

November 21, 2017

Strategic Planning and Budget Council minutes

PRESENT: Ann Beste-Guldeborg, DeVera Bowles, Linda Cresap, Cassie Daniel (proxy for Aaron Richard), Warren Gamas, Laurie Geller, Mike Linnell, Teresa Loftesnes, Annette Mennem, Jacek Mrozik, Aya Ohi (proxy for Haokun Yang), Nicole Thom-Arens, Katie Tyler, Jay Wahlund,

ABSENT: Andy Carter, Kevin Harmon, Cari Olson

Laurie distributed proposal developed by Linda and Jacek to establish groups to divide and conquer the six goals. After meeting and developing ideas, the groups will return and begin reporting to the group on December 12, 3 pm.

Laurie will confirm Westlie as the meeting room.

GOAL	MEMBERS
One	Laurie Geller, Warren Gamas, Jacek Mrozik
Two	DeVera Bowles, Katie Tyler, Brent Winiger
Three	Annette Mennem, Cari Olson, Linda Cresap
Four	Jay Wahlund, Aaron Richard, Teresa Loftesnes
Five	Ann Beste-Guldeborg, Kevin Harmon, Haokun Yang
Six	Andy Carter, Mike Linnell, Nicole Thom-Arens

Respectfully Submitted,
DeVera Bowles

Minot State University
Strategic Planning and Budget Council
November 21, 2017
Agenda

Committee Members: Laurie Geller (Chair), Brent Winiger, Kevin Harmon, Andy Carter, Jacek Mrozik, Cari Olson, Teresa Loftesnes, Katie Tyler, Mike Linnell, Annette Mennem, Jay Wahlund, Linda Cresap, Ann Beste-Guldborg, Warren Gamas, DeVera Bowles, Nicole Thom-Arens, Haokun Yang, Aaron Richard

Agenda

1. Divide and conquer – See below and attached information

Strategic Planning & Budget Council
<p>Objectives:</p> <ol style="list-style-type: none">1. To implement MSU’s strategic plan, <i>Empowering Generations</i>, and to advise in the budget development and required University budget modification processes.2. To identify priorities and create implementation calendars along with the funding mechanisms to ensure Minot State University’s success.3. To review MSU’s strategic goals, objectives, and action items as needed.
<p>Purposes:</p> <ol style="list-style-type: none">1. Implement the strategic plan.2. Oversee strategic planning implementation and budgeting processes, including sustainable resource allocation methodologies and mid-cycle budget modifications.3. Establish strategic planning research procedures (define key performance indicators, conduct environmental scan).4. Set clear timelines and processes.5. Implement a process of institutional review, prioritization, and plans for consolidations, eliminations, and reallocation.6. Initiates periodic scans of internal and external environments.7. Communicate with campus constituency groups (e.g., senates) and seek total understanding and commitment by campus.8. Work to align the plans of MSU and those of specific units.9. Assess and publicize progress toward goals and action items.10. Regularly review goals, objectives, and action items.

Strategic Planning & Budget Council	
Members	Classification
Laurie Geller, VPAA, Chair	VP and Chair
Brent Winiger, VPAF	VP
Kevin Harmon, VPSA	VP
Andy Carter, Athletic Director	AD
Jacek Mrozik, Associate VP	AVP
Cari Olson, Director of Institutional Research	Staff
Teresa Loftesnes, Director of Marketing	Staff
Katie Tyler, Director of Enrollment Services	Staff
Mike Linnell	Staff
Annette Mennem	Staff
Jay Wahlund	Faculty
Linda Cresap	Faculty
Ann Beste-Guldborg	Faculty
Warren Gamas	Faculty
DeVera Bowles	Faculty
Nicole Thom-Arens	Faculty
Aaron Richard	Student
Haokun Yang	Student
Goal	Proposed Committee Members
1. Meet the educational needs of the local, regional, national, and global communities. Keywords: <i>academic programs, educational needs, curricular and co-curricular programming</i>	Laurie, Warren, Jacek
2. Recruit, retain, and value well-qualified students, faculty, and staff. Keywords: <i>recruitment, retention, recognition, professional development</i>	DeVera, Katie, Brent
3. Create an institutional environment that supports student, faculty, and staff success. Keywords: <i>student services, academic services, retention and graduation rates, technology, external funding/grants, research, diversity, equity</i>	Annette, Cari, Linda
4. Promote and support the well-being of students, faculty, and staff, enabling them to address challenges across generations. Keywords: <i>campus life, health and wellness of all types, balance</i>	Jay, Aaron, Teresa
5. Foster and grow collaborative partnerships locally, regionally, nationally, and globally. Keywords: <i>partnerships (P-12, higher ed, community), alumni, relationship-building</i>	Ann, Kevin, Haokun
6. Promote and recognize commitment to public service. Keywords: <i>service, volunteer, host activities and events (arts, athletics, academics, etc.), community</i>	Andy, Mike, Nicole
<p>For each goal, objective, and action item: How will it be done? Who will do it? When will it be done (timeline)? What resources and information do you need? Keep notes. Choose a chair. Pull in others on campus as needed. Set deadlines to stay on track. Next meeting: December 12, 2017</p>	

