

University Cabinet Minutes
September 18, 2013

Present: Brent Askvig, Stephen Banister, Caren Barnett, Lynda Bertsch, William Chew, Libby Claerbout, Conrad Davidson, Lisa Eriksmoen, Brian Foisy, David Fuller, Russ Gagnon, Kevin Harmon, Rick Hedberg, Cathy Horvath, Dick Jenkins, Lenore Koczon, Gerri Kuna, Teresa Loftesnes, Holly Major, Wes Matthews, Devin McCall, Annette Mennem, Jacek Mrozik, Susan Ness, Kevin Neuharth, Neil Nordquist, Beth Odahlen, Cari Olson, Leon Perzinski, Rebecca Porter, Gary Rabe Josh Sandy, Marv Semrau, Doreen Wald, Jonelle Watson, Laurie Weber, and Deb Wentz

Absent: Laurie Geller, Derek Van Dyke, and Kris Warmoth,

Guests: Lindsey Benson and Tricia Nelson

Approval of minutes – minutes of August 28, 2013 meeting were approved as written.

New Business

1. Senate Reports

Faculty Senate

Have another senate meeting tomorrow; most of the committees have met once already; have appointed an ad hoc committee to look at course evals and faculty satisfaction survey; B. Foisy attended last senate meeting to provide information on the budget process as well as the handling of contracts; Paul Markel is the chair of the state CCF; open textbook will be a big discussion this year as this is mandated by the legislature; there will be meeting next week to update the campus on the prioritization process and the expectations; tomorrow's meeting will include discussion on the presidential search, assessment day, and family leave policy for faculty

Staff Senate

Presently have a committee working on the Homecoming parade; all committees have been assigned; state staff senate meeting next week via IVN; all staff are urged to attend Centennial events; staff senate is participating in the Power of 100 by volunteering in community; fall kick off was another successful event

SGA

Very busy with school starting; gearing up for Homecoming activities; many students are painting windows on campus and downtown for homecoming activities; elections for king and queen will take place soon; SGA Scoop (newsletter) will be available on September 30; several officers will attend the leadership Conference in Washington, D.C. the first part of October

2. Centennial Update

Still have 18 prints left to sell (have not released much to the public yet); posters are also available; Joel Heitkamp broadcast his radio show from MSU yesterday – he was very impressed with the campus and the activities taking place; Block Party is coming up every is encouraged to attend - secret unveiling during the program portion; Beaver statue dedication taking place next Tuesday at 10:00; homecoming this year is going to be huge – be sure to get involved; Power of 100 is moving along with 15-20 projects so far; Great Plains Symposium is set and all Cabinet members are asked to go back to their respective areas and encourage faculty and staff to participate; 100 years of Normal will be the Centennial theater production in October

3. NDUS/Chancellor/Pathways

There were two final candidates for the Interim Chancellor position, their interviews were held on Monday; the Board expects to vote on and appoint an Interim Chancellor at their September 25 meeting; the legislative Interim HE committee will be meeting next week as well; no new updates from ACC regarding Pathways – do not have written operational plan regarding Pathways; HLC may visit sometime in October

4. Issues/Concerns/Suggestions/Events to be Aware of

Early alert has been started to help students be successful – Deans should alert faculty to this. There is a concern from faculty as it somewhat burdensome – faculty knows they have to contact students but there are too many forms to fill out.

Paperwork workflow – many times requests that require further approval end up getting lost – we need a better way to track documents. NDUS is negotiating on a document management program that all institutions could use – not in place yet. Neil Nordquist was asked to get a list of names of specific HR requests and send them to the President so we can see exactly where the delay is happening. Should go back at two or three months

Parking – the campus has willingly made changes for parking to accommodate building projects. We do have to be sure to get signage up for events held in Aleshire Theater so the general public knows how to access the building. Maybe something could be put on the web site as well showing people where to park for events in Aleshire.

Football – had an unfortunate situation with some players involving Minot Police officers; one student is off the team and four others are suspended for two games. Their charges have been changed to misdemeanors and they are back in school.

5. Announcements/Acknowledgements

Registrar – Grade roster training on October 7 and 8 for faculty; if anyone missed the online catalog training sessions we can look at setting up a webinar

Education and HS – Briercrest was on campus yesterday; Harstad University from Norway is here now

Arts & Sciences – Kevin Neuharth was recently named Teacher of the Year by C STAND; Nancy Pearson was also inducted into the C STAND Hall of Fame

NDCPD – on October 10, they will host a Talk, Walk, and Roll at the Dome to raise awareness for persons with disabilities. Stop by as the event takes place from 2:00 – 5:00

CETL – looking for engagement honor roll nominations

International Programs – had a great start to the year; currently have 92 non-Canadian international students; Study Abroad Fair was held last week; current newsletter was distributed

Native American – had a good first club meeting that was well attended; full set of officers; club is planning on a project for the Power of 100 that they would do in the MPS; Native American Awareness week is the week of November 11

Leadership Cohort – the first backpacks are being filled tonight and will be distributed to elementary children on Friday

Student Center – if you haven't got your ID reissued do it now; need volunteers for the homecoming parade; goal is to get 100 floats in the parade this year

With no further business, the meeting adjourned at 10:50.
Submitted by Deb Wentz