

LEARNING
SERIOUSLY
AFFECTS
YOUR
BRAIN

ARRIVAL GUIDE

SEPTEMBER 2013

AALBORG



AALBORG UNIVERSITY
DENMARK

GUEST

Welcome to Aalborg University



Dear new student

Aalborg University is very pleased to welcome you. We are happy that you have chosen Aalborg University and Denmark as the destination for your studies abroad.

Denmark is a kingdom of thriving cities and scenic landscapes. It is a safe and innovative society with a green lifestyle. In Denmark you will find vibrant big cities with an abundance of cultural offerings as well as picturesque villages and an unspoiled countryside.

Aalborg University is a dynamic and innovative research and educational institution. The university has a very international student environment with more than 2000 international students from all over the world.

Our international programmes will provide you opportunity to meet both Danish and international classmates. Aalborg university teaches by the PBL-model (project based learning), which requires working in groups to solve a problem. The PBL model provides a flexible interaction between theory and practice.

In this arrival guide you will find practical information about applying for accommodation, residence permit and what to do upon arrival in Denmark. There are a few critical things that you must do in order to commence your studies such as applying for a student card so please read the arrival guide and find out how to prepare yourself for your studies at Aalborg University.

The international office has prepared a welcome week for you when you arrive in Aalborg. During which you will be introduced to the University, campus, student services and your life as a student.

We look forward to seeing you and hope that you will enjoy your studies at Aalborg University.

- International Office

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WHY AALBORG

A UNIQUE STUDY METHOD

AN INTERNATIONAL ENVIRONMENT

FRIENDSHIPS THROUGH GROUP WORK

LEARN DANISH

INFORMAL STUDENT-TEACHER RELATIONSHIP

PROBLEM BASED PROJECT WORK

COLLABORATE WITH BUSINESS

LEARN TO COOPERATE

BUDDY PROGRAMME

experience a new culture

INTERNATIONAL FRIENDS

LEARN TO RIDE A BIKE

GATEWAY TO EUROPE

STAND OUT ON THE JOB MARKET

TRAINEESHIP

1. Check list - to do before arriving

Prior to arriving at Aalborg University there are a few things you must do, before you can start your studies. They vary slightly whether you are a student from an EU or NON-EU country.

Use this page as a check list to ensure you have done the most important steps required to start your life as a student at Aalborg University.

We still encourage you to read the entire guide, to better equip and inform yourself about the offers at Aalborg University.

Step 1. Acceptance and Arrival form

When you receive the Acceptance and Arrival form along with this arrival guide, it is important that you fill it out and return it by email to Ronni Danielsen at the International Office at rd@adm.aau.dk as soon as possible.

More information on the Acceptance and Arrival form is available on page 5 (for overseas students / non-EU/EEA students) and page 8 (for EU/EEA students).

Step 2. Student e-mail account and student card

2a. AAU student email account

When the International Office has received and registered your Acceptance and Arrival form, we will send you an email with instructions on how to activate your AAU student email account. Please remember to check your private email often – including the spam filter.

2b. AAU student card

Following the activation of your AAU student email, you will need to order your AAU student ID card. You will find the instructions on how to order the AAU student ID card in the email sent to you when we have received and registered your Acceptance and Arrival form.

Therefore it is of vital importance that you activate your AAU student email account and order your AAU student ID card.

If you ordered your AAU student ID card 10 days before study start, you will receive it when you arrive at the university for the International Welcome Week.

More information on the AAU student email account and the AAU student ID card is available on page 7 (for

overseas students / non- EU/EEA students) and page 9 (for EU students).

Step 3. Accommodation

If you require accommodation you must apply for this in advance. The accommodation office works on a first come first served basis. Thus it is best to apply as soon as possible.

More information on accommodation is available on page 10

Step 4. Residence permit (For NON-EU/EEA students only)

Overseas students (NON-EU/EEA students) are required to apply for a residence permit before entering the country.

A scanned version of the ST1 form will be sent to you by email along with your letter of enrolment. You must send your application to the Danish Agency for Labour Retention and International Recruitment.

Remember to apply for a residence permit as early as possible. The application process takes at least three months.

More information on residence permit is available on page 5

To do before arriving – Check list

- Accept your place (Acceptance and Arrival form)
- Activate student e-mail and order student card
- Apply for accommodation
- Apply for Residence permit (Overseas – NON-EU/EEA only)

2. Overseas students

This section applies to students from NON-EU/EEA countries, in other words overseas students.

Students from an EU/EEA country please go to section 3 on page 8.

