

**Memorandum of Understanding  
Between  
Lake Region State College and Minot State University  
Criminal Justice and Peace Officer Training**

**Purpose**

This document is a Memorandum of Understanding (MOU) to facilitate a partnership between Minot State University (MSU) and Lake Region State College (LRSC) to deliver the ND POST approved basic academy (the Peace Officer Training Program) to the City of Minot and to allow for seamless transfer of credits pursuant to NDUS Policy 404.0 on collaborative student procedures.

**Degrees to be awarded**

Certificate of Peace Officer Training (Certificate)  
    Lake Region State College  
Bachelor of Science in Criminal Justice (B.S.)  
    Minot State University

**Admission**

The distinctive admission policies and procedures that pertain to LRSC and MSU will be honored to the extent allowed by the Collaborative Student Procedures under NDUS Policy 404.0

MSU CJ majors that take the Peace Officer Training Program under the collaborative student process will be exempt from the LRSC application for admission and will be exempt from the LRSC application for admission fee.

All students (collaborative or otherwise) must undergo the Peace Officer Training Program application process, to include the background investigation, psychological examination, and medical examination; and must meet the drug use and criminal history guidelines for admission. The student must pay, to the provider, the cost of the psychological and medical examination.

**Structure**

Lake Region State College will be the institution responsible for delivering the coursework required for the Certificate of Peace Officer Training. These courses will be offered in Minot at least once per year. Lake Region is responsible for all aspects of program delivery (to include: instruction, supervision, facilities, and equipment).

MSU students who have already taken CJ 201 (Introduction to Criminal Justice) or MSU's equivalent, CJ 120, will be exempt from that course during the Peace Officer Training Program. No other portion of the Certificate program will be waived.

MSU students attending the Peace Officer Training Program during the final semester of their senior year, will also take CJ 491, Senior Seminar from MSU, and will be enrolled at both institutions simultaneously in accordance with the collaborative student process.

### **Conditions**

- LRSC will give priority enrollment to no less than 26 MSU CJ Majors that attend the Peace Officer Program pursuant to their MSU CJ degree plan, provided those students meet the entry requirements as set by LRSC and ND POST (see "admission" section above).
- LRSC will work with the appropriate officials at MSU for use of and access to any facilities, to include the MSU Dome; however LRSC understands that access is not guaranteed nor expected.
- MSU agrees to remain the home campus for CJ Majors enrolling in the Peace Officer Program pursuant to the collaborative student procedures.
- The MSU CJ Department will afford their students a degree plan that includes the Peace Officer Training Program as one semester of the traditional eight semester program.
- MSU will allow MSU CJ students attending the Peace Officer Training Program, pursuant to their degree plan, access to the MSU campus for housing, food service, and other rights afforded to full time MSU students should they enroll in at least one course from MSU.

### **Financial Aid**

Students will be responsible for the full cost of attending the Peace Officer Training Program. These charges will be paid to LRSC in accordance with the Collaborative Student Procedure under NDUS policy 404.0.

LRSC students enrolled in the Peace Officer Training Program will receive financial aid through Lake Region State College. This includes, but is not limited to:

- Processing of FAFSA and other applications, determination of eligibility, awarding, and disbursement of funds;
- Monitoring satisfactory academic progress standards;
- Calculate Return to IV Funds

During the student's enrollment at LRSC, LRSC policies and procedures will apply. Student budgets (Cost of Attendance) used in establishing aid amounts will be the same as those used for awarding federal aid to other Peace Officer Training students at LRSC.

Minot State University students, enrolled in MSU's CJ 491 course and in MSU's Criminal Justice program with the Peace Officer Training classes being accepted as one semester of the program, will receive financial aid through the MSU financial aid office. This includes, but is not limited to:

- Processing of applications, evaluation of eligibility, awarding, and disbursement of funds;
- Monitoring of satisfactory academic progress standards;
- Calculate Return to IV Funds

**Time Line**

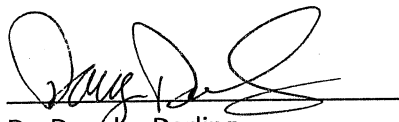
LRSC will deliver the Peace Officer Program in Minot during the spring 2012 school term in an accelerated fourteen week format; with course completion to take place the last Thursday in April. LRSC will post grades by May 1<sup>st</sup> to allow for credit transfer and degree auditing by MSU.

**Marketing**

This agreement shall be recognized by all parties as a collaborative program between MSU and LRSC, and, as such, all parties will market this program and make it available to interested students. MSU and LRSC will use the official logo of each institution in program brochures and other literature related to the program.

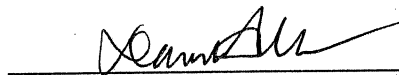
**Monitoring and Review**

Any aspect of this document is subject to revision. LRSC and MSU must agree in writing before changes may be implemented. An annual review of this MOU will occur at the end of each spring semester.



Dr. Douglas Darling  
Interim President  
Lake Region State College

10/29/12  
Date



Dr. David Fuller  
President  
Minot State University

10-16-12  
Date

**LRSC Approvals:**

LRSC Registrar 10-31-11  
LRSC Financial Aid Director 10-4-12  
LRSC Peace Officer Training Director 10-4-12  
LRSC Assistant VP of Instructional Services 10-10-4-12  
LRSC VP of Instructional Services 10-31-11

**MSU Approvals:**

MSU Financial Aid Director 10-5-12  
MSU Criminal Justice Program Director 10-3-12  
MSU VP of Academic Affairs 10-08-12