Students who wish to attempt more than 18 credits a term must have at least a 3.00 cumulative grade point average at the time of registration. Students may not register for more than 22 credits per term (on-campus, online, undergraduate, and graduate combined). Return this completed form to the Registrar’s Office for processing. Students must be registered for all other courses before the overload can be processed.

NAME ______________________________________    DATE ___________  TERM ______________

USER I.D. W__________________________  *STUDENT SIGNATURE _________________________

* By signing this form I acknowledge that I am aware of the additional per credit charges that will apply.  
(Effective Fall 2009)

Cumulative GPA (Required)____________    Verified by Registrar’s Office __________ Initials

Courses to be added: This form will only override the unit load. A Petition to Add form is also required if any of the courses listed below require additional overrides (class limit, waitlist, requisites, last day to add has passed and/or instructor consent).

Subject ________  Course # _________ Class # __________ Hrs/Units _______

Subject ________  Course # _________ Class # __________ Hrs/Units _______

Subject ________  Course # _________ Class # __________ Hrs/Units _______

Approval

Advisor Signature __________________________________________________

Division/Department Chair ________________________________

Division/Department Stamp (Required)__________________________

€ Approved  € Denied

Registrar’s Office ____________________________________________ Date ________________