2.1. Application and admittance process

To give you an overview of the procedures for the admittance and arrival process please look at the chart to the right.

Further information about each step can be found in this Arrival guide. If you have not received any of the material outlined in the chart, please contact the International Office.

2.2. Have you been admitted?

Fully admitted students will receive the Acceptance and Arrival form. Complete and return the form to the International Office.

2.3. Conditionally admitted students

If you have only been conditionally admitted you cannot:

- ❖ Apply for residence permit
- ❖ Accept your student place
- ❖ Attend classes

Please consult your letter of conditional admission for what specific requirements you need to meet before you can be fully admitted.

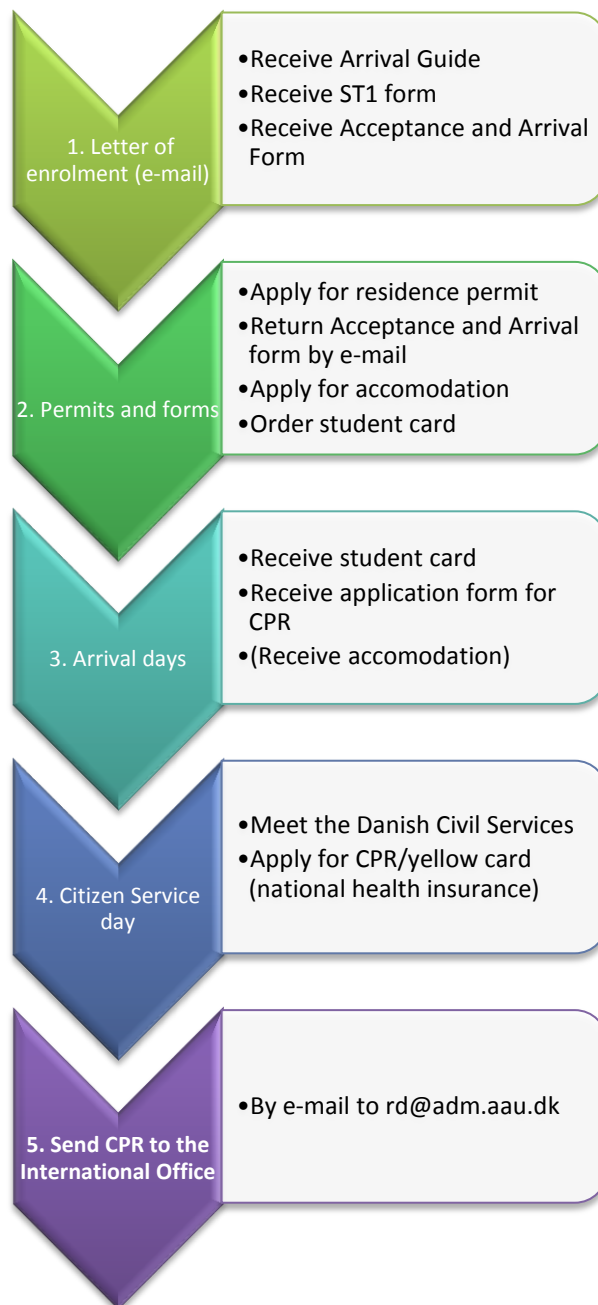
You will not receive your Acceptance and Arrival form until you have been fully admitted to Aalborg University.

2.5. Acceptance and Arrival form

You must inform the International Office of whether you accept your place at or not. This is done by filling out and returning the Acceptance and Arrival form by e-mail.

If you accept your admission, you must also indicate the expected date of your arrival. Please note that the deadline for submitting the Acceptance and Arrival form is **1 July 2013**.

The Acceptance and Arrival form will be e-mailed to you along with your final letter of enrolment. If you have been fully admitted and still have not received your Acceptance and Arrival form, please contact the International Office as soon as possible.



If you have first been conditionally admitted and therefore received your final admission letter and Acceptance and Arrival form later than 1 July, you are still required to return the Acceptance and Arrival form and apply for accommodation as soon as possible.

2.6. Residence Permit

As an overseas/NON-EU/EEA student you need to have a residence permit to study in Denmark. The ST1 form – used to apply for the permit - will be sent to you by e-mail along with your letter of enrolment.

When the International Office has sent the ST1 form to you, we are no longer able to assist you with the procedure. If you have questions concerning the visa



application, you will have to direct them to the Danish Immigration Service. See contact information on page 6.

When you have received the ST1 form, you should apply for residence permit as soon as possible, as it may take at least three months before you will receive the permit.

You must apply through the Danish Embassy, Consulate or General Consulate in your own country in order to obtain the permit.

