

University Cabinet Minutes
June 16, 2010

Present: Lynda Bertsch, Linda Cresap, Ron Dorn, Lisa Eriksmoen, Sandy Foley, David Fuller, Russ Gagnon, Rod Hair, Kevin Harmon, Sarah Henderson, Cathy Horvath, Dick Jenkins, Roger Kluck, Chase Lee, JoAnn Linrud, Teresa Loftesnes, Mark Lyman, Wes Matthews, Cheryl Nilsen, Neil Nordquist, Sandy Nordstrom, Dennis Parisien, Leon Perzinski, Marv Semrau, Kris Warmoth, Jonelle Watson and Deb Wentz

Absent: Brent Askvig, Caren Barnett, Linda Benson, Libby Claerbout, Brad Damm, Conrad Davidson, Dale Gehring, Rick Hedberg, Gary Rabe, and Jennifer Sick

Guests: Tricia Houmann, Chad McNally, Nancy Mickelson, and Linda Olson

Approval of Minutes

The minutes of the May 26, 2010 meeting were approved as presented.

New Business

1. **Senate Reports:**

Faculty senate – President Cheryl Nilsen reported that the 2010-2011 Senate Executive Board consists of the following members:

- Committee Chair & Faculty Senate President – Cheryl Nilsen
- Vice President – Patti Fedje
- Secretary – Clarine Sandstrom
- Immediate Past President of Senate – Ernst Pijning
- Parliamentarian – Kodwo Annan
- 2 Faculty – Don Burke and Marie Mohler

Staff senate – Secretary Tricia Houmann reported that several from Minot were attending the ND Staff Senate meeting in Fargo over the next couple of days. Fall kick-off at the zoo is set for August 18th.

Student Government – during the summer there is not a whole lot of activities taking place. They have completed the committee sign up process and Chase will distribute to those as needed. Chase is also going to attend the Budget Section meeting next week in support of the Wellness Center expansion approval.

2. **Announcements/Acknowledgements/Calendar**

Special Presentation – Dr. Fuller thanked VP Dorn for his service to the university and on behalf of the university, wished him well in his move out of state. A Minot State University clock was presented as a gift of appreciation.

CEL –Municipal Finance Officers Institute is taking place today through Friday – there are a total of 23 participants

Business Office – Salary notice letters will be going out to staff today

Housing Office – the halls for this fall are basically full – we are up 147 students in halls compared to last year. Please note that there will not be any apartments available should there be last minute faculty hires. Other arrangements will need to be looked at by the department. We have more Minot students wanting to live in the halls – the number asking for exemptions is about ½ of what we had last year.

CoB – will be holding an advisory board meeting this afternoon to focus on strategic planning

Student Center – food service transition is going well – Chartwells will be officially done on June 25th. Sodexo will be on campus June 21 to handle personnel matters as well as prepare for the opening on June 28th. They do plan to hire all existing staff other than the current management.

Arts & Sciences – much needed updates to Hartnett classrooms is taking place.

Education & HS – Tom Linares has submitted his resignation and will be relocating with his family to another state. We will conduct a search for his replacement but for the coming school year, will more than likely have to have an interim chair named for the Communications Disorders department. We also have a new chair of the Special Education department as Lori Garnes has decided to step down from that position and focus on teaching and research. Alan Ekblad will assume the chair responsibilities.

Marketing – the community golf tours have started and have had good attendance so far. We do have video screens up now in Dakota Square mall that advertises our calendar of events among other things. State Fair is coming up in July and we will be looking for volunteers to help with the parade as well as the booth that we have in the commercial building.

ITC – we now have cameras set up to televise the construction progress of the football and soccer field. This will be available on the home page of our web site. The cameras will also be used for the Wellness Center construction when that begins.

C. Horvath has been asked to present at the annual Educause conference in October.

Plant – if the weather cooperates, we are looking at laying the field turf on June 28th – as of now the contractors are still on schedule. Wellness center bid is on July 9. Will be doing an analysis of parking on campus to see if there is a way to reconfigure spaces to better deal with parking issues. This will also include plans to better drain Lot A as it can be very icy and dangerous in the winter. Third floor of Swain will be open today for departments to start moving in. MSU is looking at holding another auction in late fall due to the excess furniture/fixtures coming about through renovations. A list of items will be issued to campus prior to turning over to the state so departments can claim items if they need them.

Advancement – developers for the AJ land will meet today to go over final lease. If all goes well construction could begin as early as July 6

PIO – Business After Hours is August 17 from 5-7.

VPAF – Brian Foisy will be on campus beginning June 29

Fraud training update – please conduct this training if at all possible by June 30. We are very close to having 100% participation in completing of the Code of Conduct. Jonelle can provide reports to any department showing staff who has watched the fraud video. This will be helpful in following up with others to watch it by the June 30 deadline.

Athletics – we have been lobbying very hard to get into the NSIC. NCAA DII presidents will be meeting in Indianapolis this weekend and the NSIC presidents will be making a determination then if they want to consider visiting MSU.

4. President's Report – areas discussed include:

Fall enrollment is looking very positive

NCAA funding – plan is in place

Met with local legislators to confirm support for Wellness and CoE

Vietnam – had some very positive meetings with NEU

We have 2 very promising CoE projects

City of Minot comprehensive plan and MSU

Good potential to partner with Trinity on providing more nursing grads

Meeting adjourned at 10:00 a.m.

Deb Wentz, Recording Secretary