

University Cabinet Minutes  
November 20, 2013

**Present:** Stephen Banister, Caren Barnett, Lynda Bertsch, William Chew, Libby Claerbout, Conrad Davidson, Lisa Eriksmoen, Brian Foisy, David Fuller, Russ Gagnon, Kevin Harmon, Rick Hedberg, Cathy Horvath, Dick Jenkins, Lenore Koczon, Gerri Kuna, Teresa Loftesnes, Holly Major, Wes Matthews, Devin McCall, Christine McIntosh, Annette Mennem, Jacek Mrozik, Kevin Neuharth, Neil Nordquist, Beth Odahlen, Cari Olson, Leon Perzinski, Marv Semrau, Doreen Wald, Kris Warmoth, Jonelle Watson, Laurie Weber, and Deb Wentz

**Absent:** Brent Askvig, Laurie Geller, Rebecca Porter, Gary Rabe, Josh Sandy, and Derek Van Dyke

**Guests:** Deb Kinzell

**Approval of minutes** – minutes of October 16, 2013 meeting were approved as written. Dr. Fuller encouraged all members to share these minutes with their staff and/or departments. They are also posted on the web and people can access them there.

**New Business**

**1. Senate Reports**

Faculty Senate

Committees have been very busy and should have reports ready in the next few weeks. General Ed forms for applying centennial courses should be available by the end of this week. Have had a very good response from faculty and staff regarding the Wellness Center survey and the next step will be meeting with other senate presidents to discuss options.

Staff Senate

Notice about the holiday decorating contest has gone out and everyone is encouraged to participate. There will be a campus tour and orientation session for new staff on Monday the 25<sup>th</sup> starting at 10:00 a.m. There will be a couple more sessions in December if people cannot make it to the one on the 25<sup>th</sup>.

SGA

The last meeting included a guest from the Minot Public Schools presenting information regarding the upcoming bond referendum. CEL also provided information regarding the scantron pilot. SGA will be completing a Power of 100 project this week by making tie blankets for a men's shelter. Students will also be able to make their own tie blankets as well.

**2. Pathways/NDUS**

An action steps worksheet was distributed so everyone can now track when items are to be completed as well as who is responsible for each task. For the changes to our tuition, we will need to start communicating this immediately to students and parents so they all know that changes will be instituted

in fall of 2015. There are still many questions regarding portions of the Pathways plan and the NDUS has been willing to hear the issues and work collaboratively with institutions to come to some agreement that will be beneficial to all.

### **3. Budget Discussion**

Dr. Fuller went through the details of the money that was allocated at the last legislative session. Funds will be set aside to cover salary increases for this biennium and to pay for the Beaver Lodges that we needed to purchase due to the 2011 flood.

The remaining funds will be used to fund some ongoing initiatives as well as addressing some immediate needs.

### **4. Augustana Church**

The MSU Foundation has purchased the former Augustana Church with the intention of renovating it and moving various student services offices in that building. Student Health and Counseling will make the move as well as the Veterans office. As well, the Advancement offices will also be relocating to this property. We are seeking money through the Higher Ed Oil and Gas Impact Funds that were allocated for institutions affected by the expanding energy industry.

### **5. Turtle Mountain Community College**

We recently hosted a contingent from Turtle Mountain Community College as well as individual members from the Turtle Mountain Tribal Council, including Mr. Richard McCloud, Chairman of the council.

We had a very good meeting and they are eager to work with us to see how we can help TMCC be prosperous as well as the community as a whole.

Follow up meetings will be held with the next one taking place through IVN.

### **6. State Board of Higher Education**

The SBHE will be meeting in Mayville on November 21<sup>st</sup>. We have two items on the agenda; 1) our maintenance facility, and 2) continuing the process of completing the renovation of 11<sup>th</sup> Avenue.

### **7. Administration Building Reconfiguration**

Some time ago, we did move the Registrar's office to the lower level as well as shifting people around into other empty offices on that level. We do have a plan drawn up for the reorganization of the lower level and will be implementing the changes as noted on the blueprint to clean up the area and streamline services.

### **8. Open Forums**

There will be two campus-wide open forums next Tuesday, November 26<sup>th</sup> in the conference center at 8:00 a.m. and again at 10:00 a.m. Please encourage staff to attend one of the sessions. We will be discussing budget, results of the Planning and Budgeting Councils open forums, and other campus initiatives

### **9. Announcements/Acknowledgements**

Welcome to Christine McIntosh as the official new director of Sodexo Food services on campus. Sodexo is looking at making some changes in order to keep the Beaver Dam area alive and active. Starbucks will be moving up to this area and there will be some other menu items offered. The area vacated by Starbucks on the main floor, will be replaced with another eating option hopefully, by start of spring semester.

Native American Center – thanks to everyone who participated in the NA week activities. Everyone is encourage to attend the NAC lecture tonight with a presentation by Ernie LaPoint

HR – 90% of faculty and staff attended the anti-harassment training. We do have a video version of the training and those that were unable to attend will need to view this and complete a worksheet. Flex spending accounts are no longer administered through Aflac. If you need to make changes for the coming year you will need to fill out a form and submit – please look for an email in the next day or two.

President Search – committee has met and the consultant is currently collecting applications. The plan is to start a review of applicants in January and do some IVN interviews and narrow the applicants down to a reasonable number that can then visit the campus and go through a more thorough interview process. The committee hopes to have 3-4 names to the SBHE for their consideration by the end of February and name a new president by the beginning of March

CETL – internship applications are due in December. Campus based mini grant applications are also due at this time.

Athletics – the class A & B volleyball tournaments are held at the Dome starting tomorrow through Saturday

Arts & Sciences – an improve troupe “The Bearded Men” will be performing in Aleshire Theater this coming Saturday – it is free and open to the public

International – Jean-Francois Mondon, John Girard, Tiffany Ziegler, Scott Sigel, and Chiraz Moussa were acknowledged for their presentation on the Arab world yesterday. The event was well attended and provided very pertinent information

Marketing – the Chamber’s Business after Hours will be held tomorrow night at the State Fair Center;

the annual Messiah concert will take place in Nelson Hall on December 1 and they will be incorporating MSU centennial into this year's production; we have a new commercial that turned out very well be on the lookout for it!

Financial Aid – special thanks to Kevin Harmon for taking time to talk about the Pathways project to the high school counselors training session held on our campus yesterday. Merri Jo Connole is also acknowledged for all the work she did in coordinating this event

Library – on December 4<sup>th</sup> the library will be hosting their first “Friends of the Library” meeting

Advancement – since our last meeting, PIO Director Susan Ness resigned her position. We hope to be able to name a new director by the end of this week.

With no further business, the meeting adjourned at 10:35

Submitted by Deb Wentz