Minot State University
Staff Senate Minutes
Tuesday, June 15, 2010
9:00 A.M. – Jones Room

Members Present: Linda Benson, Mindy Rudnick, Tricia Houmann, Karen Humphreys, Renae Yale, Mark Lyman, Paul Brekke, Vicki Troftgruben, Korie Huettl, Chad DeCoteau, Darla Weigel, Anton Huether, Sarah Walker, Scott Peterson, Bill Klimpel, Nancy Mickelson, Michelle Passa, Sherri Giessinger, Teresa Loftesnes, Connie Teets, and Wade Regier.

Absent: Tim Healy, Rebecca Ruzicka, and Melissa Cantone

Ex Officio Members and Visitors Present: Wes Matthews and Wendy Howe, Minot Convention and Visitors Bureau.

Call to Order: President Linda Benson called the meeting to order at 9:10 a.m.

Approval of Minutes: President Linda Benson approved minutes for May meeting.

Approval of Agenda: President Linda Benson approved agenda.

Officer Reports: Tricia Houmann gave the Treasurer’s Report.
- The Staff Senate General Fund had a cash balance of $553.63, and expenses for parade candy of 33.96. The Kick-Off fund had a cash balance of $1,047.00. Current year expenses include 36.05 for copies, 700.00 for tent rental, 4.84 in postage and 252.00 for water for the Kick-Off event. There was $793.30 in recycling tokens.

Dr Fuller Address: Mark Lyman presented Dr Fuller’s report. Mark started off by stating that the fall enrollment looks positive and the residence halls applications are up. He mentioned that football field will have live video feed soon to view the progress of construction. Dr Fuller will go to legislation and ask for approval of use of Minot State University’s own dollars towards new equipment for the Fitness Center and skywalk. There will be a NSIC meeting to discuss which of the four schools will get a tour. Lastly, Mark brought up the Business After Hours which will be held on August 17th from 5pm-7pm. This event will concentrate on the new Swain Hall and there will be tours during that time.

Professional Development Committee: Wendy Howe, from the Minot Convention and Visitors Bureau, spoke with us in regards to what the CVB does for the Minot community and how we can support our city. A few of the points Wendy went over were that they do a lot of work with trying to get new businesses to come to Minot. They receive the majority of their funding from the lodging tax. They also partner with Minot State University’s Marketing department and Athletics in promoting Minot and the University.

Old Business:
**Fall Kick-Off:** Event will be held on August 18th and the committee is waiting to visit with food vendor.

**Letter of Appreciation:** Rosie Winczewski sent email to Matt Schaefer with copy of thank you letter that was sent to Chartwells.

**New Business:**

**Committee Election:** President Linda Benson stated that everyone would need to sign up for at least 3 committees.

**NDUS Staff Senate:** Linda Benson, Anton Huether, and Nathan Anderson will be attending the NDUS Staff Senate meeting in Fargo on June 16th.

**MSU Support:** Teresa Loftesnes asked for feedback on idea to have signs made to support MSU. These signs could be setup in people’s yards prior to the first football game which will be held on August 26th. All senate members were asked if they would agree to distribute signs to family, friends, and neighbors. Everyone was in agreement that they would help participate.

Sarah Walker made a motion to adjourn the meeting and second made by Vicki Troftgruben. Meeting adjourned at 9:35 AM.

Next regular meeting will be Tuesday, July 20th, 2010 in the Jones Room.