Attendees: Steve Swenson, Devin McCall, Aaron Hughes, Paul Brekke, Ashley Dhuyvetter, Marilyn Undjhem, Julie Keller, Evelyn Klimpel, Ashley Blake, Deb Kinzell, Rebecca Porter, Korie Huettl, Heather Martin, Brenda Roedocker, Emily Rodacker, Mindy Rudnick, Jessica Aga, Tyler Schmaltz, Darla Weigel, Tom Seymour, Faculty Senate representative, Nicolette Newcomb, Student Government Association representative, and Wes Matthews, human resources director

Absent: Toni Schwartz, Camila Van Dyke, Karla Bredahl, Forrest Macy, Lindsey Benson, Brandon Neiss, Amanda Isham, Sheila Latham, Donna (Marquart) Epperson, Linda Benson

Call to Order

Approval of Previous Minutes – Aaron Hughes made a motion to accept the minutes as written. Devin McCall second the motion. Approved.

Secretary/Treasurer Report – There is $171.94 in the General Fund and $4,781.42 in the Fall Kickoff Fund.
  - Staff Senate thank you cards are available for project committees.
  - Mindy Rudnick stated the secretary/treasurer will need to write an “exception” for the purchase of Staff Senate thank you cards to comply with Business Office policies.

Address by President Shirley
Shortly before the Staff Senate meeting, President Shirley stopped in to greet the school counselors who are on campus for a financial aid meeting. He stated at the system level, the Measure 3 defeat put in motion the search process for the chancellor. Larry Skogen, interim chancellor, will eventually go back as president to Bismarck State College. The goal to have the chancellor in place by July 1, 2015.

A big word of thanks to enrollment services with a lot of new initiatives to getting out and meeting with high school students. A lot of other personnel are involved too. Staff and faculty are getting out to a lot of communities in the recruitment effort. For example this evening, Dr. Tom Seymour and President Shirley will be in Bottineau promoting MSU. The Fall Preview is a new event happening on Saturday (Nov. 22). It will be a full day of activities. If anyone knows any junior or senior high school students, please spread the word about the “Fall Preview” Day.

On Friday (Nov. 21), MSU will meet with state legislators to share MSU initiatives and gather feedback from them. Also to hear their thoughts and feedback.

Devin McCall, housing director, asked about the status of the economic offset benefits/cost of living efforts. President Shirley stated it all depends if it makes it into the governor’s budget. He recommended everyone to read today’s article in the Fargo Forum written about that very issue of legislators’ hesitation toward oil impact dollars. Right now, it is in their hands. President Shirley is aware of how it affects current employees and the retention and recruitment of staff and faculty. The big question is how it will impact the state two to five years down the road. It could have some negative impact on us.

Area Reports
  - NDUSSS Update (10/27/14) – Steve Swenson
    - There wasn’t a lot of business to discuss. The meeting lasted 19 minutes.
    - In process is the second reading on policy updates. Details on those included in Public Information daily announcements.
    - Chancellor search process has begun. Two board members will be visiting each campus.
    - Next IVN meeting December 15, 2014 @ 3:00 pm, Adm Bldg. Rm 362
• Faculty Senate Update – Dr. Tom Seymour
  o 2017 Higher Level Commission will visit the campus. There will be a spring meeting to start the planning process. If anyone has any questions, see Lenore Koczon, vice president for academic affairs.
  o All university faculty and staff are members of the Minot Area Chamber of Commerce. As member staff and faculty are invited to the following events:

Minot Area Chamber of Commerce Government Affairs Programs:
Location and Times: Vegas Hotel (Monte Carlo Room) – 11:30-1:00 pm
Friday, November 21 – Andy Peterson, Greater North Dakota Association (Bismarck), and Rep. Gary Sukut (Williston) are featured presenters.

Friday, December 19 – Panel – Senator Jerry Klein (Assistant Senate Leader) – Senator Larry Robinson (Valley City) – Representative Scott Louser – Ryan Ackerman (Engineer) and Gov. Jack Dalrymple is invited. MODERATOR: Senator Randy Burckhard
Meeting Contact: Tom Seymour (seymour@srt.com)

2015 LEGISLATIVE FORUMS BEGIN – January 17 at North Dakota State Fair Center in Minot
ND State Fair Center
(MINOT, ND) – The Minot Area Chamber of Commerce Governmental Affair’s Saturday Legislative Forums will begin January 17, 2015, at the ND State Fair Center Norsk Room. The Legislative Forums feature the 12 area legislators and Guests.

The sessions are scheduled for January 17 and 31, February 14, March 7 and 21 and if necessary April 11. All meetings will be at the ND State Fair Center, Norsk Room, at 9 a.m. Meetings are subject to change depending on the status of the legislative session. Contact: Minot Area Chamber of Commerce

• Human Resources – Wes Matthews
  o In the next week or so some staff will receive information regarding the Affordable Care Act. The hours they work doesn’t qualify them for health care benefits. Wes’s office is still calculating how many people will receive the information. It could possibly be a dozen or so people. The Affordable Care Act benefit will cost about $91-92 per month.

