

Final Report - 2016/2017
Academic Policies Committee
May 3, 2017

Membership:

Schwab, Patrick;
Ringham, Rebecca;
Geller, Laurie;
Warmoth, Kris;
Olson, Linda;
Ross, Gary;
Larshus Thompson, Jynette;
Hoffman, Harry

Summary:

1. Revisited the advising policy language and recommend adding a link to the advising guidelines under Student Services but will not change previously approved policy. MSC.
2. Rebecca Ringham will draft a new form for transfer students who want to transfer credits from non-regionally accredited or nationally accredited institutions.
3. For determining academic standing, should we use cumulative GPA or just institutional GPA?
 - a. Currently, we use all credits.
 - b. UND and NDSU use only institutional credits/GPA.
 - c. Table this until next year so we can do further study.
 - d. APC should be charged to look more closely at various affected campus groups with institutional GPA vs. cumulative GPA.
 - e. Make cumulative GPA for students to be placed on academic probation/warning to be 2.00 effective Fall 2019. MSC.
4. Linda Olson moved to nominate of Evan Borisinkoff as Chair for next year. Ross seconded it. Motion carried.

MINUTES 2016-2017

Academic Policies Committee
February 12, 2016 Agenda

Present: Bikalpa Ghimire, Ismail Hassan, Patrick Schwab, Linda Olson, Kris Warmoth, Ron Fischer, Rebecca Ringham, Gary Ross

1. Address and Email Policy Proposal:

- a. Update from Rebecca Ringham: When students change their emails addresses, they receive MSU email there which could be a FERPA problem.
- b. Pat Schwab moved to approve the proposed policy; Ismail Hasson seconded it, as amended: MSC.

Electronic mail (email), postal, and campus mail are official means by which the University may communicate with students. MSU exercises the right to send emails to students via the students' Minot State University email account and expects that the received emails be read at least weekly. Students are required to update their mailing and home addresses within 30 days of moving. If a student's address is determined to no longer be valid, a hold will be placed on the student's account until he/she updates his/her address.

2. Academic Advising Policy:

- a. Ron Fischer to move proposed policy; Pat Schwab seconded the motion. MSC.

Minot State University maintains that academic advising is an important part of the educational process. Establishing a friendly and honest relationship with an academic advisor is advantageous. Effective advising helps students to maximize the educational benefits available to them. Advisors can help students make connections to appropriate University resources.

Although academic advisors are here to help, it is important for students to realize that they are responsible for meeting all graduation requirements. Students can increase their academic planning effectiveness by fully utilizing the advising system, by thoroughly acquainting themselves with the academic requirements of their major and minor fields, as well as the University policies for registration and graduation. The Undergraduate Catalog is the official source of information on these matters.

Students are encouraged to meet with their assigned advisor each term prior to completing registration. Each student is assigned to an Academic Advisor of Record upon admission to the University, based upon declared major. Advisor assignments are typically adjusted when a student officially changes his/her major. The student is responsible for meeting with the Advisor of Record to plan for the upcoming term prior to completing the registration process. Changes of advisor assignment may be requested of the department overseeing the student's major.

Respectfully submitted,
Gary Ross, Chair

Academic Policies Committee
March 4, 2016 Agenda

Present: Ismail Hassan, Patrick Schwab, Linda Olson, Ron Fischer, Evan Borisinkoff, Rebecca Ringham, Gary Ross

1. Schwab moved to approve the following language and Fischer seconded it:

Recommendation to the Faculty Senate that the charge of this committee should be as follows: To examine annually specific academic policies as set forth in the Undergraduate and/or Graduate Catalogs or as directed by the Faculty Senate President and make policy recommendations to the Faculty Senate. The Senate President will determine whether specific issues need full Senate discussion before being sent to the Academic Policies Committee.

Motion carried unanimously.

Respectfully submitted,
Gary Ross, Chair

Academic Policies Committee
May 3, 2016 Agenda

Present: Patrick Schwab, Linda Olson, Ron Fischer, Evan Borisinkoff, Rebecca Ringham, Jynette Larshus Thompson, Gary Ross

2. Final report: Thompsons moved to approve; Schwab seconded. Motion carried unanimously.
3. Election of Chair for next year: Ross nominated Patrick Schwab; Thompsons seconded. Motion carried unanimously.

Respectfully submitted,
Gary Ross, Chair

Academic Policies Committee meeting
January 24, 2017

Present: Evan Borisinkoff, Linda Olson, Kris Warmoth, Rebecca Ringham, Laurie Weber, Pat Schwab, Laurie Geller, and Gary Ross

Guest: Holly Major

1. Discussed standards for good academic standing:
 - a. Rebecca Ringham will get more data/information.
 - b. The Committee decided to postpone any decisions until further discussion.

2. Discussed policy on accepting transfer credits from non-regionally accredited institutions:
 - a. Possibly disallow transfer credits from non-regionally accredited schools (except for international schools and military credits) but allow for a process to approve exceptions by some oversight committee.
 - b. Must also prevent situations in which students begin with MSU who think we are accepting all their transferred credits but we don't because they have attended a non-regionally accredited school.

Respectfully submitted,

Gary Ross

Academic Policies Committee meeting
February 28, 2017

Present: Linda Olson, Pat Schwab, Rebecca Ringham, and Gary Ross

5. Approval of minutes.
6. Revisited the advising policy language and recommend adding a link to the advising guidelines under Student Services but will not change previously approved policy. MSC.
7. Make cumulative GPA for students to be placed on academic probation/warning to be 2.00 effective Fall 2019. MSC.
8. Rebecca Ringham will draft a new form for transfer students who want to transfer credits from non-regionally accredited or nationally accredited institutions.

Respectfully submitted,

Gary Ross

Academic Policies Committee meeting
April 25, 2017

Present: Linda Olson, Pat Schwab, Kris Warmoth, Evan Borisinkoff, Rebecca Ringham, and Gary Ross

9. For determining academic standing, should we use cumulative GPA or just institutional GPA?
 - a. Currently, we use all credits.
 - b. UND and NDSU use only institutional credits/GPA.
 - c. Table this until next year so we can do further study.
 - d. APC should be charged to look more closely at various affected campus groups with institutional GPA vs. cumulative GPA.

10. Linda Olson moved to nominate Evan Borisinkoff as Chair for next year. Ross seconded it. MSC.

Respectfully submitted,

Gary Ross