

University Cabinet Minutes
November 25, 2015

Present: Brent Askvig, Stephen Banister, Alex Buchholz, Kelsey Buchholz, Libby Claerbout, Linda Cresap, Lisa Dooley, Lisa Eriksmoen, Melissa Fettig, Russ Gagnon, Kevin Harmon, Rick Hedberg, Andy Heitkamp, Gerri Kuna, Teresa Loftesnes, Forrest Macy, Holly Major, Devin McCall, Annette Mennem, Jerry Migler, Jacek Mrozik, Cheryl Nilsen, Beth Odahlen, Cari Olson, Leon Perzinski, Rebecca Porter, Steven Shirley, Brian Smith, Melissa Spelchen, Katie Tyler, Doreen Wald, Kris Warmoth, Jonelle Watson, Laurie Weber, Deb Wentz, Lori Willoughby and George Withus

Absent: Lynda Bertsch, Conrad Davidson, Alysia Huck, Lenore Koczon, Wes Matthews, Gary Orluck, and Marv Semrau

Guests: Dan Ringrose and Tammy Wolf

Approval of minutes: minutes of October 21, 2015 meeting were approved as written.

New Business

1. Senate Reports

Faculty Senate

Senate President Linda Cresap provided the following report:

- Added two more faculty representatives to the CTF
- Open Education Resources is still going on at the state level; there is some concern of the quality of materials that are available
- During December, we will focus on curriculum changes and Starfish ad hoc
- Great response for membership on the Campus Beautification and Landscaping committee which will meet next week

HLC

- Have received confirmation that HLC will visit the campus on October 30-31, 2017
- Our prioritization project was approved as our action project; just need to provide a report to HLC
- On December 9th there will be a meeting for all committee members to review the process so far and plan for spring
- K. Warmoth will be added to this group and will be a valuable resource as she is a current peer reviewer

Staff Senate

Senate President Forrest Macy provided the following report:

- CTF meetings are underway and seem to be going well
- A report of the staff satisfaction survey will be coming out soon

Student Government Association

SGA vice president Kelsey Buchholz provided the following report:

- Passed a resolution for use of cadavers on campus
- Passed a resolution in favor of keeping GrowND
- Organized ad hoc committee to look at restructuring of parking on campus to make it easier for students
- Organized ad hoc committee to study Ward county students and plan ways of keeping them at MSU

2. President's Report

- Our condolences to the nursing students over the death of one of their students
- An announcement on the VPAF position should be coming soon
- The VPAA position closes over the weekend; committee will begin review of the applicants
- Interim HE committee met last week to discuss budgets and funding in HE in light of ND current economic state and forecasts; were very honest in sharing how the shortfall could affect higher education in the state

3. Announcements/Acknowledgements

Athletics – thanks to all who helped with the state volleyball tournaments last week; B. Hatfield received first team Academic All American status from the College Sports Information Directors of America

Student Affairs – thank you to D. McCall and his staff for providing Thanksgiving Dinner to those in the residence halls that are here over the holiday

Arts & Sciences – the next three weeks will be very busy as we near the semester end; will need to really support students through finals

Native American – great celebration on campus last week celebrating native heritage; have completed a couple of tribal visits with K. Harmon and S. Shirley; will begin recruiting in MT soon; Powwow is set for May 6 & 7

CEL – will need to replace our dual credit coordinator as she has accepted a position in the POWER center; will not have a fall open house but rather will be in January

Student Success – an orientation advisory committee has been formed to look at what we are currently doing and how we could make improvements to the process; L. Bertsch is doing well

Student Center – late night finals breakfast is scheduled for December 14th at 8:45 – please consider helping out

CETL – first-year retention rates were distributed and clearly show that the FYE is useful in retaining students; need tutors for spring

Ed & HS – on December 9th Briercrest will be here to update their articulation agreements

Honors – year long schedule is set

ITC - several projects will take place over the upcoming semester break; the move to a new unified email system may happen as early as June 1, 2016

Grad School – continue on campus advertising for programs offered

Veterans Center – thanks to all who participated in the ribbon cutting/open house; also had a very nice sunrise ceremony

Student Life – have a nurse practitioner coming in to meet with students

Title IX - review of the new policy and draft should be coming soon

International – thanks to R. Stander’s class for judging the International photos contest; had a very successful cultural event last week with more than double the displays from a year ago

Enrollment – numbers are slightly down for spring compared to a year ago; fall numbers are close to what we had this fall; recruiters have been very busy and are now wrapping up recruitment for the fall semester

NDCPD – A-Step kick off meetings will happen over the next few weeks – linking closer with DCB; Sertoma is hosting Christmas in the Park again this December

Housing – attended two conferences; the RHA has been very active; have upgraded to new software; Homesteaders will be bringing food in on Friday – Sunday as there are no cafeteria services during the break

CoB – will have two finalists on campus in the coming weeks

GBO – therapy dog will be in the library on December 14, 2015

Registrar – moving attendance reporting to Starfish – faculty will be required to use this

Business Office – only a few people need to complete the fraud training

IR – updated fact book; course evaluations go to students on November 30 and close on December 13; Have approval to purchase I Dashboards

Bookstore – missing 35% from faculty for spring semester

Marketing – Be in the Know sessions will start up next semester; there are continuing education opportunities through staff senate; continue to use social media to spread the word about MSU

4. The Cabinet meeting adjourned at this time so that a Focus Group session for Strategic Planning could be conducted using Cabinet members.

Adjourned at 11:00 am

Respectfully submitted, Deb Wentz