



AU-ABC Bachelor of Science in Management Agreement

Air University Associate-to-Baccalaureate Cooperative (AU-ABC) establishes partnerships between the Air University and civilian institutions to provide Community College of the Air Force (CCAF) graduates advanced education opportunities at the baccalaureate level.

Minot State University is offering a Bachelor of Science in Management program plan to meet the needs of Community College of the Air Force (CCAF) students looking for advanced education opportunities in management at the baccalaureate level.

CCAF students with degrees in any area are eligible to participate.

The Bachelor of Science in Management program includes the following degree requirements:

- 120 Total Credits
- General Education Core and Foundational Content
- College of Business Required Core
- Management Major Courses

This program plan is designed to be an AU-ABC Category II program. As prerequisites to this program, students must complete the following:

- An additional General Education Communications course (Courses completed must include two non-duplicative Written Communication (English composition) courses and an Oral Communication (Speech) course.)
- An additional General Education Humanities course (Courses completed must include two General Education Humanities courses.)
- A History course, ECON 201 Principles of Microeconomics, or ECON 202 Principles of Macroeconomics (This one course can be used to fulfill the General Education Social Science requirement and Minot State's General Education History or General Education Social Science requirement in order to maximize transferability.)

Students considering this BS degree are encouraged to contact an academic advisor at Minot State **as early as possible** to ensure maximum transferability and a smooth transition.



**Bachelor of Science in Management
Program Plan File (PPF)
Category II**

Degree Requirement	Required Semester Credits	CCAF Transfer Credits	Minot State Course Credits
College of Business Core Courses	27	6	21
ACCT 200 Elements of Accounting I	3		3
ACCT 201 Elements of Accounting II	3		3
ACCT 315 Legal Environment of Business	3		3
BUS 269 Professional Ethics	3		3
MGMT 301 Fundamentals of Management	3	3	
MRKT 321 Marketing	3		3
BIT 220 Management Information Systems	3		3
BUS 305 Business Communication	3	3	
BOTE 247 Spreadsheet Applications	Waived		Waived
FIN 353 Principles of Financial Management	3		3
Management Major Courses	24	0	24
ACCT 321 Managerial Accounting	3		3
ENTR 302 Introduction to Entrepreneurship	3		3
INTB 307 International Business	3		3
BUS 420 Supply Chain and Operations Management	3		3
MGMT 303 Human Resource Management	3		3
MGMT 436 Organizational Behavior Principles and Practices	3		3
MGMT 438 Talent Management and People Analytics	3		3
BADM 465 Strategic Management	3		3

General Education: Foundational Content	19	9	10
FC1 Humanities	3	3	
FC1 Humanities ¹	3	3	
FC2 Lab Science	4		4
FC3 Social Science – ECON 201 Principles of Microeconomics or ECON 202 Principles of Macroeconomics ¹	3		3
FC3 Social Science – ECON 201 Principles of Microeconomics or ECON 202 Principles of Macroeconomics ¹	3		3
FC3 History ¹	3	3	
General Education: Required Core	13	9	4
ENGL 110 College Composition I	3	3	
ENGL 120 College Composition II ¹	3	3	
COMM 110 Fundamentals of Public Speaking ¹	3	3	
Mathematics – MATH 210 Elementary Statistics or PSY 241 Introduction to Statistics or DATA 211 Data Analysis and Visualization	4		4
Other Electives	37	36²	1³
Total Credits Required⁴	120	60	60

Footnotes:

¹As prerequisites to this program and in addition to the General Education courses already required by CCAF, students must complete the following:

- An additional CCAF General Education Communications course (Courses completed for the CCAF degree must include two non-duplicative Written Communication (English composition) courses and an Oral Communication (Speech) course.)
- An additional CCAF General Education Humanities course (Courses completed for the CCAF degree must include two General Education Humanities courses.)
- A History course, ECON 201 Principles of Microeconomics, or ECON 202 Principles of Macroeconomics (This one course can be used to fulfill the CCAF General Education Social Science requirement and Minot State’s General Education History or General Education Social Science requirement in order to maximize transferability.)

²Thirty-six credits from the Technical Core, Technical Electives, and Program Electives may be transferred to meet the minimum 120 credits. The total number of other electives required can change depending on the transferability of courses.

³It is recommended that students take BUS 497 Internship to complete the elective requirement at Minot State. The total number of other electives required can change depending on the transferability of courses.

⁴Students must take 30 credits from Minot State University and 60 credits from a 4-year institution.

Additional Notes:

- The General Education Developmental Content requirements are waived.
- Students in this AU-ABC Bachelor of Science in Management program are required to complete 32 credits of the 36 credits of General Education Requirements.

