

University Cabinet Minutes
September 21, 2005
Westlie Room – 9:00 a.m.

Present: Mark Anderson, Caren Barnett, Lynda Bertsch, Tricia Black, Britney Blackmore, Brad Botz, Linda Cresap, Ron Dorn, Lisa Eriksmoen, Sandy Foley, David Fuller, Russ Gagnon, , Larry Greenwood, Wylie Hammond, Rick Hedberg, Dick Jenkins, Lisa Johnson, Yueh-Ting Lee, Teresa Loftesnes, Neil Nordquist, Sandy Nordstrom, Linda Olson, Leon Perzinski, Gary Rabe, Gary Ross, Kim Thompson, Kris Warmoth, Stephanie Witwer and Deb Wentz

Absent: Linda Benson, Jared Edwards, Bryce Fifield, Dale Gehring, Cathy Horvath, and Wes Matthews.

Dr. Fuller called the meeting to order at 9:00 a.m.

Approval of Minutes

Minutes of the July 20, 2005 meeting were approved with a revision noted.

Old Business

Fall Enrollment Reports– L. Johnson provided updated information regarding fall enrollment. Official enrollment shows a -1.38% from fall 2004 however FTE shows an increase of .10%.

University Cabinet Retreat Summary – the students first definitions were distributed and the group was asked to review and provide additions if needed. Group initiatives were also distributed for review and comment. Dr. Fuller asked that the original groups from the August Retreat reconvene and define the details of their top three initiatives so we can determine what we should continue to pursue.

New Business

1. Welcome – Dr. Fuller welcomed Kris Warmoth as the newest member of the cabinet.
2. Recognitions and acknowledgements
Neil Nordquist was recognized with birthday wishes! Brenda Anderson, Enrollment Services, Student Association, Tricia Black, Student Ambassadors, Deb Jensen, Lee Ellis, Math & Computer Science department, Gary Rabe & RCJC, and John Girard were recognized for extraordinary efforts and achievements.
3. Department topics/updates/calendar
Items noted:
 - MSU Gala is Friday, September 23 – only 20 seats remain open
 - Homecoming schedule of events was distributed
 - Americas 2000: All Media – Hartnett Hall all month
 - Language Arts Festival on Thursday
 - COS training will be held tomorrow
 - Library Director Search – committee has met to refine position description
 - COB Dean – will re-open search December 1

BSC received Stage 1 approval to offer a 4 year degree program

4. President's Report

Dr. Fuller distributed the President's Report which will be distributed campus wide. This report will be presented at each cabinet meeting.

5. Cornerstone Reports for 2004-05

Cabinet members received the final draft of the 2004-05 cornerstone goals as well as a summary of the goals that were submitted to the SBHE.

6. Cornerstone Goals for 2005-06

Cabinet members were asked to submit ideas for cornerstone goals by Friday, September 30th so these can be compiled and sent in by the October 17th deadline.

7. National Survey of Student Engagement (NSSE) Results

The report indicates a lot of opportunity for growth in engaging our students. The results of this survey will be discussed in detail with faculty on Assessment Day (October 10th). All are strongly encouraged to attend the 1:00 p.m. presentation in Nelson Hall.

8. Beaver Praise Proposal

Tabled until October meeting

9. Huldah Winsted Geranium Days Scholarship

Tabled until October meeting

10. Other

S. Nordstrom distributed the graphics standards manual as proposed by Woychick. The Marketing Committee will be discussing the proposed changes and will make recommendations that will be brought to the cabinet.

Adjournment

The meeting adjourned at 11:00 a.m. The next meeting will be at 9:00 a.m., October 19th in the Westlie Room.

Minutes prepared and submitted by Deb Wentz.