

**Request for Nominations**  
**2009-2010**  
**Minot State University**  
**Board of Regents Staff Achievement Award**

The Minot State University Board of Regents has established two \$1,000 awards to be presented at the MSU Employee Appreciation Banquet, April 15, 2010. The intent and purpose of these awards is to honor staff members for outstanding achievement and significant contribution to the University and its various programs. Recipients of the awards are eligible by nomination only, and will be selected by a committee consisting of the President's Staff and a member of the Executive Committee of the Board of Regents. Members of the committee are not eligible for the awards. Recipients must have been employed full-time (30 or more hours weekly) as a member of the Minot State staff for at least four years (including the year of nomination) and will be eligible to receive the award only once. Current staff who have previously received this award are: Bev Alex, Judy Bacon, Linda Benson, Lynda Bertsch, Brad Brentrup, Bob Feller, Sandy Foley, Neil Fulton, Wylie Hammond, Pam Hopkins, Cathy Horvath, Cassie Loard, Teresa Loftesnes, LaDona Malachowski, Melanie Moore, Sandy Nordstrom, Jennifer Sick, Audrey Sidener, Eileen Solberg, Mark Timbrook, Robin Wagner, Terry Wald, Laurie Weber, Darla Weigel, Deb Wentz, Sherry Wheeling, George Withus, and Tammy Wolf.

The following selection criteria have been established:

Demonstrates Minot State University's core values and long-term commitment to:

- Teaching and learning with excellence, integrity, and engagement
- Serving students and others respectfully and responsibly
- Following high ethical and moral principles
- Supporting the values of community and place, where all community members are valued and respected for their work, contributions, and freedom of expression

Models Minot State University's beliefs about excellence in service:

- Delivers services in a personal and professional manner
- Is effective, efficient, and accessible
- Actively engages in on and off campus activities that support community needs and enhance quality of life

Nominations may be made by anyone knowledgeable about the achievement and contributions of the staff member being nominated and must include a description on how the nominee meets the established criteria. Nominations must be received in the President's office by **March 1, 2010**.

Please note: this nomination request and additional forms may be found on the MSU web site under the Faculty & Staff section.

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## Nomination Form

I hereby nominate \_\_\_\_\_, a staff member of the Minot State University \_\_\_\_\_ (department/division/college/office) for the Board of Regents 2009-2010 Staff Achievement Award. In view of the stated criteria, I have provided a description of the personal characteristics and achievements which I believe qualify this nominee for the award

\_\_\_\_\_  
Name of person making the nomination

\_\_\_\_\_  
Date

(Include description on how the nominee meets the criteria as established)