



Minot State UNIVERSITY

Faculty Senate

Sep 15, 2016 – 3:30 pm,
Westlie Room – MSU student center

Faculty Senate Minutes-*Draft*

In attendance: Laurie Geller, Mikhail Bobylev, Ron Fischer, Linda Olson, Zeni Shabani, David Rolandson, Sayeed Sajel, Andy Bertsch, James Fusik, Daniel Ngugi, Joseph Jastrzemski, Linda Cresap, Lesley Magnus, Dan Conn, Dionne Spooner, Connie Geyer, Amy Roberts, Joe Zajdel, Erik Kana, Timothy Morris, Bryan Schmidt, , Chris Keller, Gary Rabe, Mark McQuade, Aaron Richard, Steve Shirley, Annika Kraft, and Linda Conn

Absent: Scott Kast, Draza Markovic, Deanna Klein

Guests: Moses Cranes, Rebecca Ringham, Naomi Brensel

Meeting called to order at 3:30 pm by Faculty Senate President, Zeni Shabani

AGENDA

Procedural Meeting

1. **Opening / Attendance / Seating of Alternate Delegates**
 - *Motion to seat alternate (R.Fisher/Olson; motion carried):*
 - i. Mark Singer for Joseph Jastrzemski
2. **Approval of Minutes** from last meeting Sep, 1 2016 (attached)
Motion
 - *Motion to approve Sept,1, 2016 minutes, (Olson/Cresap); motion carried*
3. **Agenda Updates**- none
4. **Announcements / Comments from the Faculty Senate President** -none
5. **Administrative reports**
 - a. **President Shirley**
 - Happy Homecoming week; lots of events, please enjoy
 - Budget Forums were well attended

- Grow ND tuition and fee policy recommendations will go to State Board meeting Sept 29 for presentation; asking for an exemption so we can continue with the program
- Enrollment numbers show a slight increase; again noting significant increases in Freshman, new Graduate, and Transfer students
- Board of Regents meeting tomorrow morning, all are welcome to attend

b. VPAA Laurie Geller

➤ **Thank-Yous, Congratulations, and Upcoming Events**

- Thank you to those who help make Homecoming happen. Please attend if you can.
 - Thank you to Andy Heitkamp, student speakers, MSU choir, and artist Steve Holmes for the 9/11 Remembrance Day ceremony last Friday.
 - Congratulations to the Western Plains Opera on a successful production of *Rigoletto*.
 - Congratulations to Briley Crissler, one of two recipients awarded a \$5,000 Bakken U Scholarship. Crissler, a Belcourt native, is seeking a major in business management.
 - Congratulations to Jan Repnow in CoB, who received the ND Association of Career and Technical Educators Postsecondary Teacher of the Year Award.
 - Congratulations to Deanna Klein, Department of Business Administration chair and business information technology professor, will receive the Ben Bauman Award of Excellence at the IACIS Conference in Nashville, Tenn., in October.
- **Advanced Study Grants** are available. The link to the application is in Campus Announcements. The application deadline is Oct. 14.
 - **HLC:** Yesterday Vicki Michels and Cheryl Nilsen traveled to Fargo for the HLC Site Visit for Social Work. Thanks for their work in preparing for the visit as well as Dionne Spooner, Kris Warmoth, and Amy Phillips the Fargo Site Coordinator.
 - **Stage I proposals** for Entrepreneurship (B.S., Minor, and Certificate) as well as the Management Concepts Certificate (graduate) were approved at NDUS AAC. They go onto the Chancellor's Cabinet (Sept. 14) and then his announcement of the request at SBHE ASAC Sept. 15.
 - **Stage II proposals** for a minor in honors and graduate certificate in management concepts will go to the next NDUS AAC meeting in early October.
 - **FAFSA:** The normal submission date is January 1-June 30 of each year. Now the submission start date has been moved to October 1, 2016 for the 2017-2018 academic year. Three take-aways: 1) Data retrieval directly from the IRS; 2) earlier application; and 3) uses previous year's tax data. Laurie Weber has more info including a handout.
 - **Two study tours** were approved at AAC, one to Poand and one to London, Edinburgh, and Dublin, both for summer 2017.
 - **Upcoming events**

- Don't forget about NOTSTOCK next week. www.notstock.org for a complete list of events.
- Northern Lights International Film Series starts next Monday at 6:00 p.m. in Aleshire Theatre with "Il Postino."

c. SGA representative – Aaron Richard

- Next meeting Sept 26
- Safety Walk in October

d. Staff Representative - Linda Conn

- No Float this year but will help with the lineup for Parade. Volunteers are needed- contact Leon
- Sept 20 is next meeting

e. CCF report - Ernst Pijning

- No report

New Business

1. Faculty sick leave - standardize system wide from NDUS Chancellor

- Chancellor would like a consensus across the NDUS
- Reviewed all policies and thought the Valley City Policy was recommended
- Recommended everyone read and provide feedback at the next meeting; Some preliminary concerns are already being brought forward
- Forward thoughts to President Zeni and Ernst Pijning
- Concerns were raised about the timeline and whether our comments could be submitted in time for inclusion in the State Discussion

2. Retention committee and future of Starfish committee

- Mark Singer has agreed to join the Retention Committee and will report on Starfish to this body

3. Gen Ed committee - Dan Ringrose

- Committee has been meeting to take stock and set goals for the year
- PSR3 courses were grandfathered into Gen Ed but the paperwork has not been documented fully. Committee will follow up on this documentation
- Goals: Develop a rational system to track the proposed courses; How to assess the Gen Ed component – the Assessment Committee and Gen Ed committee will collaborate on a plan; Guide for Faculty and for Student to be able to explain the Gen Ed process

Other items:

4. Election Results

- Quorum was not achieved therefore, vote was not passed
- Need to be provide another opportunity for another faculty vote; hoping to make it electronically
- Need Participation among all faculty to VOTE.

5. Student Rights Committee – Rebecca Ringham

- Need a replacement for a member who has retired.
- Linda Cresap volunteered

6. Bookstore concerns

- Several classes do not have their textbooks yet
- Issue across campus

Adjournment

Meeting adjourned at 4:25pm

Respectfully submitted,

Lesley Magnus, PhD, CCC, S-LP(C)

Faculty Senate Secretary