AU-ABC Application Requirements

1. **Confirm that your school has signed the Department of Defense (DoD) Memorandum of Understanding, agree to the DoD Instruction 1322.25 and will operate the AU-ABC program in accordance with both documents.**

Minot State University has signed the Department of Defense Memorandum of Understanding. We agree to the DoD Instruction 1322.25 and will operate the AU-ABC program in accordance with both documents.

2. **AU-ABC Partner schools must be regionally accredited or accredited by the Distance Education Accrediting Commission. State your school's accreditation status, accrediting body and academic mission.**

Minot State University is accredited by the Higher Learning Commission.

Mission

Minot State University is a public university dedicated to excellence in education, scholarship, and community engagement achieved through rigorous academic experiences, active learning environments, commitment to public service, and a vibrant campus life.

3. **Question intentionally left blank by CCAF.**
4. **Describe the course delivery methods used by your school that will be employed in the proposed AU-ABC program. List program related online services and other support that will be provided to students. Examples include student advisement, library and learning resources, delivery of course materials, online student services and technical support.**

Our Management online program delivers all of our courses asynchronously which means that students are not required to be online at a certain day and time each week.

Once admitted as degree-seeking students, students will complete an online orientation which explains our policies and procedures and teaches them how to use our online learning management system, Blackboard. They will also meet with a department advisor to explain the degree requirements and complete a program plan.

All online course materials are available through an online course shell in Blackboard and all coursework will be submitted online. Academic assistance is available at a distance through our Writing Center and NetTutor, an online tutoring service. The Gordon B. Olson Library provides off-campus access to library databases, reference services, and interlibrary loan. Our Information Technology Central (ITC) office provides remote technical support through a variety of tools.

5. **Indicate which AU-ABC Category (I, II, or III) the proposed AU-ABC program will participate:**

This will be a Category II program.

Category II - Programs designed for CCAF AAS students. Partnering institutions will identify prerequisite coursework (no more than three courses/nine SH) the CCAF AAS student needs to complete their CCAF general education and program elective requirements. These courses would simultaneously fulfill CCAF AAS and AU-ABC degree requirements. Upon completion of his/her CCAF degree, the student would be guaranteed that no more than 60 SH of additional credit will be required to complete an AU-ABC

baccalaureate degree; provided the student completed the specific prerequisite coursework.

6. Confirm that your school will create an AU-ABC landing page.

We will create an AU-ABC landing page with the following required items:

- AU-ABC logo and heading (logo will be provided)
- Online academic services and support
- Application and enrollment information
- Cost of tuition and fees
- Course schedule (if available)
- Point-of-contact AU-ABC Program Plan File (PPF)

7. Confirm that the AU-ABC program is an established program and is listed in the current school catalog. Provide a link to your current school catalog.

Our Bachelor of Science in Management is an established program and is listed in our current catalog.

[Undergraduate Catalog - Bachelor of Science in Management](#)

8. Agree to notify AU-ABC Program Manager in writing of intent to withdraw from the program, AU-ABC degree program discontinuation, change to school accreditation status and all changes to AU-ABC programs or degree requirements; and to resubmit new AU-ABC program applications for AU-ABC programs that undergo catalog changes and/or degree requirement changes.

Minot State will notify the AU-ABC Program Management of any changes in the program or our accreditation status. We will submit a new application if the program has any catalog changes or degree requirement changes.

9. Describe the purpose and requirements of your school's baccalaureate degree program. Explain how the baccalaureate's coursework and the CCAF AAS coursework create a coherent course of study.

The Management program prepares future professionals to plan, organize, motivate, and control resources for the purpose of adding value to organizations in diverse environments.

The management knowledge and skills gained while serving in the Air Force and completing courses in the CCAF degree provide a foundation that is then enhanced with the addition of the courses in the Bachelor of Science in Management at Minot State University.

The Bachelor of Science in Management degree requires the completion of 120 semester hours including 30 semester hours in College of Business Core courses and 21 semester hours in Management Major courses. As part of the General Education requirements, students are also required to complete courses in microeconomics, macroeconomics, and statistics. Students can also elect to engage in internships, research, or other initiatives as part of their program.

10. Explain and comment on the baccalaureate degree program's specific education outcomes. State the assessment process your school uses to measure the degree's

educational outcomes.

Please see Appendix I for the Department of Business Core and Management Program Outcomes.

Upon completion of the program, students complete an exit field exam through Peregrine. The Department of Business uses the collective results from all students to determine if departmental goals have been met.

- 11. Confirm that a degree contract will be offered to every student who enrolls in the AU-ABC program. Once completed, this document becomes the binding contract between your school and the student. Attach an example of the degree contract.**

An academic advisor will complete the attached advising plan for each student who enrolls in the AU-ABC program. Once completed, this document will be a binding contract between Minot State University and the student. [Please see Appendix II for the AU-ABC Management Advising Plan.]