If you are currently living in Denmark you have to fill in the ST1 form and bring it to your local police station or the Danish Immigration Service. Remember also to bring your passport and your letter of enrolment.

For more information and updates, please contact your local embassy or the Danish Immigration

Note that Immigration Services will not process your application until you have paid the processing fee.

The three months processing time, therefore, will not start before the payment has been registered.

Service. Relevant links are:

www.nyidanmark.dk/en-us or www.um.dk/en

2.6.1. Residence permit fee

From 1 January 2011, a processing fee has been introduced by the Danish Immigration Services when a NON-EU/EEA citizen applies for a student residence permit.

Please find more information regarding this fee here:

www.nyidanmark.dk/en-us/coming_to_dk/fee

2.6.2. Step-by-step guide for applying for a residence permit.

When applying for a residence permit you must:

- Create a Case Order ID and pay the processing fee via this web page: http://www.nyidanmark.dk/en-us/coming_to_dk/fee/fee.htm
- Apply at least three months prior to departure for Denmark.
- Contact the Danish Embassy, Consulate General or Consulate through which you wish to apply, for information on how to apply and which documents you need to submit with the application. Please note that in some countries Denmark is represented by other Schengen nations. For further information on Danish Embassies, Consulates General and Consulates please see: www.um.dk/en
- Submit your residence permit application to a Danish Embassy, Consulate General or Consulate. As a minimum the following documents are required:
 - A passport valid for at least three months after the expiration date on the permit
 - Two passport photos
 - A printed version of the ST1 form from Aalborg University
 - A printed version of your admission letter from Aalborg University

Please note that in order for the Danish Embassy, Consulate General or Consulate to process your application for a residence permit; your application must comply with the rules in force. Thus, it is important that you fill in the application forms correctly and that you enclose all the required documents.

2.6.3. Contact information for Immigration Services

The Immigration Services for students are part of the Danish Agency for Labour Retention and International Recruitment.

If you wish to contact the Agency about your case please have the following information ready:

1. Your full name as stated on passport
2. Date of Birth
3. Case number with Immigration Services (only applies if you have an application for a residence permit currently being processed with Immigration Services)

Opening hours for the Danish Agency for Labour Retention and International Recruitment Service centre are Monday-Friday 8.30 a.m. to 12.00.

Thursday also 3.30 p.m. to 5.30 p.m.

The Danish Immigration Service is closed on all public holidays, the day after Ascension Day, Constitution Day (June 5) and between 24 December and 1 January (both days included).

Contact details:

Phone: +45 33 96 36 26

E-mail: study@us.dk

Website: www.sfr.dk



2.7 Order AAU student card & activate student e-mail

You will receive an e-mail from International Office once you have returned the Acceptance and Arrival form and we have registered it in our system. This e-mail will give you instructions on how to activate your AAU student e-mail and how to order your AAU student card.

This e-mail will be sent to the e-mail address you registered with your application. Please remember to check it often and also check the spam filter.

It is important that you activate your student e-mail and order the student card. The student e-mail is used for all communication from the University including study start information from the study programme.

You cannot commence your studies at campus without your student card. This is why it is so important that you return the Acceptance and Arrival form to the International Office, and follow the instructions for "Unistart" to activate your account.

The student card is, amongst other things, used as an access card to some of the University buildings, borrowing books at the University library and can give you discounts in shops, museums, some transport, and entertainment in the places that advertise with student discount.



3. EU/EEA STUDENTS

This applies to student coming from an EU/EEA country.

This section applies to student coming from an EU/EEA country.

3.1. Application and admittance process

See the chart on the right obtain an overview of the admittance and arrival procedures.

Further information about each step can be found in this Arrival guide. If you have not received any of the material outlined in the chart, please contact the International Office.

3.2. Have you been admitted?

If you have been fully accepted, you will receive an Acceptance and Arrival form, which you will need to complete and return to Ronni Danielsen at the International Office at rd@adm.aau.dk. When you have done this, please consult the checklist on the first page.

3.3. Conditionally admitted students

If you have only been conditionally admitted you cannot:

- ❖ Accept your student place
- ❖ Attend classes
- ❖ Obtain a residence permit

Please consult your letter of conditional admission for what specific requirements you need to meet before you can be fully admitted.

