Minot State University
Staff Senate Minutes
Tuesday, February 16, 2010
9:00 A.M. – Jones Room

Members Present: Matt Schaefer, Mindy Rudnick, Marcia Johnson, Connie Teets, Rosie Winczewski, Karen Humphreys, Linda Benson, Mark Lyman, Teresa Loftesnes, Renae Yale, Nathan Anderson, Pam Hopkins, Karla Bredahl, Brenda Munson, Marlene Hargrave, Scott Peterson and Tim Healy.

Absent: Wade Regier, Mandy Bibow, Paul Brekke, Jerusha Olthoff, T.J. Lipsey, and Jessica Hudson.

Ex Officio Members and Visitors Present: President David Fuller, Lisa Brule and Anna Holt.

Call to Order: President Matt Schaefer called the meeting to order at 9:07 a.m.

Approval of Minutes: Senate voted to approve minutes. No objections, all approve

Approval of Agenda: Senate voted to approve agenda. No objections, all approve.

Officer Reports: Mindy Rudnick gave the Treasurer’s Report.
- The Staff Senate General Fund had a cash balance of $553.63, and expenses for parade candy of 33.96. The Kick-Off fund had a cash balance of $763.80. Current year expenses include 36.05 for copies, 700.00 for tent rental, 4.84 in postage and 252.00 for water for the Kick-Off event. There were $527.30 in recycling tokens.

Dr Fuller Address: Dr Fuller spoke to the staff senate about the increase in spring enrollment numbers compared with last year. He also discussed recent campus events including Darwin Day, Diversity Fair Week, Community Action Fair, Sivertson Donation, MSU’s basketball teams post season progress and the move to NCAA Division II.

Area Reports:
SGA: Teresa Loftesnes informed the senate about the latest Student Government Association meeting. The SGA is in the process of interviewing for 2011 positions and will hold elections for officer positions at the end of March.

Old Business:
Vending Machines: There was a request from Communication Disorders to install vending machines in Memorial Hall. Roger Kluck informed them that was an issue to discuss with VPAF Ron Dorn. Rosie added that they would probably need to write up a formal request for the machines.
New Business:

Faculty Senate Update: Connie Teets attended one of the January Faculty Senate meetings and updated the Senate about their discussion. The Faculty Senate meets twice a month and their meetings are open to all faculty as well as staff.

NDUS Staff Senate: Nathan Anderson passed around a resolution from the State Staff Senate regarding a seat on the State Board of Higher Education for a member of the North Dakota University System Staff Senate. Janice Hoffarth the NDUS Staff Senate president will present the resolution to the board on Feb 18th. After the presentation a motion for a seat will need to be made and vote will have to be taken. The NDUS Staff Senate’s next on site meeting will be in Fargo on the North Dakota State University Campus.

Other Business:

CTF: Marcia informed the Senate on the progress of the CTF’s decision for next fiscal year pay increases. The Cost of Living increase for 2009 came in around 2.7% and the committee is still formulating a recommendation. The state is recommending an average 5% increase or around $100 per month minimum increase. After the cost of living increases it appears there will still be discretionary funds remaining, which look like they will be distributed based on vice presidents’ recommendations.

Parking Forum: Plant Services held a parking forum on campus in the beginning of February with the biggest complaints being the overselling of lots and parking in lot L. The Parking committee is considering all suggestions from the forum and will make necessary adjustments.

Staff Handbook: Matt discussed the progress of the handbook. The orientation committee is making its final adjustments to the handbook and working to create a quick reference guide. VPAA Rabe and VPAF Dorn will give final approval on the handbook and an electronic copy will be issued first, followed by the printed quick reference guide.

Connie Teets made a motion to adjourn. Second by Karla Bredahl. Meeting adjourned at 9:45 AM.

Next regular meeting will be Tuesday, March 16th, 2010 in the Jones Room.

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