Signatures:

Dr. Steven Shirley

BEB9F02CE011355D36DD2E9C41330938

ready**sign**

07/19/2024

Dr. Steven Shirley
President

Date

Laurie Geller

D28EDDEC8700D80940A53E6A78D92423

ready**sign**

07/18/2024

Dr. Laurie Geller
Vice President for Academic Affairs

Date

Krista Lambrecht

A7527F7D4E95B1D14ADC70E81F295C51

ready**sign**

07/22/2024

Ms. Krista Lambrecht
Vice President for Administration and Finance

Date

Appendix I – College of Business Core and Management Program Outcomes

Management Program Mission: The Management program prepares future professionals to plan, organize staff, lead, and control resources for the purpose of adding value to organizations in diverse environments.

Student Learning Goal: Management graduates will be prepared for entry into and advancement in management roles within organizations.

- Outcome 1: Graduates will demonstrate a foundational knowledge of **Business Ethics**.
- Outcome 2: Graduates will demonstrate a foundational knowledge of **Business Integration and Strategic Management**.
- Outcome 3: Graduates will demonstrate a foundational knowledge of **Global Dimensions of Business**.
- Outcome 4: Graduates will demonstrate a foundational knowledge of **Human Resource Management**.
- Outcome 5: Graduates will demonstrate a foundational knowledge of **Operations / Production Management**.
- Outcome 6: Graduates will demonstrate a foundational knowledge of **Organizational Behavior**.
- Outcome 7: Graduates will demonstrate a foundational knowledge of **Business Leadership**.
- Outcome 8: Graduates will demonstrate a foundational knowledge of **Business Communications**.

Appendix II – Sample AU-ABC Management Advising Plan

Bachelor of Science Degree: MANAGEMENT MAJOR Department of Business MINOT STATE UNIVERSITY

EMPLID No.

Advisor:
Management Career Mentor:

2024-2025

COMMUNICATIONS: 9-12 SH			
Course & No.	SEM	SH	GR
ENGL 110 College Composition I	CCAF	3	
ENGL 120 College Composition II	CCAF	3	
COMM 110 Fundamentals of Public Speaking	CCAF	3	
HISTORY: 3 SH			
Course & No.	SEM	SH	GR
	CCAF	3	
HUMANITIES: 6 SH			
Course & No.	SEM	SH	GR
	CCAF	3	
	CCAF	3	
MATHEMATICS: 4 SH			
Course & No.	SEM	SH	GR
MATH 210 Elementary Statistics		4	
SCIENCE: 4 SH			
Course & No.	SEM	SH	GR
		4	
SOCIAL SCIENCE: 6 SH			
Course & No.	SEM	SH	GR
ECON 201 Principles of Microeconomics		3	
ECON 202 Principles of Macroeconomics		3	

Core Course Requirements: 40 SH	SEM	SH	GR	HP
ACCT 200 Elements of Accounting I		3		
ACCT 201 Elements of Accounting II (ACCT 200)		3		
BOTE 247 Spreadsheet Applications (waived by AU-ABC BUADMIN)	Waived			
ECON 201 Prin of Microeconomics	Gen Ed	3		
ECON 202 Prin of Macroeconomics	Gen Ed	3		
MATH 210 Elementary Statistics (MATH 102)	Gen Ed	4		
ACCT 315 Legal Environment of Bus. (Deph 4084K)		3		
BUS 209 Professional Ethics		3		
MGMT 301 Fundamentals of Mgmt.	CCAF	3		
MRKT 321 Marketing		3		
BIT 220 Management Information Systems		3		
BUS 305 Business Communications (ENGL 110)	CCAF	3		
FIN 353 Principles of Finc'l Mgmt (ACCT 201, MATH 210)		3		

Required Management Courses: 24 SH	SEM	SH	GR	HP
ACCT 321 Managerial Accounting (ACCT 201)		3		
ENTR 302 Intro to Entrepreneurship		3		
MGMT 303 Human Resource Mgmt. (MGMT 301)		3		
INTB 307 Int'l Business		3		
BUS 420 Operations & Supply Chain Mgmt (BOTE 247, MGMT 301, MRKT 321)		3		
MGMT 436 Organz'l Behavior P & P (3094G, MGMT 303)		3		
MGMT 438 Talent Management (MGMT 303)		3		
MGMT 465 Strategic Management (MGMT 301, MRKT 321, 3094G, FIN 353)		3		

As prerequisites to this program, the following requirements must be completed as part of the CCAF degree:

- Two non-duplicative Written Communication (English composition) courses and an Oral Communication (Speech) course
- Two Humanities courses
- A History course, ECON 201 Principles of Microeconomics, or ECON 202 Principles of Macroeconomics.

Electives to meet the 120 SH graduation requirement			
Course & No.	SEM	SH	GR

120 SH is required to meet the graduation requirement.