

Supplemental Policies for: Beaver Lodge

Residents are responsible for all Beaver Lodge policies and regulations in addition to: Residence Hall Handbook, University Housing Contract/Lease, and the Student Handbook, however due to the uniqueness of Beaver Lodge some policies differ for this complex. Please refer to this booklet for the difference to policies contained within the Residence Hall Handbook.

All Policies Are Subject to Change

BATHROOMS & KITCHENETTES

Occupants of the unit are responsible for the cleaning of their bathroom and kitchenette.

Custodial staff will enter the unit bi-weekly (every other week), based on a schedule distributed at the start of each semester, to disinfect the bathroom and the kitchenette area. **On the disinfection day, the vanity area must be completely cleared of personal belongings.**

Custodial staff will notify the Director of Residence Life if the unit is not being properly maintained and unit occupants will be charged cleaning fees for the additional work by the custodial staff. If a unit cannot be disinfected, all occupants of the unit may be subject to disciplinary action which may include eviction if the issue is not addressed. **The occupants of the apartment must supply their own cleaning supplies, toilet paper, and hand soap.**

CABINETS AND WOODWORK

No modifications may be made to the cabinets or woodwork. Items may not be attached to the cabinets or woodwork.

COMMON AREAS

Excessive amounts of items (i.e. bikes, shoes, rugs, book bags etc..) in the common area can create a fire hazard and prevent the ability to properly evacuate a unit in the event of an emergency. Items should be stored so as not to impede a person's ability to evacuate. Doing so may result in disciplinary action.

COMMUNICATION-OFFICIAL HOUSING BUSINESS

The Residence Life Office will officially send needed information to residence hall students through two means: 1) the student's MSU e-mail or 2) by sending mail to the student's mailbox located on the south end of the Beaver Lodge complex. It is the student's responsibility to check their e-mail and mailbox on a regular basis. Any correspondence in reference to billing and charges are accessible only through the student's Campus Connection.

COOKING

Microwaves, a full range, and oven are provided within the kitchenette area of the unit. Additional microwaves are prohibited. **Cooking is allowed only in the kitchenette area of the unit. Cooking in the bedrooms is strictly prohibited.** Cooking appliances must be UL-approved. Permitted appliances include crock-pots, toaster ovens, toasters, coffee makers, and rice cookers. **Appliances utilizing or producing grease are not permitted.** These include but are not limited to George Foreman Grills (or similar models) and deep fryers. Students, who set off fire alarm systems due to cooking in their bedroom or kitchenette area of the unit, may be subject to disciplinary action.

FOOD DISPOSAL

Sinks in the kitchenette do not contain garbage disposals and are not appropriate places for food disposal. Disposing of food down the sinks may cause them to become clogged, resulting in charges to the unit occupants. Food must be placed in the trash.

FURNITURE

Furniture may not be removed from the unit. Any damage to the provided furniture will result in charges to the unit occupants.

GARBAGE

Students are responsible for emptying their own garbage into the dumpsters located in the parking lot to the south of the buildings. **Garbage May not be left outside of the unit. All occupants of the unit will be subject to a fine and disciplinary action if garbage is not disposed of properly and in a timely manner.**

HEALTH & SAFETY INSPECTIONS

Residence hall staff members will complete monthly inspections in each apartment. They will be checking the apartment for general cleanliness, maintenance issues, and policy violations. This inspection will include entering each individual bedroom as well as the shared space. A schedule will be distributed at the beginning of each semester.

KEYS

All keys must be returned to a residence hall staff member when vacating the unit. Refer to the Residence Hall handbook for key charges and lockout policy.

LAUNDRY

Each unit is furnished with a stackable washer and drier unit. Occupants of the unit are responsible for the proper use of the washer and dryer provided. Misuse or damaging of the equipment will result in being charged for repairs or replacement of the unit. To report a maintenance concern regarding the washer and driers, please contact a residence hall staff member. **Only Liquid Laundry Detergent is allowed in the machines.**

PARKING

Parking for Beaver Lodge Residents is located to the south of the units. Beaver Lodge residents may use only these spaces for parking, and may be subject to ticketing. Residents can purchase their parking pass in the Parking and Security Office.

REFRIGERATORS

Refrigerators (16.5 cu. ft.) are supplied in the kitchen area of each apartment. Each student may also bring one refrigerator with a maximum size of 4.0 cubic feet for use in their personal space.

UNIVERSITY HOUSING OFFICE

The University Housing Office is located in the South entrance of Dakota Hall and is open from 8 a.m.-4:30 p.m. Monday through Friday.

VISITATION

Residents of Beaver Lodge are allowed 24 hour visitation. Lodge Mates should discuss with each other an agreement of visitation and times that guests will be allowed in the unit. The right of a student to reasonably sleep, study, and feel safe in their unit supersedes the right to having a guest. Complaints and other violations (see overnight guest policy in the Residence Hall handbook) may result in disciplinary action.

WALL DECORATIONS

Nails, screws, tape, sticky tack, staples, or similar items are not permitted for use on the walls. **Only standard size thumbtacks or Command Strips** should be used to attach items to the walls. Items **cannot be hung or attached to the ceiling or conduit**. Hanging items on the sprinkler heads is strictly forbidden, as it may cause the sprinkler heads to activate.