



**Minot State  
UNIVERSITY**

**Early Childhood Education  
Articulation Agreement  
between  
Dakota College at Bottineau and Minot State University**

**Introduction:** This articulation agreement formally recognizes that Minot State University (hereinafter MiSU) and Dakota College at Bottineau (hereinafter DCB) are educational institutions which agree to work together to provide educational opportunities for the students of their institutions.

**Purpose:** The purpose of this agreement is to provide a seamless transfer from DCB to MiSU. Students will earn an Associate of Arts (A.A.) degree with an emphasis in Early Childhood Education from DCB and a Bachelor of Science degree (B.S.Ed.) in Early Childhood Education from MiSU. This agreement will be set up so that students will be able to complete both an A.A. degree from DCB and a B.S.Ed. degree in Early Childhood Education from MiSU. Students will be able to complete the MiSU portion of the program in five semesters.

**Motivating Principles and Values:**

1. Students will be well served by the partnership and the high quality early-childhood teacher education program set forth in this agreement.
2. This partnership will benefit the educational needs of the region by providing high quality early-childhood teacher education graduates.
3. Both campuses will maintain compliance with state and national accreditation guidelines that ensure teacher quality.
4. This partnership will provide high quality collaborative program to students in a convenient, timely, flexible and cost-effective manner.

**Accreditation:** MiSU is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools; the Council for the Accreditation of Educator Preparation (CAEP); and approved by the State of North Dakota Education Standards and Practices Board (ESPB). DCB is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools.

**Longevity of Agreement:** This agreement will be in effect for the 2015-2016 academic year and reviewed annually. If the program is terminated, students who have begun the program and are in the process of completion will be allowed to finish as stipulated by this agreement.

**Termination or Revisions:** DCB and MiSU agree to provide at least 90 days advance written notification of their intent to terminate this agreement. All revisions of this agreement require written approval by those who sign this agreement or

their successors. Mutually agreed upon amendments to this agreement may be approved by those who sign this agreement or their successors. The agreement may be terminated through action initiated by the President of MiSU or the Academic Dean of DCB with adequate provision for currently enrolled students.

**Governance and Management:** This agreement shall be governed by the academic policies and procedures of DCB and MiSU according to the requirements and conditions of the program and accreditation guidelines. The Early Childhood Education Program at MiSU will be governed by the Department of Teacher Education & Human Performance. The Joint Early Childhood Education Program Committee will resolve any instructional and logistical issues.

The Joint Early Childhood Education Committee will consist of the following:

DCB Representatives:

- Associate Dean for Academic Affairs
- Early Childhood Education Advisor

MiSU Representatives:

- Chair of Teacher Education and Human Performance
- Early Childhood Education Coordinator
- Dean of the College of Education and Health Sciences

**Campus Responsibilities:** Coursework in the MiSU B.S.Ed. in Early Childhood Education will be delivered on the MiSU campus by qualified faculty. This includes those courses available as online courses.

**Advising:** DCB will provide an on-site advisor. The advisor will be the source of information for advisees concerning any special considerations relating to this cooperative program. The third year students will be appointed an MiSU advisor who will provide expertise regarding MiSU policies and procedures (e.g., transfer, graduation requirements, pre-requisites).

**Admission:** Students taking DCB course(s) must apply and be accepted for admission at DCB. Students taking MiSU course(s) must apply and be accepted for admission at MiSU. All admission policies at the respective institutions will apply.

**Registration:** MiSU Early Childhood Education majors at DCB will complete registration activities with the DCB Early Childhood Education advisor. Each institution will follow its own policies and procedures for registering students for their programs(s). Collaborative enrollment processes identified in NDUS Collaborative Student Procedure 404.0 will be used as needed.

**Graduation Requirements:** 131-137 total credits are required for a Bachelor's degree and must be taken from the appropriate categories. Students must complete a minimum of 60 hours of credits from MiSU to complete graduation requirements from MiSU. Credit hours earned at DCB that do not meet general education requirements, technical specialty requirements, or teaching option requirements will be used for electives courses.

**Tuition and Fees:** Students taking courses offered by MiSU will be charged and pay all MiSU tuition and fees, including technology fees. Students taking courses offered by DCB will be charged and pay all DCB tuition and fees, including technology fees.