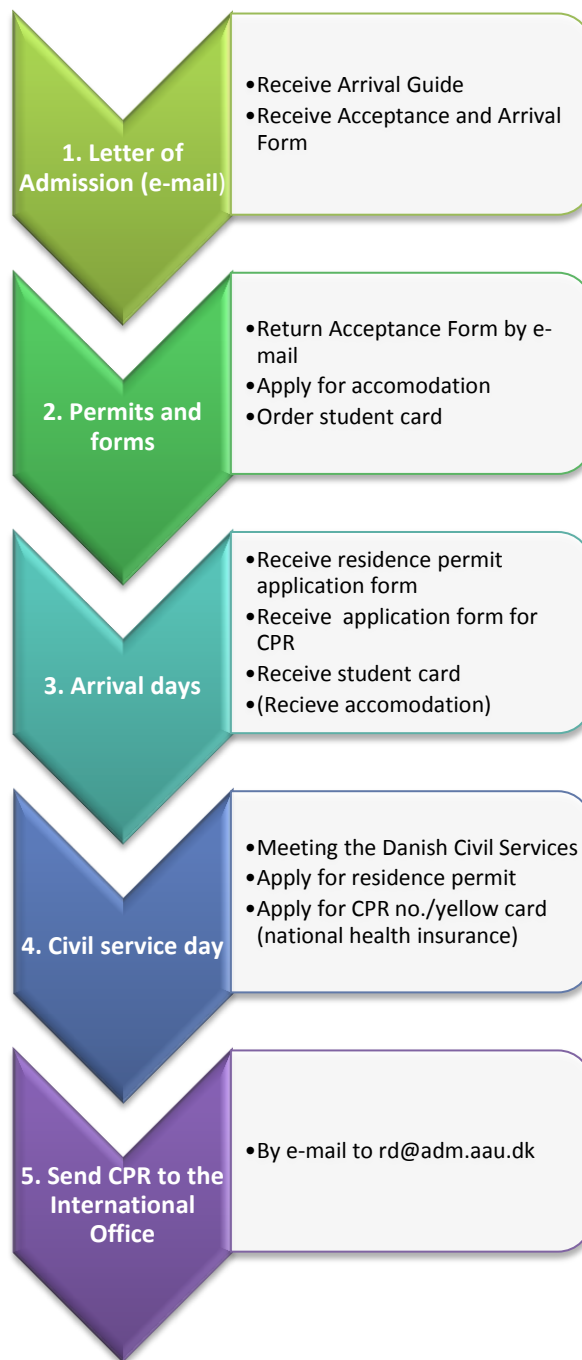
You will not receive your Acceptance and Arrival form until you have been fully admitted to Aalborg University.

3.4. Acceptance and Arrival form

You must inform the International Office of whether you accept your place at or not. This is done by filling out and returning the Acceptance and Arrival form by e-mail.

If you accept your admission, you must also indicate the expected date of your arrival. Please note that the deadline for submitting the Acceptance and Arrival form is **1 July 2013**.

The Acceptance and Arrival form will be e-mailed to you along with your final letter of enrolment. If you have been fully admitted and still have not received



your Acceptance and Arrival form, please contact the International Office as soon as possible.

If you have first been conditionally admitted and therefore received your final admission letter and Acceptance and Arrival form later than 1 July, you are still required to return the Acceptance and Arrival form and apply for accommodation as soon as possible.

3.5. Residence permit

All European EU-EEA students staying for more than 3 months in Denmark must obtain a residence permit with the State administration in Aalborg. International

Office arranges for a civil service day where you can do this. Instructions will be given by the International Office during the check in days.

When you apply you must to bring a print of your admission letter from the International Office, passport/ID card, and one passport photo.

Please also note that when you leave Denmark after ended studies, you must notify the Citizen Service.

3.6. Order student card & activate student e-mail

You will receive an e-mail from International Office once you have returned the Acceptance and Arrival form and we have registered it in our system. This e-mail will give you instructions on how to activate your AAU student e-mail and how to order your AAU student card.

This e-mail will be sent to the e-mail address you registered with your application. Please remember to check it often and also check the spam filter.

It is important that you activate your student e-mail and order the student card. The student e-mail is used for all communication from the University including study start information from the study programme.

You cannot commence your studies at campus without your student card. This is why it is so important that you return the Acceptance and Arrival form to the International Office, and follow the instructions for "Unistart" to activate your account.

The student card is, amongst other things, used as an access card to some of the University buildings, borrowing books at the University library and can give you discounts in shops, museums, some transport, and entertainment in the places that advertise with student discount.



4. Accommodation in Aalborg

Aalborg University offers a service to assist you with a place to live while you are studying at the university through the International Accommodation Office (IAO). You apply for accommodation online as specified below.