• Student Government Association – Nicolette Newcomb
  o It’s On Us pledge drive to end sexual assault is going on Wednesday, Thursday, and Friday between 11 a.m.-2 p.m. outside of the SGA office. SGA representative will also be at the basketball game this Sunday (Nov. 23) collecting items for the Domestic Violence Crisis Center and will have a pledge table set up there as well.
  o At the SGA meeting (Nov. 17), SGA voted and decided to separate MSU Life and SGA. An adhoc committee has been created to look at constitutional changes.
  o NDSA is this weekend (Nov. 21-22) in Fargo.
  o Comedian Pete Lee will be here tonight (Nov. 18).
  o The tie blankets event is on Monday (Nov. 24) at 7 p.m.
  o Our next SGA meeting is December 8th.
  o SGA and MSU life are now separate entities. Last night SGA voted to separate Student Government from Student Life Activities.
    ▪ Aaron Hughes, student activities coordinator, reported it is a national trend to separate the entities. It will allow SGA time devoted to student advocacy. The missions will now be completely different. It is a good thing for each group to have more focus on their missions.

Old Business
• Measure 3 Update: Steve Swenson
  o Measure 3 went down with 75 percent against it. The State Board of Higher Education can now begin the process to search for a NDUS chancellor.
• SharePoint link will be included on the Staff Senate webpage

Committee Reports:
• Holiday Decorating: Emily R., Lindsey B., Tyler S., Darla W., Julie K., Aaron H., Karla B., Brenda R., & Amanda I.
  o The committee decided not to have a theme but to leave it up to each department. Judging will take place on Dec. 12th in the morning. The committee will be bring treats too. Hopefully, the judging committee will enjoy treats from your office too.
• Cookbook: Aaron H., Evelyn K., Rebecca P., Deb K., Donna M., Darla W.
  o Aaron reported the committee has collected 315 recipes. Staff and faculty can still submit recipes. Aaron brought a sample of cover and information pages. Darla asked if there are any projects not listed to notify her. The cookbooks will be printed by early January or February.
  o There was an ad in this quarter’s Connections magazine.
• Parking Appeals Committee: Steve S. & Heather M.
  o The committee reviewed seven appeals. They approved one of them.
• Bylaws and Legislative: Linda B., Brandon N., Toni S., Mindy R., Korie H., Ashley B. & Devin M.
  o Devin reported the committee met and mostly made grammatical changes to the bylaws. The bylaws and legislative information will be posted in the Sharepoint on the Staff Senate webpage for review.
• Accessibility: Evelyn K., Brandon N., Ashley D., Linda B., & Emily R.
  o The committee solicited additional members to the committee in the campus announcements. No one has come forward, therefore, the committee will hold a second meeting to begin addressing accessibility issues on campus.
• Scholarship: Karla B., Heather M., Ashley D., Steve S., Evelyn K. & Emily R.
  o The committee will be awarding one or more scholarships spring semester.
  o Mindy Rudnick will check with Brady Martz & Associates on the amount in the scholarship endowment fund and how much will be disbursed for the scholarship.
  o Steve S. will get the application form completed and available soon.
• Election: Toni S., Jessica A., Deb K., Forrest M., Darla W., Aaron H., & Camila Van Dyke
  o No report
• Orientation, Professional Development & Programming: Ashley B., Linda B., Mindy R., Korie H., Paul B., Donna M., & Brenda R.
  o Paul stated Teresa Loftesnes, marketing director, provides the tours for new employees with the last stop to meet with Wes Matthews, human resources director. He asked for more volunteers to help with the tours.
• Community Service: Ashley D., Forrest M., Amanda I., Lindsey B., Marilyn U., Emily R., Julie K., Karla B., & Camila Van Dyke
  o First of the year will start working on silent auctions. The silent auction takes place in April.
• Homecoming Parade: Tyler S., Steve S., & Paul B.
  o No report
• Fall Kickoff – August 20, 2014.
  o No report
• Other Appointment Reports?

New Business
- Staff Senate holiday photo
  - Check your emails for date
- Cost of Living Proposal – addressed by President Shirley at the beginning of the meeting.
- Others?
  - ND State Volleyball tournament on campus this week. Please be aware of parking adjustments and courteous to all visitors.
  - University Diversity committee’s Multicultural Festival will be Thursday, November 20th on the second floor of the Student Center. Everyone is welcome to visit the booths and attend the performances in the Beaver Dam.

Adjournment
Aaron made a motion to adjourn the meeting. Darla Weigel seconded the motion. Meeting Adjourned.

Next meeting: December 16, 2014 at 9:00 A.M. in the Jones Room

Meeting Dates for 2014-15:

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Call to Order

Approval of Previous Minutes – October 21, 2014 Minutes

Secretary/Treasurer Report – Evelyn Klimpel

Address by President Shirley

Area Reports

- NDUSSS Update (10/27/14) – Steve Swenson
  - Next IVN meeting November 17, 2014 @ 3:00 pm, Adm Bldg. Rm 362
- Faculty Senate Update – Dr. Seymour
- Human Resources – Wes Matthews
- Student Government Association – Joel Cartwright

Old Business

- Measure 3 Update: Steve Swenson

Committee Reports:

- Holiday Decorating: Emily R., Lindsey B., Tyler S., Darla W., Julie K., Aaron H., Karla B., Brenda R., & Amanda L.
- Cookbook: Aaron H., Evelyn K., Rebecca P., Deb K., Donna M., Darla W., and Jessica Aga.
- Parking Appeals Committee: Steve S. & Heather M.
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- Fall Kickoff – August 20, 2014.
- Other Appointment Reports?

New Business

- Cost of Living Proposal
- Upcoming Legislation Session
- Others?

Adjournment

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