

**Assessment Committee
Minot State University
October 14, 2003
Jones Room**

Members Present: Ron Fischer, Pat Jorgenson, Stephanie Witwer, Lisa Eriksmoen, John Webster, Wojciech Cebulak, and Ruth Kihm.

INTRODUCTIONS

The minutes from the September 9, 2003 meeting were approved.

FALL ASSESSMENT DAY: OCTOBER 1, 2003

Discussion: Witwer requested feedback from the committee regarding the fall assessment day which was held October 1, 2003. Several members heard positive remarks and committee members heard positive comments regarding the learning outcomes panel. Witwer heard the following suggestions: have an assessment day evaluation form, and make sure that all speakers are introduced with the division or department they represent because not all new faculty members know everyone or the area they are from yet.

SPRING ASSESSMENT DAY: APRIL 1, 2004

Discussion: A handout was distributed with potential speakers for the Spring Assessment Day. A conference call was held on October 13, 2003 to interview Darlene Vanselow Habanek, a potential assessment day speaker. Several committee members were present at the conference call. Discussion was held regarding the conference call. Dr. Habanek suggested that she could do two sessions (a morning and an afternoon session). The morning session would be on alternative ways of assessing and the afternoon session would be how to use learning outcomes for assessment. Faculty could attend the morning session, afternoon session, or both. Fischer recommended that the title for the morning session be "New Tools."

Decision: Jorgenson made a motion and seconded by Kihm to invite Dr. Darlene Habanek as the Spring Assessment Day speaker. Motion carried.

STRATEGIC PLANNING

Discussion: Witwer asked for suggestions regarding the committee activities related to assessment structure, student support, and efficacy. The role of the Assessment Committee was discussed. The committee would like to know what the Deans and the Vice President of Academic Affairs sees as the specific role of the assessment committee before deciding on activities related to these areas.

The next meeting will be November 18th at 12:30 p.m. in the Jones Room.

Meeting adjourned.

Shawna Froseth, Secretary

2003 – 2004 Committee members

Stephanie Witwer, Center for Extended Learning, Committee Chair

Nancy Hall, Academic Affairs

Lisa Eriksmoen, Student Life

Ron Fischer, Humanities

Kelly Schmidt, Nursing

Lanette Dalley, Criminal Justice

Patricia Jorgenson, Teacher Education & Human Performance

Andy Bertsch, Business Administration

Wojciech Cebulak, Criminal Justice

Terry Eckmann, Teacher Education & Human Performance

Ruth Kihm, Addiction Studies, Psychology & Social Work

Laurie Geller, Mathematics & Computer Science

Leslie Baldwin, Communication Disorders

John Webster, Geoscience

Karland Kilian, Physics

Student: *To be announced*