Attendees: Steve Swenson Devin McCall, Lindsey Benson, Ashley Dhuyvetter, Tom Seymour, Tyler Schmaltz, Marilyn Undhjem, Karla Bredahl, Heather Martin, Brandon Neiss, Forrest Macy, Amanda Isham, Darla Weigel, Brenda Roedocker, Aaron Hughes, Paul Brekke, Linda Benson, Donna Marquart, Deb Kinzell, Wes Matthews and Evelyn Klimpel

Absent: Camila Van Dyke, Julie Keller, Toni Schwartz, Jessica Age, Korie Huettl, Mindy Rudnick, Ashley Blake, Rebecca Porter, Emily Rodacker, and Sheila Latham

Call to Order

Minutes: Linda Benson made a motion to accept the minutes as written. Lindsey Benson seconded the motion. Approved.

Treasurer’s Report: There is $117.94 in the General Fund and $2758.46 in the Fall Kickoff Fund.

Address by President Shirley:
President Shirley gave a word of thanks to all the staff senate members. He stated Staff Senate is very important to the organization. Dr. Shirley acknowledged the campus is busy with student coming to campus as well as classes starting next week.

Tomorrow at convocation he will speak about the exciting things he has observed about MSU and getting know the campus and community culture. He found Minot feels fortunate to have MSU and vice versa. It is a win/win situation. The Minot community likes to see MSU students out in the community. It sends a powerful message back to the community. Also MSU has challenges ahead from here to the western end of the state. Another challenge is our declining enrollment for the last several years. There are a host of reasons why. We have to get it turned around and it is not any one person’s job. It is all of our jobs to get enrollment turned around. Other changes around the state impacting higher education is Measure 3, Higher Education has a new strategic plan, hiring a new chancellor, and Pathways. Grow ND tuition program will gradually be faded out.

Dr. Shirley concluded his speech by encouraging staff to help students move into the residential halls.

Area Reports

• NDUSSS Update – Steve Swenson & Linda Benson
  o Linda Benson attended the July meeting. She reported the tuition waiver policy for online courses was approved. Employees and MSU each pay 50% of the total cost of an online course. NDSU is looking at having a Measure 3 open forum and live streaming it.
  o IVN meeting canceled
  o Next IVN meeting September 22, 2014 @ 3:00 pm, Adm Bldg. Rm 362

• Faculty Senate Update – Dr. Seymour
  o 2014-15 Faculty President is DeVera Bowles and Vice President is Linda Cresap with Laurie Geller as Secretary. There are 19 new faculty members.
Human Resources – Wes Matthews
  o The online tuition waiver is a benefit. The business office is working in the background with logistics. All that is missing is the procedure. A new form must be developed with coordination from other campuses that need to be in place for payment. Wes encouraged everyone to go ahead and sign up for their class. Early next week procedures will be revealed via campus announcements.
  o NDUS Human Resource Council (HRC): Wes Matthew is currently the chairperson.
    ▪ The HRC has three at-large members sponsored by the NDUS.
    ▪ 12 people as well as the at-large members can vote.
    ▪ HRC has a position open for an at-large member from MSU. It is a two year commitment. The HRC meets quarterly face-to-face which required a two day commitment. The staff person does not have to be on staff senate. The first meeting is September 9 -10, 2014. Every now and then there is an ad hoc committee (e.g., Affordable Healthcare Act ad hoc committee).
    ▪ Heather Martin nominated Jessica Smestad. Jessica will be the MSU Staff representative on the HRC.

Old Business
  • Staff Senate T-shirts – Steve
    o Nine people order t-shirts. They cost $6.00 each. Contact Evelyn Klimpel for your t-shirt.
    o There is one 3X t-shirt that was ordered last year. Contact Evelyn if you would like to purchase it.
  • UPPC (University Program Prioritization Committee) update – Devin McCall
    o On July 31st open forum was held in the Beaver Dam. The new reporting date November 15th. Staff can email uppc.nonacademic@minotstateu.edu for any question or forms.
    o Wellness Center payroll deductions - Paul Brekke
    o Payroll deduction will begin this semester. Your payment will come out of last paycheck of the month.
    o The cost is $38 a month and your month deduction depends on your payment plan. If you pay in full it is a little cheaper. Also you can sign up for Blue Cross health care credit to receive a monthly reimbursed $20 per month with 12 visits per month. The money is deposited back into your account. The Wellness Center staff will scan your card and report it back to Blue Cross. Fall hours begin Friday, November 22, 2014. Membership gives you access to classes, the fitness wall and use of equipment. Be aware during school breaks the hours will change.
  • Measure 3 Discussion – Wes Matthews
    o NDSU is planning to live stream discussion. MSU will put up in Beaver Dam. Fact sheets are developed but how do we disseminate the fact sheets? Several suggestion were to write a letter to editor and send out information in campus mail.
    o Tom Seymour stated it is important to keep our current system because now we have representation on board. The staff and faculty positions are non-voting members. The student member is one of the eight voting higher education board members (8). Senator Hoven is in favor of the appointed three person commission. After Labor Day the education piece will be put in place. Dr. Seymour added the current system has our names in the constitution with the new system colleges/universities will have their names removed and changed to “a site in these towns.” How will it impact us? Higher education will lose it strength and it could take out Mayville and Valley City. It is important to READ FACT SHEET.
Committee Reports:

