



Vice President for Academic Affairs

Syllabi Deadlines Spring 2025 through Fall 2025

Spring 2025 Syllabi Deadlines

Monday, October 28 – All spring syllabi available to faculty for editing.

Friday, November 8 – All spring syllabi (8-week and 16-week) due from faculty to chairs in Simple Syllabus for review. Chairs review and return syllabi to faculty for revision as needed

Monday, November 18 – Chairs approve all spring 8-week syllabi in Simple Syllabus; those syllabi are routed to the Academic Assessment Committee for review.

Monday, November 25 – Chairs approve all spring 16-week syllabi in Simple Syllabus.

Friday, November 29 – Academic Assessment Committee completes the review of spring 8-week syllabi; chairs notify faculty of syllabi needing revisions.

Friday, December 6 – Revised spring 8-week syllabi due from faculty to chairs for final review and approval by the Academic Assessment Committee.

Monday, December 16 – All spring syllabi reviewed, approved by chairs and the Academic Assessment Committee, and ready for spring 2025. Students can access all spring 2025 syllabi in Simple Syllabus.

Summer 2025 Syllabi Deadlines

Monday, March 24 – All summer syllabi available to faculty for editing.

Friday, April 4 – All summer syllabi due from faculty to chairs in Simple Syllabus for review. Chairs review and return syllabi to faculty for revision as needed.

Monday, April 14 – Chairs approve all summer syllabi in Simple Syllabus; those syllabi are routed to the Academic Assessment Committee for review.

Friday, April 25 – Academic Assessment Committee completes the review of summer syllabi; chairs notify faculty of syllabi needing revisions.

Friday, May 2 – Revised summer syllabi due from faculty to chairs for final review and approval by the Academic Assessment Committee.

Monday, May 12 - All summer syllabi reviewed, approved by chairs and the Academic Assessment Committee, and ready for summer 2025. Students can access all summer 2025 syllabi in Simple Syllabus.

Fall 2025 Syllabi Deadlines

Monday, March 24 – All fall syllabi available to faculty for editing.

Friday, April 4 – All fall syllabi due from faculty to chairs in Simple Syllabus for review. Chairs review and return syllabi to faculty for revision as needed.

Monday, April 14 – Chairs approve all fall syllabi in Simple Syllabus; those syllabi are routed to the Academic Assessment Committee for review.

Friday, April 18 – Chairs approve all fall 8-week syllabi in Simple Syllabus; those syllabi are routed to the Academic Assessment Committee for review

Friday, May 2 – Academic Assessment Committee completes the review of fall 8-week syllabi; chairs notify faculty of syllabi needing revisions.

Friday, July 11 – Chairs approve all fall 16-week syllabi in Simple Syllabus.

Monday, July 21 – Revised fall 8-week course syllabi due from faculty to chairs for final review and approval by the Academic Assessment Committee

Monday, August 18 – All fall syllabi reviewed, approved by chairs and the Academic Assessment Committee, and ready for fall 2025. Students can access all fall 2025 syllabi in Simple Syllabus.