4.1. Applying for accommodation

When you have received an admission letter (also conditional) you can apply for accommodation on the following website

<http://accommodation.aau.dk>

For your application to be processed you must pay part of the deposit DKK 2,000 (\$330 or €270) in advance together with your application for accommodation. To pay this amount you must make a cheque payable to the International Accommodation Office or pay the money via bank transfer.

Send cheque to:

International Accommodation Office
Aalborg University
Gammel Torv 10
DK-9000 Aalborg

Denmark

Transfer the money to:

Spar Nord Bank A/S
Hadsundvej 20
DK-9000 Aalborg

Registration code: 9190
Account no.: 23 65 74 56 95
Reference no.: 11-24007-11799
Swift code: SPNODK22
IBAN: DK 10 92 36 23 65 74 56 95
Beneficiary: IAO at Aalborg University

For bank transfer identification you must state your own name on the transfer otherwise the IAO cannot register your payment, and thus you will not be allocated an accommodation. It may take up to 14 days from the date of transfer until the money is visible on the bank transcripts at the Accommodation Office.

If - for some reason - you are unable to arrive, the prepaid deposit will not be reimbursed.

If you are attending a full semester, e.g. from 1 September until 31 January, you have to pay 3 months' rent upon arrival along with 2 months deposit. Next payment is 1 October. Please note the tenancy agreement is closed for 6 months. If your stay is limited to 4 months or less, an extra fee of 25% will be added to the monthly rent.

The assigned accommodation will be at your disposal from 1. August to 1. February (the autumn semester, including introduction weeks, and from 1. February to 1. August (the spring semester). Please note that you must vacate the accommodation no later than noon on the 1st and moving in is from 4 pm on the 1st.

Please remember to bring your own bed linens (including a cover for the mattress, a pillow and



duvet/blanket). It is possible to buy pillow and duvet at the International Accommodation Office. Prices may vary but the cost is usually around DKK 300 (approximately €40/\$55).

For detailed information on accommodation, please see:

www.internationaloffice.aau.dk/international_accommodation_office

Click the link at the right side menu "Enrolled International Students".

The Accommodation Office operates on a "first come, first served" basis, so it is very important to apply for accommodation as soon as possible after reception of the admission letter (also conditional admission). Your application will be processed when part of the deposit is prepaid and noted in our account.

4.2. Location of accommodations

None of the residences are on the main campus. Some are placed near the centre of Aalborg, 5-6 kilometres from the university's main campus. Others are placed between the centre and the University and yet others are placed outside the city area, about a 20 minute bus ride from campus or the centre of Aalborg.

4.3. Price of rent

At the moment the following types of accommodation are available for international students:

- A single private room with shared facilities with other students in a hall of residence.
- A single private room with your own bathroom but shared kitchen in a hall of residence. Please note the IAO only have a

small amount of these accommodations.

- A small one person flat with your own bathroom and your own kitchen.
- A single private room in an apartment or house shared by 3 to 5 students who also share bathroom and kitchen.
- Sharing a room with another student (meaning sleeping in the same room).



Prices go from DKK 2100 and up to DKK 3400. The average price is DKK 2600-2800.

The prices above are per month per person including heating, water, electricity, antenna outlet fee, maintenance fee and normal wear but not media license which you will have to pay separately. The price of rent, heating, electricity, water, antenna outlet and maintenance is normally adjusted either at the 1. February or the 1. August every year.

The price for using the Internet depends on the company that provides the service. All residences have Internet facilities. The price for Internet is included in the total rent. Please note that in some collegiums there might be a small fee.

4.4. Furniture

When you arrive, your room or flat will be furnished with a bed, a desk/table, chairs, bookcase, wardrobe and lamps. If there is a kitchen, this will be equipped with basic cooking equipment. If you have any special requirements regarding furniture due to e.g. a disability, you should state this on the Application Form for Accommodation when you apply for accommodation.



5. Starting your life as a student – Welcome Week

The International Office will do its utmost to help you settle in and get the most out of your stay at Aalborg University. We help you with practical information necessary to start your student life, obtain your residence permit and introduce you to social events and activities.



5.1. Welcome Week

The International Office prepared a Welcome Week for you. This Welcome Week will take place just before semester start and few days into semester. It will not interfere with your classes.

During the Welcome Week you will register your arrival at the check in days, you will be provided with accommodation (if you have applied for it). You will be introduced to the Aalborg teaching method, campus student services, and student life in general.

The Welcome Week is both a fun and informative introduction to the university and your life in Aalborg.

5.1.1. Check-in days

The official arrival days for international students are:

22. & 23. August 2013

26. & 27. August 2013

Registration takes place between 9am - 8pm at the student house on the official arrival days.