**Marketing:** A MiSU faculty or staff member will come to the DCB campus once a year to recruit new students for this program. MiSU will be responsible for providing DCB with marketing materials to distribute to prospective students. DCB will display information about this agreement on their transfer website. DCB will work collaboratively with MiSU to identify prospective students for this program.

**Textbooks:** Textbooks for the MiSU courses will be purchased through the MiSU bookstore. Textbooks for the DCB courses will be purchased through the DCB bookstore.

**Financial Aid:** Students enrolled in a DCB two-year degree program will have all aspects of their Federal Title IV Financial Assistance administered by DCB's Financial Aid Office. This includes, but is not limited to:

- Processing of FAFSA and other applications, determination of eligibility, awarding, and disbursement of funds;
- Assessment and enforcement of satisfactory academic progress standards;
- Calculation and distribution of refunds;
- Administration of all aspects of the Federal Direct Loan Program

During the student's enrollment at DCB, DCB policies and procedures will apply. Student budgets (Cost of Attendance) used in establishing aid amounts will be the same as those used for awarding federal aid to other DCB students. A contact person from the DCB Financial Aid Office will be identified to work with a contact person from the MiSU Financial Aid Office.

Minot State University will be responsible for awarding aid to students who have been accepted to the MiSU early childhood education program. Students will have all aspects of their Federal Title IV Financial Assistance administered by MiSU Student Financial Aid Office. This includes, but is not limited to:

- Processing of applications, evaluation of eligibility, awarding, and disbursement of funds;
- Assessment and enforcement of satisfactory academic progress standards;
- Calculation and distribution of refunds;
- Billing and collection for Federal Perkins loans;
- Notifying changes in enrollment status to lenders under the Federal Direct Loan Program.

During enrollment in the MiSU Early Childhood Education program, MiSU policies and procedures will apply. Student budgets (cost of attendance) used in establishing aid amounts will be the same as those used for awarding federal aid to other MiSU students. A contact person from the DCB Financial Aid Office will be identified to work with the contact person from the MiSU Financial Aid Office.

Students on the DCB campus are not eligible for MiSU sponsored scholarships, waivers, or student work-study while pursuing a degree from MiSU. Students enrolled in the MiSU program are not eligible for DCB sponsored scholarships or waivers.

After students are admitted to MiSU, satisfactory progress will be monitored based on MiSU policy to assure that satisfactory progress requirements are met.

Entrance and exit loan counseling requirements will be met with the use of electronic counseling available through the website <https://StudentLoans.gov>.

**Student Life:** Rules, regulations, and policies that govern student life that are listed in the DCB Student Handbook will be applicable to students enrolled in courses while at DCB. For example, housing, parking, and conduct policies will be

governed by DCB. Rules, regulations, and policies that govern student life that are listed in the MiSU Student Handbook will be applicable to students enrolled in courses while at MiSU. For example, housing, parking, and conduct policies will be governed by MiSU.

**Academic Support Services:** DCB will provide tutoring and disability support services for DCB courses. MiSU will provide tutoring and disability support services for MiSU courses. If students have documented disabilities that may affect their academic experience and are seeking accommodations, it is their responsibility to supply documentation and make a request for services through the office of Student Academic Services as soon as possible.

**Technology and Support Services:** MiSU will provide students in this program adequate technical support in a timely manner for the courses taken from MiSU. DCB will provide students in this program adequate technical support in a timely manner for the courses taken from DCB. Students enrolled in MiSU courses will have full access to MiSU technology services, including MiSU wired and wireless computer network, Blackboard account, MiSU email/messaging account, printer access, and computer peripheral equipment checkout.

**Academic Procedures:** DCB's and MiSU's respective academic guidelines, policies, and procedures for students enrolled in courses through this arrangement on the DCB or MiSU campuses apply, which include:

- Academic probation/suspension
- Graduation honors
- Academic honors
- Official withdrawal
- Course load limitation
- Course repetition
- Incomplete work
- Course challenges
- Attendance
- Add/Drop dates for individual classes


Per NDUS guidelines, MiSU's Agreement Manager for this articulation agreement is the Director of Distance Learning and Faculty Development and can be reached through the Academic Affairs office.


