandum of Understanding is effective on the date signed below.

Signatures:

For Dickinson State University:



3/28/24

Stephen Easton, J.D., President

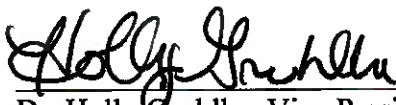
Date



3/27/2024

Dr. Huijian Dong, Provost

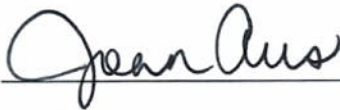
Date



3/27/2024

Dr. Holly Gruhlke, Vice President for Academic Affairs

Date



3/27/2024

Dr. Joan Aus, School of Education Dean

Date

For Minot State University:

Dr. Steven Shirley

04/01/2024

BEB9F02CE011355A26DD2E9C41320938
Dr. Steven Shirley, President

Date

Laurie Geller

04/01/2024

D28EDDECB700D80940A53E6A78D92423
Dr. Laurie Geller, Vice President for Academic Affairs

Date

Lisa Borden-King

03/30/2024

12D782EB9F0E54D3233FF469760AE8E
Dr. Lisa Borden-King, TEU Head

Date



03/29/2024

24A39A5B27BC0180ECCFF218A37B64C3
Dr. Holly Pedersen, Special Education Faculty

Date

Appendix A

Required Shared Coursework for the MiSU Special Education Teaching Minor

Program of Study:

Institution	Course	Credits	Rotation	Mode
DSU	EDUC 280 Education of Exceptional Learners	3	Fall & Spring	Online
DSU	EDUC 492 Introduction of Characteristics of LD, ID and ED	4	Spring	Online
DSU	EDUC 492 Introduction of Behavior Supports for SPED (MiSU correlate is SPED 201 ABA for Teachers)	3	Spring	Online
MiSU	SPED 420 Inclusive Practices	3	Spring & Summer	Online
MiSU	SPED 441 Methods for High-Incidence Disabilities	3	Fall & Spring	Online
MiSU DSU	SPED 494 Methods Practicum Cross listed: ELED/EDUC 398 C	2	Fall	Arranged + some synchronous Wednesday meetings