Here International Office will

- ❖ Register your arrival
- ❖ Hand out your Student Card
- ❖ Hand out Information package and explain the contents

The arrival days and the check-in make up the first part of the Welcome Week. Other events include various social activities, where you can meet and get to know other Danish and international students. We also offer a free guided tour around Aalborg. You will also be introduced to the Danish culture and the



Project Based Learning (PBL) model used on Aalborg University. The PBL course is arranged by the PBL Academy.

Please make an effort to arrive on one of the check-in days.

5.1.2. Registration point

The registration point for international students during the official check-in days is the Student House (Studenterhuset). The International Office and the Accommodation Office will be there from 9am until 8pm. Please see the map on the last page of this guide for location of the Student House.

The address for the Student house:

Student House (Studenterhuset)
Gammel Torv 10
9000 Aalborg



5.1.3. Getting your accommodation

- ❖ When you apply for accommodation you will receive an email stating information regarding your accommodation as well as the amount of money you must pay on arrival. You can bring a cheque on arrival or transfer the money (please see page 10)
- ❖ After handing over the cheque or confirmation of money transfer on arrival you will:
 1. Have to sign the Tenancy Agreement.
 2. Receive the key for your room (For the February intake your accommodation might not be available until 1. February).
 3. Receive guidelines concerning your accommodation.
- ❖ If you arrive on the official arrival days, you will be taken to your accommodation in Aalborg by car, if your accommodation is ready (please note above regarding February intake).

Please note: As the first day of the month is the day for changing accommodation and getting new accommodations for the International Accommodation Office, your room may not be fully furnished. You will normally be provided with a bed and then get the rest of the furniture in a few days.

During the check-in days the international accommodation office is open from 9am to 8pm. If you arrive later than this you are not able to get your accommodation on the day. You will have to contact

the accommodation office the following workday to get the key to your student accommodation.

5.2. Buddy Programme

Aalborg University runs a popular Buddy Network Programme for international students. A buddy is another current student supporting the new international students when arriving.

During the International Welcome Week you will meet your buddy. He/she is allocated to you as your contact person and will assist you in getting settled during your first couple of weeks in Aalborg.

Being a buddy is voluntary, and the buddies are not being paid for their efforts. They are simply buddies because they are interested in helping you and in getting to know you! If you want your buddy to contact you 2-3 weeks prior to your arrival, please tick the box on the Acceptance and Arrival form, which will give the International Office permission to pass on your email address to your buddy.

5.3. Arrival on other dates

It is critical for new students at Aalborg University to



arrive on one of the check-in days during the Welcome Week.

Students who are not able to arrive for the actual study start will not be allowed to begin their studies. Under special circumstances you may be allowed to start your studies up to two weeks after the semester start. For this you need special permission, which is granted by the study board. The procedure to get this permission is to contact the study secretary (cf. admission letter for e-mail address) prior to your arrival. For NON-EU/EEA students the Immigration Service and embassies will be informed of late arrival without acceptance from the study secretary. A

residence permit will then be invalid for the relevant study period.

In order to get properly registered as a student at Aalborg University, please go to the International Office at the main campus location.

If you have not returned your Acceptance and Arrival form or applied for accommodation via the link on page 10, you cannot expect that a room or student card will be available for you. You will have to make your own arrangements. If you wish you may be put on a waiting list, but we cannot guarantee you accommodation.



6. Living in Denmark

Living in Denmark is an opportunity to engage in a relaxed and friendly atmosphere. Denmark is a small and open country with only 5.3 million inhabitants. The majority of the population speaks very good English. Denmark has a relatively mild climate with no extremes of hot or cold temperatures. Being part of Scandinavia, Denmark enjoys the warm summer months from June to August with an average daytime temperature of 19°C. While the summer months encourage sunbathing, swimming and picnics, at winter time we light candles and gather for indoor social activities.



An extensive public transportation network makes it easy to get around, and in addition Danish cities are among the most bicycle-friendly in the world. There are a comprehensive system of bicycle lanes in most major cities and designated bicycle routes crisscrossing the nation. People commute to work, school, and university by pedal-power all year round. International surveys frequently celebrate Denmark as the “happiest country in the world”. What this shows is that the Danes experience a very high level of satisfaction with life. They enjoy a balanced work life with a sense of financial security and the freedom and opportunity to pursue personal goals in life. We hope that you will enjoy the lifestyle as much as possible whilst studying here, and who knows – maybe stay on to build a career and start a family in Denmark.

