

New Features and Procedures in Blackboard Ultra Gradebook

Gradebook page

- Overview and Students have been removed as link options on the Gradebook page
 - Overview is now To Do, which lists items to be graded in a right aligned panel when clicked.
 - Students page has been removed. Access individual student graded assessments are now accessed directly from the grid view by clicking individual student names
- Grades (grid view) and Gradable Items remain, but are now icon buttons at the top left of the page



Grid View



Gradable Items

To Do button

- Located on top right corner of page
 - To Do button displays the amount of assessments that are ready for grading
 - Panel appears from right side of page
 - Needs Grading and Needs Posting are listed in this panel

Filtering

- Located directly to the right of the Grades and Gradable items buttons
 - The view filter is only available in the grid view of the Gradebook
- Button label removed, only three slider lines icon remains
- Clicking the filter icon opens a Filters and views window that displays:
 - Students
 - Category
 - Gradable Items
 - Groups
 - Types
- Selections are horizontally listed as labeled “chips” to the right of the filter icon. Filter can be removed by simply clicking the close icon in the chip.

Gradebook Grid Columns

- Column header changes:
 - Assessments type icons have been removed, replaced by column title and icon depicting either total column (folder) or assessment (page with pen). When assessments have been submitted, the page with pen icon will numerically

indicate the number of submissions. If there are assessments that have been already graded, a send icon will be visible, displaying the number of assessments that are ready to be posted. Clicking this icon will post the graded assessments.

- Clicking column title opens an assessment details panel allowing you to quickly see the due date and other settings for the assessment.
- Clicking page icon in column header opens a page listing each student in course. You are given the opportunity to provide feedback to student for this assessment, and/or Post assessment if it is ready to be posted.
- A purple dot in a student's column cell indicates a submitted assessment.

Accommodations, Exceptions and Exemptions

- Accommodations, Exceptions and Exemptions are now found in the same location. Clicking the individual column cell for a student will open the Grade Details panel. In this panel, an Accommodations category has been added. If a student has a course level accommodation added, the accommodations option will also include:
 - A blue banner displaying the details of the accommodation that has been activated for this student
 - An extension to the due date, or additional attempts can be added.
 - The ability to exempt student in this Grade Details panel by toggling on the exemption. The word "Exempt" will appear in the column cell.

Manual Grade Entry

- To manually enter or override a grade into an assessment column cell:
 - Place the mouse pointer towards the bottom of the column header, directly below the assessment status icon
 - A purple pen icon should appear. Clicking the icon puts the entire column into edit mode.
 - You can now enter a new grade or override an existing score for one or more students
 - To close the edit mode of the column, click the purple checkmark icon that replaced the pen icon, hit the Escape key on your keyboard, or simply click anywhere outside of the column.