Attendees: Steve Swenson, Devin McCall, Aaron Hughes, Camila Van Dyke, Paul Brekke, Karla Bredahl, Marilyn Undhjem, Evelyn Klimpel, Ashley Blake, Heather Martin, Brenda Roedocker, Emily Rodacker, Mindy Rudnick, Lindsey Benson, Tyler Schmaltz, Darla Weigel, Linda Benson, Forrest Macy, and Joel Cartwright

Absent: Ashley Dhuyvetter, Wes Matthews, Donna (Marquart) Epperson, Brandon Neiss, Amanda Isham, Rebecca Porter, Korie Huettl, Deb Kinzell, Julie Keller, Jessica Aga, Tom Seymour, and Sheila Latham

Resigned: Toni Schwartz

Call to Order

Approval of Previous Minutes – March 17, 2015 Minutes
Linda Benson made a motion to accept the minutes as written. Devin McCall seconded the motion. Approved.

Secretary/Treasurer Report – The general fund balance is $210.52. A deposit of $1,810 has been deposited for the cookbook sales and the books cost $1634.60. Currently the net profit of the cookbook sales is $175.40. The Kickoff Fund increased by $390.73 for a total of $6078.12.

Address by President Shirley – not available

“Handicap This” – Marilyn Undhjem
- In October, NDCPD is sponsoring a program for Disability Awareness Month. “Handicap This” is a program on inclusion and tolerance. NDCPD is committed to $8600 for one show. A second showing would be an additional cost of $3000. They are seeking donations to cover the second day costs. The second showing would be for local and area junior and senior high school students. Marilyn was referred to the Staff Senate Accessibility Committee for additional talks.

2017 HLC Accreditation – Linda Cresap
- The accreditation committee is sharing information on the accreditation procedures. There will be 1-2 staff members on each committee. The committee members (25-30) will be an ongoing team spending about an hour a week for the next two years. In the fall a big meeting will kick off the project.

Area Reports
- NDUSSS Update – Steve Swenson
  - IVN meeting April 27, 2015 @ 3:00 pm, Adm Bldg. Rm 362
    - Discussion on the move to Sanford for health insurance. Sanford is looking for 100% buy in from providers.
    - Questions and answers on open records policy
    - Tuition waiver policy payment process benefits some schools with more online coursework. (e.g., UND).
  - State Staff Senate Legislative Committee – Devin McCall
    - Things are quiet as this session wraps up.
    - HB 1003 regarding appropriation funding went through the House. Senate put things back into the bill. The SBHE attorneys have been moved to the ND Attorney General’s office. Still talks remain if the SBHE auditors stay within higher education.

- Faculty Senate Update – Dr. Seymour not available

- Human Resources – Wes Matthews not available

- Student Government Association – Joel Cartwright
  - New staff senate will hold their first meeting Monday, April 20th. The goal is to strategize 5-10 years into the future. Also student outreach will work to find out the interests of students.
Old Business

- Silent Auction – Steven Swenson
  - Thanks for everyone for their work – it was another successful event!

- Presidential Inauguration Week – April 13-17th – Steven Swenson
  - Steve thanked Devin McCall, Evelyn Klimpel, and Linda Benson for helping out planning the staff event.

Committee Reports:

- **Election Committee:** Toni S., Jessica A., Deb K., Forrest M., Darla W., Aaron H., Camila Van Dyke
  - A google voting process will be set up. Also an email will be sent out to staff to give them the option to not be on the ballot. The election will take place on April 30, 2015.
  - At the May meeting new executive officers will be elected.

- **Cookbook:** Aaron H., Evelyn K., Rebecca P., Deb K., Donna M., Darla W.
  - Cookbook shipping cost will be $4 or more.
  - Advancement has agreed to let us sell cookbooks at their table during Commencement. There are 250-275 cookbooks left.

- **Community Service:** Ashley D., Forrest M., Amanda I., Lindsey B., Marilyn U., Emily R., Julie K., Karla B., & Camila Van Dyke
  - Silent Auction raised $2000, which was given to the Minot Backpack Buddies Program.

- **Scholarship:** Karla B., Heather M., Ashley D., Steve S., Evelyn K. & Emily R.
  - Scholarships were given to 2 staff members for spring 2015. Discussions will continue regarding better timelines and application process.

- **Parking Appeals Committee:** Steve S. & Heather M.
  - The Appeal Committee met two weeks ago. There was one appeal that was not approved.

- **Bylaws and Legislative:** Linda B., Brandon N., Toni S., Mindy R., Korie H., Ashley B. & Devin M.
  - Senate membership will be affected by Enrollment Services moving under Student Affairs.
  - Bylaws have been approved.

- **Accessibility:** Evelyn K., Brandon N., Ashley D., Linda B., & Emily R.
  - The committee needs to review the first two AHEAD Webinar on ADA Beyond Compliance.

- **Orientation, Professional Development & Programming:** Ashley B., Linda B., Mindy R., Korie H., Paul B., Donna M., & Brenda R.
  - No report

New Business

- **Staff Senate Appreciation Social**
  - A cookout for current and incoming staff senate members will be held in May-June.

Adjournment

The next meeting is May 19, 2015 at 9:00 A.M. in the Jones Room.

Meeting Dates for 2014-15:

- July 15, 2014
- August 19, 2014
- September 16, 2014
- October 21, 2014
- November 18, 2014
- December 16, 2014
- January 20, 2015
- February 17, 2015
- March 17, 2015
- April 21, 2015
- May 19, 2015
- June 16, 2015

As always, all staff are invited and encouraged to attend all Staff Senate meetings.
Mission Statement: The Staff Senate is established to be a representative body of Minot State University’s classified employees. The Senate will strive to promote communication between the President, other administrators, and the classified staff. The Senate will also serve the needs of the classified employees and act as a source of information concerning those needs and other issues.
Call to Order

Approval of Previous Minutes – March 17, 2015 Minutes

Secretary/Treasurer Report – Evelyn Klimpel

Address by President Shirley

“Handicap This” – Marilyn Undhjem

2017 HLC Accreditation – Linda Cresap

Area Reports

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  - Next IVN meeting April 27, 2015 @ 3:00 pm, Adm Bldg. Rm 362
  - State Staff Senate Legislative Committee – Devin McCall
- Faculty Senate Update – Dr. Seymour
- Human Resources – Wes Matthews
- Student Government Association

Old Business

- Silent Auction
- Presidential Inauguration Week – April 13-17th – Steven Swenson

Committee Reports:

- Election Committee: Toni S., Jessica A., Deb K., Forrest M., Darla W., Aaron H., Camila, Van Dyke
  - April Elections
- Cookbook: Aaron H., Evelyn K., Rebecca P., Deb K., Donna M., Darla W.
  - Cookbook sales
- Community Service: Ashley D., Forrest M., Amanda I., Lindsey B., Marilyn U., Emily R., Julie K., Karla B., & Camila Van Dyke
  - Silent Auction
- Scholarship: Karla B., Heather M., Ashley D., Steve S., Evelyn K. & Emily R.
- Parking Appeals Committee: Steve S. & Heather M.
- Bylaws and Legislative: Linda B., Brandon N., Toni S., Mindy R., Korie H., Ashley B. & Devin M.
- Accessibility: Evelyn K., Brandon N., Ashley D., Linda B., & Emily R.
- Other Appointment Reports?

New Business

- Staff Senate Appreciation

Adjournment

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