

University Cabinet Minutes  
September 21, 2016

**Present:** Stephen Banister, Lynda Bertsch, Andy Carter, Libby Claerbout, Linda Cresap, Conrad Davidson, Lisa Dooley, Melissa Fettig, Russ Gagnon, Kevin Harmon, Rick Hedberg, Andy Heitkamp, Alysia Huck, Teresa Loftesnes, Holly Major, Devin McCall, Janna McKechnie, Cheryl Nilsen, Leon Perzinski, Rebecca Ringham, Mindy Rudnick, Zeni Shabani, Steven Shirley, Jessica Smestad, Brian Smith, Doreen Wald, Kris Warmoth, Jonelle Watson, Laurie Weber, Deb Wentz, and Lori Willoughby

**Absent:** Brent Askvig, Alex Buchholz, Lisa Eriksmoen, Patrick Friley, Laurie Geller, Gerri Kuna, Annette Mennem, Jerry Migler, Jacek Mrozik, Beth Odahlen, Cari Olson, Gary Orluck, Katie Tyler, Marc Wachtfogel, Brent Winiger and George Withus

**Guests:** Anton Huether, Forrest Macy, Heather Martin, and Celeste Simmons

**Approval of minutes:** minutes of August 24, 2016 meeting were approved as presented.

### **New Business**

#### **1. Senate Reports**

##### **Faculty Senate**

Senate President, Zeni Shabani provided the following report:

- Looking at a faculty sick leave policy – the legislators want consistency across the NDUS campuses on this issue
- No longer have a need for the Starfish ad hoc committee; Senate will be represented on the Retention Committee
- Bylaw changes are currently being voted on
- Will be looking into the process/procedures for granting faculty emeritus status

##### **Staff Senate**

Senate President Mindy Rudnick provided the following report:

- Will be reviewing staff satisfaction survey results and provide recommendations
- Currently looking a staff professional development event with TIAA CREF
- Will also be looking into defining emeritus status for staff
- There will be a follow up Envision 2030 event on October 26 in the conference center - more information will be forthcoming

##### **Student Government Association**

- Have a very good group of senators this year; only two vacancies
- Will be focusing on legislation that will impact students
- Will be hosting an educational session for students for the upcoming national election providing them with information on where to vote, etc

#### **2. HLC**

- All subcommittees have met with the exception of one; work is moving along
- November 1<sup>st</sup> is the deadline that committees have to get their information into L. Cresap

#### **3. President's Report**

- We are celebrating an increase in enrollment for fall semester! Thanks to everyone for your efforts in helping make this happen
- Thanks to all for helping pull off another successful homecoming last week; many hours of work go into the various events and your work is appreciated
- Notstock events start this week; many different areas represented – encourage your staff/faculty to take part
- Hostfest begins next week which will bring many people to Minot; the B2B seminar will be held on Tuesday afternoon; J. Mrozik and Chancellor Hagerott will be participating.
- The SBHE will be meeting in Grand Forks on Thursday
- GrowND is still on the table
- Wonderful opera performance last week
- Symphony will have a concert to kick off Hostfest

#### **4. Announcements/Acknowledgements**

Native American – had first club meeting last night and had a full house; officers for the coming year are in place; recruiting at a NA College Fair in Minnesota as well as in Montana; contacted 131 students on campus either face-to-face or by phone; Next Steps II is an organization that provides an educational pathway leading to careers in health professions; A. Mennem will be working with the Minot counselor to see about helping our native students interested in the health care field; Next Steps II provides many resources to help students be successful

Honors – Stage II has been submitted; reestablished the Advisory Committee for Honors; will be at Minot High recruiting and talking about our Honors program

CETL – nothing to report

Enrollment Services – fall preview day is set for November 19<sup>th</sup> and will once again feature TED-like talks from various people at MSU; this year we will also include a “department fair” which will feature all colleges; a lot of recruiting taking place now and have been receiving some good leads; we have enhanced the visit to campus and now offer students more options such as taking in a concert, sporting event, or theater event

Advancement – thanks again for participating in all the homecoming events, each was well attended; if anyone has any suggestions for next year’s event such as reunions, let the Advancement office know and we can work with you to get a good turnout; finalizing NW Art Center plans and hope to get going on it sometime this winter; Challenge Grant meeting today

