Members Present: Matt Schaefer, Mindy Rudnick, Marcia Johnson, Karen Humphreys, Linda Benson, Renae Yale, Nathan Anderson, Pam Hopkins, Karla Bredahl, Mark Lyman, Paul Brekke, Tim Healy, Vicki Troftgruben, Korie Huettl, Chad DeCoteau, Darla Weigel, Anton Huether, Sarah Walker, Scott Peterson, Bill Klimpel, Nancy Mickelson, Melissa Cantone, Michelle Passa, Tricia Houmann, Sherri Giessinger, and Teresa Loftesnes.

Absent: Wade Regier, Connie Teets, Brenda Munson, Marlene Hargrave, Rosie Winczewski, Jerusha Olthoff, T.J. Lipsey, and Jessica Hudson.

Ex Officio Members and Visitors Present: Dr. Fuller, and Wes Matthews.

Call to Order: President Matt Schaefer called the meeting to order at 9:05 a.m.

Approval of Minutes: Teresa Loftesnes suggested adding Professional Development Committee Presentation above Beth Odahlen in the April minutes. Marcia Johnson made a motion to approve the minutes with the changes, Pam Hopkins second.

Approval of Agenda: Teresa Loftesnes asked to include the Professional Development Committee to the Area Reports section. Marcia Johnson made a motion to approve. Karen Humphreys second.

Officer Reports: Mindy Rudnick gave the Treasurer’s Report.
- The Staff Senate General Fund had a cash balance of $553.63, and expenses for parade candy of 33.96. The Kick-Off fund had a cash balance of $1,047.00. Current year expenses include 36.05 for copies, 700.00 for tent rental, 4.84 in postage and 252.00 for water for the Kick-Off event. There were $527.30 in recycling tokens.

Area Reports
Professional Development Committee: Teresa Loftesnes informed the Senate that Wendy Howe from the Minot Convention and Visitors Bureau is scheduled to speak at the June meeting.

NDUS Staff Senate: Matt informed the Senate that the NDUS Staff Senate held a May Retreat on May 10th -11th where they discussed the NDUS Staff Senate Representation on the State Board of Higher Education.

Orientation Committee: Karen Humphreys inquired about the Orientation Committee’s suggestion to add information to the Campus Directory. Matt said he had met with Ron Dorn and he was willing to pursue that direction instead of printing new guides for staff on campus.
**Dr Fuller Address:** Dr. Fuller began his discussion by thanking everyone who contributed to Commencement this spring. He also touched on the renovation of the football field, the projected enrollment numbers for the fall and strong increase residence hall applications for the fall. He also informed the Senate about Minot State’s two applications for Centers of Excellence including a collaboration with Trinity Health to create a Geriatric Center and the Siverson Entrepreneurial Center.

**Introduction of Officers:** Staff Senate took a few minutes to introduce current, returning and newly elected Senators present at the meeting. Senators whose terms have expired included: Matthew Schaefer, Amanda Bibow, Brenda Munson, Karla Bredahl, Pam Hopkins, Marlene Hargrave, Nathan Anderson, Rosie Wincewski, Thomas Lipsey Jerusha Olthoff and Marcia Johnson. Mindy Rudnick, Renae Yale, Linda Benson, Tim Healy, and Karen Humphreys were all re-elected to two year terms. New Senators elected to Staff Senate include: Melissa Cantone, Chad DeCoteau, Sherri Giessinger, Tricia Houmann, Anton Huether, Korie Huettl, Bill Klimpel, Nancy Mickelson, Michelle Passa, Rebecca Ruzicka, Vicki Troftgruben, Sarah Walker, and Darla Weigel.

**Old Business:**

**Election of Officers:** Election of Officers began with the following nominations for Staff Senate President. Linda Benson nominated Wade Regier. Teresa Loftesnes nominated Karen Humphreys. Karen declined the nomination. Scott Peterson nominated Linda Benson. Nominees were asked to exit the room for the vote. Senate held a short discussion and voted. Linda Benson won the vote and was elected Staff Senate President.

The Senate moved on to nominations for Vice President of Staff Senate. Mark Lyman nominated Anton Huether. Teresa Loftesnes nominated Sarah Walker, and Scott Peterson nominated Wade Regier. Nominees were asked to leave the room. The Senate voted and Anton Huether received was elected as Staff Senate Vice President.

The position of secretary/treasurer was the last position to fill. Nominations for secretary/treasurer were as follows. Renae Yale nominated Mindy Rudnick. Mindy declined the nomination. Linda Benson nominated Karen Humphreys, Mark Lyman nominated Darla Weigel, and Teresa Loftesnes nominated Tricia Houmann. The Senate voted and a tie vote was cast for Darla and Tricia. Outgoing President Matt Schaefer cast the tie-breaking vote to elect Tricia Houmann for secretary/treasurer.

Newly elected officials will begin their terms at the next meeting.

**CTF Representation:** Staff Senate was asked to recommend three staff members for the Compensation Task Force. Marcia Johnson expressed interest in sitting on the Compensation Task Force committee for a two year term. Other staff members interested included Karen Humphreys, Bill Klimpel, Tim Healy and Renae Yale. Bill Klimpel and Renae Yale then withdrew their names from consideration and the Senate chose to recommend Marcia Johnson, Karen Humphreys and Tim Healy to sit on the CTF.
Fall Kick-Off: President Matt Schaefer informed the Senate that the President’s Office highly recommended August 18th for the date of the Fall Kick Off. Matt said he had called the Y’s Mens’ to see if the tent was available for that date and also the zoo. Both vendors are available for that date. It was decided that the food committee would need to wait until the new food service vendor was settled into campus before discussing any plans with them. Mark Lyman made a motion to accept August 18th as the date for the Kick Off. Bill Klimpel second. Senate voted. MC.

Letter of Appreciation: Matt said he would check with Rosie Winczewski to see if a letter was sent to Chartwells and the Employee Appreciation Banquet committee.

Committee sign up will be done at the June meeting. Senators are asked to review the committees for the next meeting.

Bill Klimpel and Sarah Walker expressed their interest in sitting on the Parking Committee.

Meeting adjourned at 9:46 AM.

Next regular meeting will be Tuesday, June 15th, 2010 in the Jones Room.