Minot State University
Staff Senate Minutes
Special Meeting
Re: Student Center and Administration Renovations
Tuesday, November 9, 2010
9:00 A.M. – Westlie Room

Members Present: Linda Benson, Anton Huether, Mindy Rudnick, Sarah Walker, Vicki Troftgruben, Brenda Munson, Korie Hettl, Karen Humphreys, Bill Klimpel, Rebecca Ruzicka, Teresa Loftesnes, Michelle Passa, Melissa Cantone, Renae Yale, Jessica Hudson, Connie Teets, and Mark Lyman.

Absent: Paul Brekke, Sherri Giessinger, Tim Healy, Darla Weigel, Tricia Houmann, Nancy Mickelson, Scott Peterson, and Wade Regier.

Ex Officio Members and Visitors Present: Tom Seymour, Marv Semrau, Roger Kluck.

Call to Order: President Linda Benson called the meeting to order at 9:02 A.M.

Special meeting called regarding the renovations planned for the Student Center and Administration buildings.

Assistant Vice President for Facilities Management Roger Kluck was present at the meeting to discuss the proposed changes to the Student Center and Administration buildings. He explained that these changes came about from the move of the Teacher Education and Human Performance department from second floor of Old Main into the newly remodeled Swain Hall. This vacant floor in Old Main allowed for the Social Science department to move from the third floor of the Administration building into Old Main, leaving the third floor of the Administration building vacant.

Roger informed the Senate that the vacant floor will allow for the moving of some office and the creation of new offices. The end result would allow for offices that work closely with each other to be closer to each other in location and in turn hopefully be more beneficial to current and future students. The new layout would consist of CEL, OIT, Distance Ed, the NDUS Director of Articulation Transfer and the Jones Room moving to the third floor of the Administration building. The new Student Success Center offices would then occupy the area of the Jones Room and Food Services offices. This move would allow for larger IVN classrooms and moving would begin during Winter Break.

The first floor of the Administration building would occupy any functions tied to Enrollment Services, such as recruiting, Registrars Office, Parking, Graduate School Offices, International Programs, and the Dakota College of Bottineau office. This would leave the Business Office, Financial Aid Office, Human Resources, Payroll, Vice President for Administration and Finance, Vice President for Student Affairs, Vice President for Academic Affairs, and the President’s Offices on the second floor.
Roger then opened up the table for any questions. Faculty Senate representative Tom Seymour inquired when the Wellness Center would be open. Roger explained that the bids will be opened within the next month and it could possibly be open by next Winter Break 2011, but must be completed by Spring 2012, including the climbing wall and skywalk.

There were concerns from the Senate regarding the closing off of the second floor of the Administration building to accommodate extra space for the Business Office. Some senators felt it would be an inconvenience for students to walk through the first floor and around to get to the windows of the Business Office on the east side of the second floor. Roger added that there was also consideration to include a cashier window on the first floor of the Administration building to accommodate students, so they didn’t have to walk as far. There were some concerns about the first floor cashier window including issues with student accounts and staffing of the window.

Vice President for Advancement Marv Semrau was asked to speak to the Senate about the new Beaver Ridge apartment complex being constructed on the old AJ Automotive property. The property will be a four story apartment complex consisting of 33 apartments on the second, third and fourth floors with commercial businesses occupying the first floor, with the rent for the apartments running around $1000 for a two bedroom apartment. The investing company will lease the building out for ten years and after that term will gift the building over to the Development Foundation along with some debt. The Development Foundation will assume the debt of 65% of the appraised value up to $7.8 million. Marv informed us that the design of the building has been coordinated to compliment the university.

There were several concerns about the cost of rent for the apartments in the Beaver Ridge building. Marv assured the senate the cost of rent was reasonable for a newer building in the Minot area. Parking for the building was also discussed, and Vice President Semrau informed the Senate there would be no underground parking, but parking spaces and garages on the north and east sides of the building. A final concern about the Beaver Ridge building involved finding enough businesses to occupy the first floor of the complex and Marv discussed that the leasing company had two businesses strongly considering moves into the building.

Meeting was adjourned at 9:35 A.M. Next regular meeting will be November 16th in the Fisher Room.

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