• Fall Kickoff – August 20, 2014. 4:30pm-7:30pm. Due to an 80% chance of rain tomorrow evening the event has been moved to the third floor of the Dome. Steve Swenson will notify o
Committee updates (chairs)
  o Food Committee
    The menu will be pulled chicken, hot dogs, veggie burgers, watermelon and cookies. Steve offered to make a couple large containers of lemonade. Cashwise ($25 gift card), Marketplace (21 cases of water) and Walmart (gift card) help support the event.
  o Advertising - completed
  o Entertainment
    ▪ Guy & A Girl
    ▪ Games will be hosted by MSU Athletics and POWER students. The games will be set up where the exercise equipment used to be located on the east side of the third floor of the Dome.
    ▪ Prizes
      Steve has collected MSU hats and t-shirts, KX Frisbees, a coupon for splash down & free night stay, and gift cards from spicy pie. It was suggested to announce there will be something tapped to the bottom of their Frisbees to collect a prize.

Other Committees (chairs)

• Bylaws and Legislative - Linda Benson will be scheduling a meeting with her group.
• Accessibility – Evelyn Klimpel will schedule a meeting the week of September 8-12th.
• Cookbook – Aaron Hughes announced the recipe submission deadline is October 1st. Cookbook sales begin November 24th. Also a cookbook ad will be in the next Connection magazine for online purchases. The cookbook proceeds will go the staff scholarship program. The current title for the cookbook is “Buckshot’s Best Bites – 2014 Edition.”
• Scholarship – no report
• Orientation, Professional Development & Programming – Steve Swenson reported two committee were folded together. New staff are given a campus tour. Teresa has written a script for the campus tour. Paul Brekke is assisting Teresa.
• Community Service – no report
• Other Appointment Reports? None

New Business

• Blue Lights – Brandon Neiss reported they are in the process of installation of the blue lights. The blue lights installation should be completed by the end of the month. On August 27th they will program the light which will take a few days. Current discussion on what information will be available when a person pushes the “info” button. It is being decided if there will be a recording or an actual person who answer the call. The pedestals will be equipped with cameras.

The emergency button discussion is who will answer it? Minot PD or campus security? Currently campus security always has a designed person who carries a cellphone 24/7 for emergency calls. Information will be sent out to the campus once everything is in place.

• Oil Impact Compensation– Two years ago Linda Benson and Darla Weigel wrote the last oil impact compensation report. Linda report a state position notice offered an oil impact bonus. Along with Linda and Darla the following staff senators offered to be on the committee: Devin McCall, Evelyn Klimpel, Brandon Neiss, Wes Matthews, and Lindsey Benson. Also it was suggested someone from SGA and faculty join the committee.
• Convocation Speech Topics – As Staff Senate President Steve will give a five minute speech at convocation. He plans to mention the Fall Kickoff, new cookbook, Measure 3, online tuition option, silent auction past and present, campus tours for new staff, wellness center, staff scholarship and accessibility committees, and encourage everyone to help with move in day.

A motion was made by Aaron Hughes and seconded by Ashley Dhuyvetter to adjourn the meeting. Passed. Meeting adjourned at 10:01 a.m.

Next meeting: September 16, 2014 at 9:00 A.M. in the Jones Room

Meeting Dates for 2014-15:
October 21, 2014 November 18, 2014 December 16, 2014
January 20, 2015 February 17, 2015 March 17, 2015
April 21, 2015 May 19, 2015 June 16, 2015

As always, all staff are invited and encouraged to attend all Staff Senate meetings.
Call to Order

Approval of Previous Minutes – July 15, 2014 Minutes

Secretary/Treasurer Report – Evelyn Klimpel

Address by President Shirley

Area Reports
- NDUSSS Update – Steve, Devin, Evelyn
  - IVN meeting canceled
  - Next IVN meeting September 22, 2014 @ 3:00 pm, Adm Bldg. Rm 362
- Faculty Senate Update – Dr. Seymour
- Human Resources – Wes Matthews
  - Online Tuition Waivers
  - NDUS Human Resource Council (HRC) appointment

Old Business
- Staff Senate T-shirts - Steve
- UPPC (University Program Prioritization Committee) update - Devin
- Wellness Center payroll deductions - Paul
- Measure 3 Discussion

Committee Reports:
- Fall Kickoff – August 20, 2014. 4:30pm-7:30pm
  - Location: Quad area between Admin building and Old Main. Dome in case of inclement weather.
  - Theme: Welcome Back
  - Committee updates (chairs)
    - Food
    - Advertising
    - Entertainment
    - Prizes
- Other Committees (chairs)
  - Bylaws and Legislative
  - Accessibility
  - Cookbook
  - Scholarship
  - Orientation, Professional Development & Programming
  - Community Service
- Other Appointment Reports?

New Business
- Blue Lights
- Oil Impact Compensation– Linda Benson
- Convocation speech topics – major ideas/issues/events from Staff Senate
- Others?

Adjournment
Next meeting:  September 16, 2014 at 9:00 A.M. in the Jones Room

Meeting Dates for 2014-15:

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As always, all staff are invited and encouraged to attend all Staff Senate meetings.

Mission Statement: The Staff Senate is established to be a representative body of Minot State University’s classified employees. The Senate will strive to promote communication between the President, other administrators, and the classified staff. The Senate will also serve the needs of the classified employees and act as a source of information concerning those needs and other issues.