

Memorandum of Understanding

Between

Lethbridge College

And

Minot State University

Henceforth in this document, Lethbridge College will be identified as the "College" and Minot State University will be identified simply as the "University".

Re: Terms of Reference for the development of a concurrent program of studies that will lead to degrees being awarded (separately) by both Lethbridge College and Minot State University.

Preamble:

In recognition of the mutual interests that may be served – as well as the goals that may be achieved – Lethbridge College and Minot State University are agreed upon the following Terms of Reference as a basis for proceeding with the development of a program of study that will lead to these degrees being awarded by each of the two partnering institutions. The purpose of the agreement is to establish a framework for creating specific program to program articulations.

Terms of Reference:

Admission

1. The distinctive admission policies and procedures that pertain to the College and the University will be honored; each institution's policies and procedures will apply separately to students who seek admission to each of the respective institutions in the partnership.
2. In keeping with the above, students applying to the College and the University will require separate acceptance from both of the partnering institutions.
3. Students applying to the University will follow international student policies and procedures and submit the following documentation by the required deadlines;
 - a. Application
 - b. Application fee
 - c. Official transcript
 - d. Application for form I-20
 - e. Student's declaration of finances and supporting documentation
 - f. Photocopy of the page containing personal information from passport
 - g. On-campus housing application (if living on campus)
 - h. Housing deposit
4. Participating students will be responsible for all expenses incidental to the program including but not limited to; visas, travel expenses, application fees, tuition and fees at the host institution and room and board.

Structure

5. The intent of both parties is to create "2 +2" programs where possible – some programs may require more time at either institution.

Marketing

6. This agreement shall be recognized by both parties as a "partnership" program between the University and the College; however it shall not be identified as a "joint-degree" program.
7. The program shall be described as a "concurrent degrees program" inasmuch as two distinct degrees are being offered by two distinct institutions of higher education. The full description might, therefore include the phrase: "... a partnership, concurrent degrees program sponsored by Lethbridge College and Minot State University."
8. The College and the University will use the official logo of the (other) partner institution in program brochures and other literature related to the concurrent degrees program.

Costs

9. Students will pay tuition to each of the partner institutions based on the academic identity of the courses taken: tuition for College courses will be remitted to the College and the University would receive tuition for its courses.

Monitoring and Review

10. The College and the University shall each name a principal contact person/office related to the partnership program; further, this individual (office) will be responsible for coordination related to the partnership program and the flow of communications within their own institution.

Effective Date

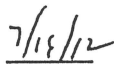
11. The Chief Academic Officers or designees of the collaborating institutions shall be responsible for implementing this agreement and incorporating any changes into subsequent agreements, and for conducting a periodic review of this agreement. This agreement becomes effective beginning Fall semester 2012, and remains in effect unless terminated or amended with prior written notice and agreement of both parties.

Signatures

Minot State University




Dr. David Fuller, President

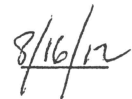


Date

Lethbridge College



Peter Leclaire, Interim President and CEO



Date

BAS in Business Information Technology (MSU and LCC)

	Freshman Year		Total		Junior Year		Total	
Fall	Course		Credits		Course		Credits	
	BUS 170 Intro to Management		4	Fall	MATH 103 College Algebra		4	
	CIT 152 Computer Hardware Maintenance		3		ENGL 110 College Composition I		3	
	CIT 154 Programming in C		5		ECON 201 Principles of Microeconomics		3	
	CIT 157 HTML and Web Publishing		3		BIT 220 Management Information Systems		3	
	MTH 152 Mathematics for CIT		3		BIT 310 IT Project Management		3	
			18		General Elective		3	19
Spring	Course		Credits	Spring	Course		Credits	
	CIT 156 Programming with C++		4		ENGL 120 College Composition II		3	
	CIT158 Introduction to Networking		4		HIST General Education		3	
	CIT 163 Database Management		4		ECON 202 Principles of Macroeconomics		3	
	ENG 156 Business Writing		3		BIT 311 Collaborative Computing		3	
	MKT 188 Introduction to Marketing		5		Humanities General Education		3	
			20					15
	Sophomore Year				Senior Year			
Fall	Course		Credits	Fall	Course		Credits	
	ACC 170 Financial Accounting I		4		COMM 110 Fundamentals of Public Speaking		3	
	CIT 255 Client Server/Network Administration		3		Humanities General Education		3	
	CIT265 E-Commerce Administration		4		Science General Education		4	
	CIT266 Object Oriented Programming		4		BIT 440 Enterprise Architecture		3	
	CIT 275 Introduction to Systems Design I		5		General Elective		3	
	CIT 260 or CIT 268		3					16
Spring	Course		Credits	Spring	Course		Credits	
	ACC 175 Financial Accounting II		4		Science General Education		4	
	CIT 259 Advanced Internet Systems		3		Wellness General Education		2	
	CIT 261 Operating Systems		4		BIT 441 IS Strategy, Management		3	
	CIT 270 IT Integration Seminar		2		BIT 460 MIS Seminar		3	
	CIT 276 Systems Design II		5		BIT 470 Projects in MIS		3	
	CIT 260 or CIT 268		3					15