Minot State University
Staff Senate Minutes
Tuesday, October 19, 2010
9:00 A.M. – Jones Room

Members Present: Linda Benson, Anton Huether, Tricia Houmann, Mindy Rudnick, Karen Humphreys, Renae Yale, Mark Lyman, Paul Brekke, Vicki Troftgruben, Korie Huettl, Darla Weigel, Sarah Walker, Michelle Passa, Bill Klimpel, Nancy Mickelson, Teresa Loftesnes and Melissa Cantone.

Absent: Scott Peterson, Jessica Hudson, Rebecca Ruzicka, Wade Regier, Sherri Giessinger, Connie Teets, Tim Healy, and Brenda Munson

Ex Officio Members and Visitors Present: Wes Matthews, Bethany Tedford, Tashina Wilkie, and Tom Seymour.

Call to Order: President Linda Benson called the meeting to order at 9:00 a.m.

Approval of Minutes: President Linda Benson approved minutes for September meeting.

Approval of Agenda: President Linda Benson approved agenda.

Officer Reports: Tricia Houmann gave the Treasurer’s Report.
- The Staff Senate General Fund had a cash balance of $548.85 and The Kick-Off fund had a cash balance of $105.40.

Visitors: Wes Matthews spoke about the NDPERS Retirement account and what is being done to add funds back into it. He also mentioned that the recommendation from the State Commission, for annual increases, is 5% for each year of the biennium. The last statement was that the Compensation Taskforce is meeting regularly in regards to how merit pay will be incorporated in the annual increases.

Dr Fuller Address: Dr Fuller spoke about how merit pay was included in last year’s annual increase. The annual amount of $250 was added into everyone’s pay because the retention rates went up. There was also a one-time reward of $1300 for 20 employees who went above and beyond to help Vision 2013. Dr Fuller also made mention that the VPAA search committee will have their first meeting on November 18th to review applications and interviews should begin in February. Dr Fuller spoke about the new admission standards and the process if a student does not meet the minimum criteria. He also spoke about the departments that will be moving around in the Administration building and Student Center. The Jones Room will be moving to the third floor of the Administration building. The International Programs offices will move to the Multicultural Center and the Food Services offices will move into the International Programs previous space. Sodexo will be renovating and expanding their area on the second floor of the Student Center.

Old Business:
Fall Kick-Off: Linda Benson will be creating the final financial report.

New Business:

Hair Salon: There was discussion on if a hair salon could ever be opened on campus and this has been tried before. There might be a chance that one could open in the future Beaver Ridge Apartments building.

Cook Book: Darla Weigl mentioned that she has been approached in regards to the Staff Senate creating a cook book and the funds would go toward the endowment scholarship. It was stated that this idea had been looked into before but it didn’t go over very well.

Faculty Senate: Anton Huether spoke about the Faculty Senate meeting and Tom Seymour said that they were looking at faculty loads and job descriptions. It was mentioned that everyone should be aware of their job descriptions and to speak to their supervisors if they have questions.

Bill Klimpel made a motion to adjourn the meeting and second motion made by Sarah Walker. Meeting adjourned at 9:40 a.m.

Next regular meeting will be Tuesday, November 16, 2010 in the Fisher Room.