6.1. Social life on campus

Aalborg University offers a vibrant international student environment. There are a number of societies, sport clubs and activities that you can join in order to meet other students and get involved with campus life.

At some of these activities you will meet both Danish and international students. Others are aimed mainly at international students. We encourage you to get involved in these various social events.

6.2. Learning Danish

Aalborg University offers, free basic Danish language courses to all international students as well as some introduction into Scandinavian culture and history. Following these courses will give you a grasp of the language as well as an understanding of the Danish society.



6.3. Living expenses in Denmark

Be aware that living in Denmark can be higher than what you are used to from your home country.

You should calculate transportation costs into your overall budget along with costs like rent, insurances, laundry, food, books and study materials, social life, trips etc. You need around DKK 7,500 (approx. USD 1,280, Euro 1,008, (May 2012)) per month to live in Denmark depending on your habits. Copenhagen might be slightly more expensive, mainly due to more expensive accommodation costs.

Getting a job may be difficult. So don't rely on a supplementary income. Though learning Danish makes it considerably easier to find a job.

6.4. Bank Account in Denmark

There are a number of banks and finance institutes in Denmark and Aalborg, which you are free to choose from in order to open an account.

Aalborg University has initiated a service and co-operates with the Danish bank Spar Nord.

In order to open an account with Spar Nord you must provide following information: letter of enrolment, full

name, current address, date of birth, nationality, gender, and e-mail address.

Please send the information to Spar Nord by e-mail to mad@sparnord.dk with a copy of your passport and admission letter.

Spar Nord will open a bank account for you, and they will contact you concerning the account number. You will be able to withdraw money from your account upon arrival.

Account opening/Branch contact:

Spar Nord Bank A/S
Hadsundvej 20
DK-9000 Aalborg
Att. Ms Martine Damborg

Phone: +45 9630 3310
Fax: +45 9630 3335
E-mail: mad@sparnord.dk

Please note that a fee of DKK 400 will be charged, if Spar Nord Bank is requested to forward a confirmation of deposit in connection with a visa application. Additional fees will be charged for similar extraordinary services.



6.5. Health Insurance

NON-EU/EEA students:

Students from NON-EU/Nordic countries staying for more than three months should apply for a Health Insurance Certificate upon arrival which is valid from the day you receive it. This is usually two to three weeks after you have registered with the local Citizen Service.

Thus, we strongly recommend that you arrange for health insurance to cover any incidental medical bills for the first six weeks of your stay in Denmark.

In order to apply for the Health Insurance card (yellow card) you need to bring the admission letter

and your passport (documenting a valid study residence permit) to the Citizen Service day.

European EU/EEA students:

European EU/EEA students staying for more than three months should bring a European Health Insurance Card (blue EU card) from their local health insurance office. This card gives you access to free medical care in Denmark until the Danish Health Insurance covers you.

Please note that all information about the State administration and applying for your health insurance card (health insurance) will be provided on the Check-in days (see page 12).



6.6. Public Liability Insurance

The International Office recommends that all international students take out a public liability insurance policy to cover their stay in Denmark. This insurance covers the costs if you accidentally damage property of others or other people – e.g. car accidents.

6.7. Personal accident insurance

The International Office recommends that international students take out a personal accident insurance to cover their stay in Denmark. Particularly students with laboratory work should ensure that they have an insurance that covers accidents involving laboratory work.

This insurance covers hospital and rehabilitation costs if you get injured in accidents – e.g. accidental fall or work/laboratory accidents.

Also, dental care is very expensive in Denmark, so we recommend that you take out dental care insurance during your stay in Denmark.

7. Getting to campus

6.1. How to get to the Student House

From Aalborg airport:

You can board the bus from the airport (departs frequently from the arrival terminal). Price DKK 20. Time: 15 minutes to Aalborg City. Get off at the bus stop near Burger King on the street Oesteraagade (Østerågade). Burger King is on your left. Then walk straight ahead in the direction of the main Boulevard (Boulevarden). You will see a square called Gammel Torv on your right; cross this square and you will find the Student House (Studenterhuset).

From the bus terminal and railway station:

Cross the J.F. Kennedy Square towards the Park Hotel. Walk down the street called Boulevarden. Pass 3 traffic lights until you come to the square on your left called Gammel Torv. Opposite the white cathedral you will find the Students House. It's a 10 minute walk from the central bus station and the railway station to the Students House (see the enclosed map at the back of this guide).