EHS – the HLC review of the Fargo SW program went very well

POWER – the next Diversity Panel is scheduled for October 10<sup>th</sup>; had a successful Constitution Day event

Student Success – working with Minot High on “select a major session”; on October 5 we will host a Health Care Career Fair on campus and faculty are encouraged to send students; on October 11 we will host the Etiquette Luncheon

Student Center – thanks for helping with homecoming last week; L. Perzinski has moved into the Student Success Center Office and his old office will now be available for Student Life members

PIO – finishing up Connections; working with Trinity public relations to promote the nursing collaboration; we will be reinstating the Campus Highlights publication to be sent to President’s Club members

Publications & Design – should have the phone directory complete by September 30; if you want a printed copy let PIO know

Financial Aid – the FAFSA for the 17-18 school year preparation opens on October 1; thanks to the POWER center for handling the Constitution Day display boards; will hold a \$MRTZ financial literacy event on October 5<sup>th</sup>

Registrar – we are up 64 students from this time last year; R. Ringham shared the results of the various student demographics emphasizing nice growth in new and transfer students; Ward County has also had nice growth as well as distance education.

Veterans Center – will host a retirement event for P. Hopkins on September 28 from 2:00 – 3:30 in the conference center – her last day is September 30; A. Bougard will join the center on October 3; thanks to all that participated or attended the 9/11 event; statewide training to be held at MSU on November 3; watch for specific events celebrating Veterans week in November

Athletics – great to be a part of a growing university; congratulations to all on a great homecoming week and for those who attended the Booster lunch; 2 of our soccer players were named as players of the week and the team is ranked 16<sup>th</sup> in the nation; men’s golf has had an outstanding weekend with C. Reynolds shooting a rare albatross; women’s golf also had a successful weekend led by M. Dumes

Marketing – working with the music department to see about the possibility of live streaming some concerts so family members from out of town could still see their student musician play; good free advertising and support from Coke; new branding in our athletic facilities; if anyone wants a car decal let T. Loftesnes know

CEL – will host an MSU @ BSC feedback session tonight at BSC; M. Timbrook is retiring at the end of October

ITC – nothing to report

VPAA – nothing to report

Business Office – cancellations for non-payments have been posted so faculty are reminded to check their rosters; S. Latham and J. Watson will be going to DCB to help with their grants accounting review

CoB – hosting Lodz University officials this week

Grad – waiting on final approval for sports management from HLC

A & S – theater event in October; NW Art Center will be a nice addition to the campus art collection; have started a couple of searches; congratulations to A. Smith on new baby girl (and Grandpa C. Davidson)

DCB – slight increase in enrollment; Evergreen, the college’s major fundraiser, is this weekend; campus book read is starting up again – open to anyone

Title IX – collaborating with the SW club on a “Take Back the Night” event on October 27; assisting Turtle Mountain CC with their Title IX training

Housing – getting more integrated with Wellness and Health Centers as interim director; planning for RHA fall conference November 4-6; working on new policies/procedures; flu shots are being offered in the atrium today

International – business as usual; working with possibly two study tours the summer of 2017; the current newsletter has been published – please read the students experiences about their time abroad; hosted a “welcome” party last week; took international students to the pumpkin patch as part of a cultural event; had students volunteer at the Taube for Magic Day of Giving; many other cultural opportunities for our students next week as Hostfest begins; working with a possible study tour to Norway in 2019 for the whole MSU choir

Facilities – busy with Notstock set up

GBO – moving collections to make room for the Art Center; BSC has sent specs for additional storage

Student Affairs – thanks to everyone in helping boost enrollment; D. McCall has been named interim director for student health and development during L. Eriksmoen’s absence; with A. Bougard moving to the Veterans center, VPSA administrative assistant, D. Weigel, will help out in the Student Success Center in a PT capacity; retirement party for P. Hopkins and S. Mosser will be on September 28

Other – MSU is the host campus for the SBHE meeting in November; strategic planning steering committee reconvened and work continues on next steps

Adjourned at 10:30

Respectfully submitted, Deb Wentz