

How to find Articles Using EBSCOhost Research Databases (basic search)



EBSCOhost offers access to the following databases from both on and off campus:

- Academic Search Premier
- Business Source Premier
- Regional Business News
- MasterFILE Premier

Step 1: From the library's homepage (www.minotstateu.edu/library), click on **Article Databases**. Choose **Databases listed Alphabetically** and then choose the database you want to search. (If you are off campus log in with your library card number and password.) Click on its link.

Step 2: In the box after **Find**, type in your search terms. Your terms will be searched as a phrase unless you put the word **and** between each word. Click **Search**.

Step 3: The first ten records that match your search will appear. At the top of the list of citations, you will find a line labeled **See**, followed by a list of options including **Scholarly Publications, Magazines, and Newspapers**. If you wish to limit your search by publication, click on one of the options listed above. Otherwise, you may view all of the records. To view the next page of records, click on 2 after the word **Pages**.

Step 4: To save a record for printing, click **Add**. To print your records, click on the yellow folder icon at the upper left-hand side of the screen. From this folder you can print, e-mail, or save to a disk.

Step 5: The records that include the full text of the article will include the phrase **PDF Full Text** or **HTML Full Text**. Click on these phrases to access the document. To print the article, click on the printer icon in the upper left-hand area of the screen. Click on **Result List** to return to your search results.

Step 6: If you are unsatisfied with your search, try a subject search. Instructions for subject searching can be found on the instruction sheet titled *Subject Searching in Academic Search Premier*. For more detailed searching instructions, you can find a search guide at:
<http://support.epnet.com/CustSupport/SupportMaterials/EBS COhost.asp>.

Step 7: If you have difficulty using the EBSCOhost or any other library resources, please ask for assistance by stopping by the information desk or calling (701) 858-3296. We will be glad to assist you.