6.2. How to get to Aalborg from Copenhagen Airport

By plane:

There are planes leaving around 15 times a day from the domestic airport. The departure of the first plane is usually at 7am and the last plane leaves around 10.30pm. The last flight of the day depends on the day of arrival. Please check with the airlines for more specific times. The flight takes 45 minutes.

By train:

From Copenhagen Airport trains leave frequently to Copenhagen central railway station. From early morning till late evening Regional, InterCity and

InterCityLyn trains leave frequently from the airport to the rest of Denmark - directly or with just one change.

Trains leave every hour from Copenhagen central railway station to Aalborg and the travel time by most trains is 4 hours 40 minutes. If you are interested in knowing the departure time, you may check this on the website: www.dsb.dk

6.2.1. How to get your train ticket

In Terminal 3 in Copenhagen Airport you will find a DSB travel agency near the escalators to the train station. The agency is open for information, seat booking and ticket sales from 6 am until midnight. Close to the travel agency, you will also find automatic ticket machines for your convenience.

Information about Copenhagen Airport:

When you land in Copenhagen Airport, your luggage is returned on the ground level of Terminal 3 where you will also find the customs and passport controls. From here you can walk directly to the train station via the check-in area.

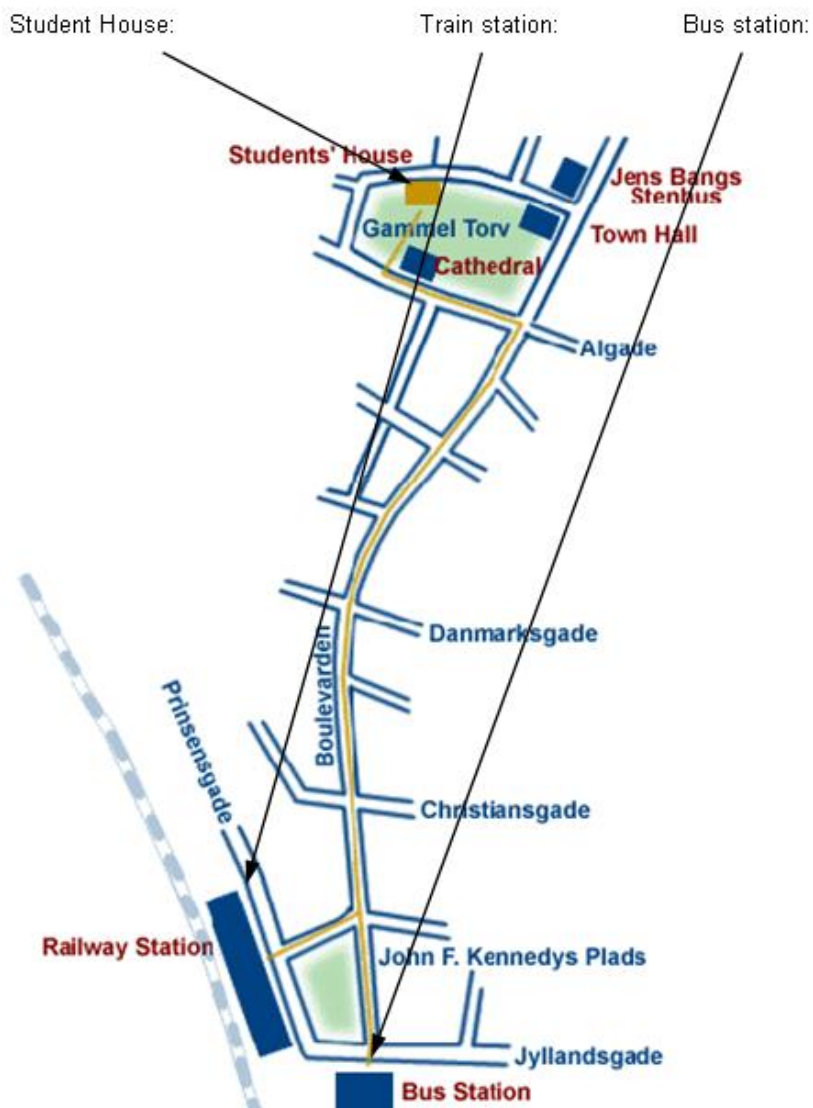
Copenhagen's airport terminal - Terminal 3 - was built for the sole purpose of handling scheduled international traffic. From Terminal 3 you have direct access to the rest of the airport including the domestic terminal (terminal 1) via a shuttlebuss.

Most people in Denmark speak English, so you can always ask for direction if you get lost.

For more information about practical matters please check our website

www.studyguide.aau.dk



Map - How to get to the Student house for the check-in**Useful contact information***International Accommodation Office*

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