MiSU's Early Childhood Education Program Coordinator is Leslee Thorpe – [leslee.j.thorpe@minotstateu.edu](mailto:leslee.j.thorpe@minotstateu.edu)

DCB's Early Childhood Education Program Coordinator is Brandi Rudland – [brandi.rudland@dakotacollege.edu](mailto:brandi.rudland@dakotacollege.edu)

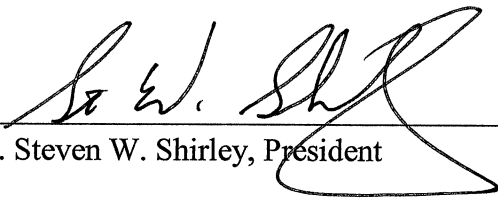
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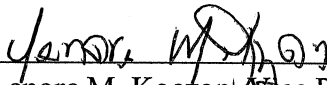
**For Dakota College at Bottineau:**

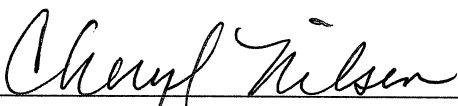
  
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Dr. Jerry Migler, Campus Dean 10/21/15  
Date

  
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Larry Brooks, Associate Dean of Academic Affairs 10/21/2015  
Date

**For Minot State University:**

  
\_\_\_\_\_  
Dr. Steven W. Shirley, President 10-21-15  
Date

  
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Dr. Lenore M. Koczon, Vice President for Academic Affairs 10/24/2015  
Date

  
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Dr. Cheryl Nilsen, Dean of the College of Education and Health Sciences 10-21-15  
Date

Dakota College - Bottineau (DCB)

Minot State University (MISU)

Semester One Course	Credits	Semester Three Course	Credits	Semester One Course	Credits	Semester Three Course	Credits
ENGL 110 College Composition I	3	PSYCH 111 Intro to Psychology	3	ED 260 Educational Psychology	3	ED 322 Curriculum, Planning, and Instruction II	2
CSCI 101 Intro to Computers	3	ED 236 Social, Emotional Dev & Guide	3	ED 260L Clinical I	3	ED 323L Clinical V	0.5
EC 210 Intro to EC Education	3	Lab Science Gen Ed (Chemistry or Biology)	3	ED 282 Managing the Learning Environment	4	SS 283 Eth/Cult Diversity in America	3
Math 103 College Algebra or Math 104 Finite Math	4	Humanities Gen Ed	4	ED 282L Clinical II	3	ELED 352 Foundations of Reading	3
SPED 110 Intro to Exceptional Children	3	ENGL 238 Children's Literature	3	ED 221 Diagnostic Teaching	3	HPER 340 EI Methods and Materials	3
EDUC 101 Intro to Para-Education	1	Total	16	ECE 360 Language Acquisition	16	ECE 215 Infant Toddler Development/Learning	2
SOC 105 First Year Experience	1	Total	18	GEOL 108 Earth and Planetary Science	1	ED 324 Fall Experience	0
Total	18			Gain admittance to TE		Total	13.5

Semester Two Course	Credits	Semester Four Course	Credits	Semester Two Course	Credits	Semester Four Course	Credits
ENGL 120 College Composition II	3	PSYCH 250 Developmental Psych	3	ED 283 Teaching Diverse Learners	3	ELED 421 EL Math Methods	3
GEOG 161 World Regional Geography	3	COMM 110 Fundamentals of Public Speaking	3	ED 284L Clinical III	3	ELED 422 EI Language Arts Methods	3
HPER 100 Concepts of Fitness and Wellness	2	EC 238 Home, School, & Community	3	ED 320 Curriculum, Planning, and Assessment I	3	ELED 423 EI Reading Methods	3
EC 233 Pre-K Methods and Materials	3	Humanities Gen Ed	3	ED 321L Clinical IV	3	ELED 424 EI Social Studies Methods	3
HIST Gen Ed Course	3	Lab Science Gen Ed (Chemistry or Biology)	3	ED 380 Technology in Teaching	4	SCI 426 Elementary Science Methods	4
EC 211 Observation, Assessment, & Interpretation Tech	3	Total	16	ECE 312 Methods in Integration of Arts	2	Total	16
Total	17			ECE 313 The Emergent Reader	2		
				ECE 314 Math and the Young Child	2	Semester Five Course	
				Total	13	Student Teaching	16

\*\*DCB students would be helped by arriving at MisU with their AA and declared "General Education Complete."

\*\*DCB students would be helped by arriving at MisU with a cumulative GPA of 2.75 or higher (but not necessarily required).

\*\*Both DCB and MISU proposed plans are merely guides to be used by advisers.